City of WHITEHALL
Opportunity is Here

WHITEHALL CITY COUNCIL

AGENDA FOR COMMITTEE MEETING

Tuesday, July 22, 2025

6:30 P.M. – ADMINISTRATION/COUNCIL OF THE WHOLE MATTERS:

THERE ARE THIRTEEN PIECES OF DRAFT LEGISLATION ON THE AGENDA.

COMMITTEE OF THE WHOLE LEGISLATION/ISSUES:

ORDINANCE NO. 067-2025 (Comm. of the Whole - 2nd reading - SUSP & ADOPT 07/22/2025 -Smith/Brown)
REPEALING ORDINANCE 009-2025 FOR THE ORGANIZATION OF THE FAIRWAY CLIFFS COMMUNITY AUTHORITY, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 068-2025 (Comm. of the Whole - 2nd reading - SUSP & ADOPT 07/22/2025 -Smith/Brown)
REPEALING ORDINANCE 010-2025 FOR THE COMMUNITY REINVESTMENT AREA AGREEMENT FOR FAIRWAY CLIFFS LLC, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 069-2025 (Comm. of the Whole - 2nd reading - SUSP & ADOPT - Smith/Brown)
REPEALING ORDINANCE 011-2025 FOR THE FAIRWAY BOULEVARD TAX INCENTIVE DISTRICT, AND DECLARING AN EMERGENCY.

DRAFT # 1
RESOLUTION NO. 027-2025 (Comm. of the Whole - 1st reading -SUSP & ADOPT 07-22/2025- /)
REPEALING RESOLUTION 017-2025 WHICH PLACED THE REFERENDUM OF ORDINANCE 009-2025 ON THE NOVEMBER 4, 2025 BALLOT AND DECLARING AN EMERGENCY.

WHEREAS, on April 15, 2025, Council passed Ordinance No. 009-2025, to organize the Fairway Cliffs Community Authority, establish its boundaries and trustees, and appointing the initial members of the Authority; and

WHEREAS, a referendum petition was filed with the City Attorney seeking to submit Ordinance No. 009-2025 to the City's electors for their approval or rejection at the November 4, 2025 general election, said petition certified on May 7, 2025, by the City Attorney certified the sufficiency of the referendum petition to the Clerk of Council; and

WHEREAS, on May 20, 2025, Council passed Resolution 017-2025 directing the submission of the question approving Ordinance 009-2025 to the electors at the November 4, 2025, election; and

WHEREAS, on July 22, 2025, Council passed Ordinance 067-2025 repealing Ordinance 009-2025, and therefore submission of the adoption of the ordinance to the electors is moot; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1. That Resolution 017-2025 is hereby repealed in its entirety.

SECTION 2. That the Clerk of Council is directed to forthwith serve a certified copy of this resolution upon the Franklin County Board of Elections.

SECTION 3. That the Franklin County Board of Elections be and hereby is requested to remove the question of whether Ordinance No. 009-2025 shall be approved upon the ballot to be submitted to the City's electors at the November 4, 2025, general election.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety, and welfare of this City and to provide sufficient notice the Franklin County Board of Elections to withdraw the question of approving Ordinance 009-2025 from the November 4, 2025, general election ballot so as to prevent voter confusion and prevent the use of taxpayer dollars to conduct a referendum on a now repealed ordinance.

SECTION 5. This Resolution shall be in full force and effect immediately upon its adoption and approval by the Mayor.

Requested and prepared by: Bradley S. Nicodemus, City Attorney

Approved as to form: Bradley S. Nicodemus, City Attorney bsn 07/18/2025

DRAFT # 2

RESOLUTION NO. 028-2025 (Comm. of the Whole - 1st reading -SUSP & ADOPT 07-22-2025- /)

REPEALING RESOLUTION 018-2025 WHICH PLACED THE REFERENDUM OF ORDINANCE 010-2025 ON THE NOVEMBER 4, 2025 BALLOT AND DECLARING AN EMERGENCY.

WHEREAS, on April 15, 2025, Council passed Ordinance No. 010-2025, approving a community reinvestment area real property tax exemption for Fairway Cliffs LLC or its designees and authorizing the mayor to execute an infrastructure agreement with Fairway Cliffs LLC;

WHEREAS, a referendum petition was filed with the City Attorney seeking to submit Ordinance No. 010-2025 to the City's electors for their approval or rejection at the November 4, 2025 general election, said petition certified on May 7, 2025, by the City Attorney certified the sufficiency of the referendum petition to the Clerk of Council; and

WHEREAS, on May 20, 2025, Council passed Resolution 018-2025 directing the submission of the question approving Ordinance 010-2025 to the electors at the November 4, 2025, election; and

WHEREAS, on July 22, 2025, Council passed Ordinance 068-2025 repealing Ordinance 010-2025, and therefore submission of the adoption of the ordinance to the electors is moot; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1. That Resolution 018-2025 is hereby repealed in its entirety.

SECTION 2. That the Clerk of Council is directed to forthwith serve a certified copy of this resolution upon the Franklin County Board of Elections.

SECTION 3. That the Franklin County Board of Elections be and hereby is requested to remove the question of whether Ordinance No. 010-2025 shall be approved upon the ballot to be submitted to the City's electors at the November 4, 2025, general election.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety, and welfare of this City and to provide sufficient notice the Franklin County Board of Elections to withdraw the question of approving Ordinance 009-2025 from the November 4, 2025, general election ballot so as to prevent voter confusion and prevent the use of taxpayer dollars to conduct a referendum on a now repealed ordinance.

SECTION 5. This Resolution shall be in full force and effect immediately upon its adoption and approval by the Mayor.

Requested and prepared by: Bradley S. Nicodemus, City Attorney
Approved as to form: Bradley S. Nicodemus, City Attorney bsn 07/18/2025

DRAFT # 3

RESOLUTION NO. 029-2025 (Comm. of the Whole - 1st reading -SUSP & ADOPT 07-22-2025- /)

REPEALING RESOLUTION 019-2025 WHICH PLACED THE REFERENDUM OF ORDINANCE 011-2025 ON THE NOVEMBER 4, 2025 BALLOT AND DECLARING AN EMERGENCY.

WHEREAS, on April 15, 2025, Council passed Ordinance No. 011-2025, creating the Fairway Boulevard Tax Increment Financing Incentive District, declaring improvements to the parcels within the district to be a public purpose and exempt from real property taxation, requiring the owners of the parcels to make service payments, establishing a municipal public improvement tax increment equivalent fund for the service payments, and specifying the public infrastructure improvements that benefit or serve parcels in the district;

WHEREAS, a referendum petition was filed with the City Attorney seeking to submit Ordinance No. 011-2025 to the City's electors for their approval or rejection at the November 4, 2025 general election, said petition certified on May 7, 2025, by the City Attorney certified the sufficiency of the referendum petition to the Clerk of Council; and

WHEREAS, on May 20, 2025, Council passed Resolution 019-2025 directing the submission of the question approving Ordinance 011-2025 to the electors at the November 4, 2025, election; and

WHEREAS, on July 22, 2025, Council passed Ordinance 069-2025 repealing Ordinance 011-2025, and therefore submission