



WHITEHALL CITY COUNCIL
AGENDA FOR CITY COUNCIL MEETING

Tuesday, August 12, 2025

ADMINISTRATION/COUNCIL OF THE WHOLE MATTERS:

THERE ARE FIVE PIECES OF DRAFT LEGISLATION ON THE AGENDA.

COMMITTEE OF THE WHOLE LEGISLATION/ISSUES:

DRAFT # 1

ORDINANCE NO. 079-2025 (Comm. Of the Whole -3rd reading- Adopt 09-16-2025- /)

AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT FOR THE COLLECTION, TRANSPORTATION AND DELIVERY FOR DISPOSAL OR PROCESSING OF RESIDENTIAL SOLID WASTE, RECYCLABLE MATERIALS AND YARD WASTE GENERATED WITHIN THE CITY OF WHITEHALL, FRANKLIN COUNTY, OHIO BETWEEN THE CITY OF WHITEHALL AND LOCAL WASTE SERVICES, LTD.

WHEREAS, pursuant to Sections 715.43 and 3707.43 of the Ohio Revised Code, the City may enter into written contracts with independent contractors to establish collection systems and designate solid waste facilities as may be necessary or appropriate to provide for the safe and sanitary management of solid waste, including recyclable materials and yard waste, generated within the City; and

WHEREAS, it is in the best interests of the City and its residents that the City arrange for the collection, transportation and delivery for disposal or processing of all solid waste, recyclable materials and yard waste generated at residential units, City facilities and during special events located within the City from a single collection contractor on an exclusive basis ("Collection Services"); and

WHEREAS, Section 933.13 of the City of Whitehall Codified Ordinances authorizes the Mayor to prepare specifications and issue a franchise for the collection, transportation and disposal or processing of residential solid waste, recyclable materials and yard waste of residents of the City for a period not to exceed five years; and

WHEREAS, on March 20, 2025 and March 27, 2025, the City, as part of a joint bid process with several communities located within the jurisdiction of the Solid Waste Authority of Central Ohio ("2025 Solid Waste Consortium"), invited, through advertisement in The Daily Reporter, qualified providers of the Collection Services to submit bids to provide such Collection Services; and

WHEREAS, following the May 1, 2025 official opening of the bids by the 2025 Solid Waste Consortium and consideration of bids for Collection Services, the City determined that Local Waste Services, Ltd. is qualified and submitted the lowest and best bid to provide the Collection Services to the City; and

WHEREAS, the City and Local Waste Services, Ltd. have preliminarily agreed upon terms and conditions for the Collection Services in conformance with the bid documents, which allows for: status quo operations; billing; and the collection of an administrative and operational fee for implementing and maintaining solid waste and recycling collection containers to be owned by the City; and

WHEREAS, Council wishes for the City to enter into the AGREEMENT FOR THE COLLECTION, TRANSPORTATION AND DELIVERY FOR DISPOSAL OR PROCESSING OF RESIDENTIAL SOLID WASTE, RECYCLABLE MATERIALS AND YARD WASTE GENERATED WITHIN THE CITY OF WHITEHALL, FRANKLIN COUNTY, OHIO (“the Agreement”) with Local Waste Services, Ltd.; and

WHEREAS, there are administrative and operational costs associated with the solid waste and recycling collection system that will be incurred by the City and should be paid by residents benefiting from collection services; and

WHEREAS, the City may, pursuant to the Ohio Constitution Article 18, Section 3 and Sections 715.37 and 715.43 of the Ohio Revised Code, adopt ordinances requiring its residents who accumulate solid waste to use municipal garbage collection services and pay a reasonable fee; and

WHEREAS, the City has determined a monthly fee of \$0.75 per unit is a reasonable amount to fund the administrative and operational costs of the collection system incurred by the City. NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF

WHITEHALL:

SECTION 1: That the Mayor is hereby authorized to execute the Agreement between the City and Local Waste Services, Ltd., which shall be in substantially the same form as Attachment A.

SECTION 2: That this Council further hereby authorizes the Mayor, the Director of Development and Public Service and other appropriate officers of the City to take any other actions as may be necessary and appropriate to execute and carry out the terms of the Agreement, including the implementation of a cart collection system.

SECTION 3: WHEREFORE, this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

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A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY.

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and WHEREAS, the City of Whitehall is planning to make capital improvements to the Fairway Blvd and Etna Rd, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs, NOW THEREFORE,

BE IT RESOLVED by the Council of the City of

Whitehall, Ohio:

SECTION 1: The Mayor is hereby authorized to apply to the District Three Public Works Integrating Committee and the Ohio Public Works Commission for financial assistance for the above capital infrastructure project and funds as described above.

SECTION 2: The Mayor is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

SECTION 3: That this Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason that the deadline for the application is August 29th, 2025; WHEREFORE, This Resolution shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested and prepared by: Casey Rowlands, Director of Public Service

Approved as to form: Bradley S. Nicodemus, City Attorney 8/1/2025 BSN

STANDING COMMITTEES

ADMINISTRATION AND FINANCIAL MANAGEMENT - CHAIRPERSON ELMORE

DRAFT # 3

ORDINANCE NO.080 -2025 (Adm. & Fin. Mgmt.-1st reading- Susp & Adopt 08-19-2025- Elmore/)

AUTHORIZING AND APPROVING A FUND TRANSFER IN THE AMOUNT OF NINETY-FIVE THOUSAND AND 00/100 DOLLARS (\$95,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) TO THE ACCRUED BENEFIT RESERVE FUND (505); AUTHORIZING AND APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF NINETY-FIVE THOUSAND AND 00/100 DOLLARS (\$95,000.00) TO THE ACCRUED BENEFIT RESERVE EXPENSE ACCOUNT 505.000.51000.

WHEREAS, the Accrued Benefit Reserve Fund is used for employee payouts for the designated benefits that belong to the employee through their union contract or by codified ordinance upon separation of employment from the City of Whitehall, and

WHEREAS, the fund balance is currently low and requires additional funding; NOW,

THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL,
OHIO:

SECTION 1: That the Council of the City of Whitehall, approves a fund transfer in the amount ninety-five thousand and 00/100 dollars (\$95,000.00) from unappropriated monies in the General Fund (101) to the Accrued Benefit Reserve Fund (505) and approves a supplemental appropriation in the amount of ninety-five thousand and 00/00 dollars (\$95,000.00) to the Accrued Benefit Reserve Fund Expense Account (505.000.51000),

SECTION 2: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds for the stated purpose.

SECTION 3: That this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested and prepared by: Chris Peterson, Deputy Auditor
Approved as to form: Bradley S. Nicodemus, City Attorney BSN 8/11/2025

DRAFT # 4

ORDINANCE NO. 081-2025 (Adm. & Fin. Mgmt.-1st reading- Susp & Adopt 08-19-2025- Elmore/)

AUTHORIZING AND APPROVING A FUND TRANSFER IN THE AMOUNT OF TWENTY-THREE THOUSAND AND NO/DOLLARS (\$23,000.00) FROM THE LIFECYCLE REPLACEMENT FUND 315 TO THE TECHNOLOGY FUND 314.

WHEREAS, the Information Technology Department has been tasked with paying for more technology needs than in prior years, and

WHEREAS, invoices have totaled more in the first half of 2025 than originally anticipated; and

WHEREAS, this requires immediate additional funding; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the Council of the City of Whitehall approves a fund transfer in the amount of twenty-three thousand and no/dollars (\$23,000.00) from the Lifecycle Replacement Fund 315 to the Technology Fund 314.

SECTION 2: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds for the purpose stated in this ordinance.

SECTION 3: That this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested and Prepared by: Steven Quincel, City Auditor
Approved as to form: Bradley S. Nicodemus, City Attorney BSN 8/11/2025

DRAFT # 5

ORDINANCE NO. 082-2025 (Adm. & Fin. Mgmt.-1st reading- Susp & Adopt 08-19-2025- Elmore/)

AUTHORIZING AND MAKING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF FOUR HUNDRED FIFTY THOUSAND DOLLARS AND 00/100 (\$450,000.00) FROM UNAPPROPRIATED MONIES IN THE SELF-FUNDED INSURANCE TRUST FUND (511) TO THE SELF-FUNDED INSURANCE TRUST FUND EXPENSE ACCOUNT (511.000.50000).

WHEREAS, the City is experiencing higher employee health insurance claims in the first half of 2025; and

WHEREAS, it is advised by the Auditor that it will be necessary to use monies in the Self-Funded Insurance Trust Fund to ensure we have adequate monies to pay employee medical claims, NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL,
OHIO:

SECTION 1: The Council of the City of Whitehall, Ohio approves a supplemental appropriation from the Self-Funded Insurance Trust Fund (511) to the Self-Funded Insurance Trust Fund Expense Account (511.000.50000) in the amount of four hundred fifty thousand and no/100 (\$450,000.00).

SECTION 2: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds for the purpose stated.

SECTION 3: That this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested and prepared by: Chris Peterson, Deputy Auditor
Approved as to form: Bradley S. Nicodemus, City Attorney BSN 8/11/2025

COMMUNITY AND ELDER ADVOCACY– CHAIRPERSON HARCAR

Members: Heck, Dixon, Brown

THIRD READING:

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ORDINANCE NO 061-2025 (Comm. & Elder Adv.-3rd reading-ADOPT 08-19-2025 –Harcar/Dixon)
AN ORDINANCE ADOPTING CHAPTER 512 OF THE CODIFIED ORDINANCES OF THE CITY OF WHITEHALL ESTABLISHING UNLAWFUL DISCRIMINATORY PRACTICES IN THE CITY OF

WHITEHALL AND DECLARING AN EMERGENCY.

COMMUNITY STANDARDS AND ENFORCEMENT – CHAIRPERSON SMITH

Members: Dixon, Elmore & Harcar

SECOND READING:

ORDINANCE NO. 073-2025 (Comm. Stand, & Enf. – 3rd reading – ADOPT- 09-02-2025-Smith/Dixon)
AMENDING SECTION 1136, TITLED FLOOD DAMAGE REDUCTION, OF THE PLANNING AND
ZONING CODE OF THE CITY OF WHITEHALL.

PUBLIC HEARING AT PLANNING COMMISSION SCHEDULED FOR August 25, 2025
PUBLIC HEARING SEPTEMBER 2, 2025

ECONOMIC DEVELOPMENT – CHAIRPERSON DIXON

Members: Smith, Morrison, Brown

NO DRAFTS OR PENDING LEGISLATION

INFRASTRUCTURE, MAINTENANCE AND SERVICES - CHAIRPERSON BROWN

NO DRAFTS OR PENDING LEGISLATION

PUBLIC SAFETY – CHAIRPERSON MORRISON

Members: Elmore, Heck, Harcar

NO DRAFTS OR PENDING LEGISLATION

PARKS AND RECREATION – CHAIRPERSON HECK

Members: Elmore, Harcar, Smith

NO DRAFTS OR PENDING LEGISLATION

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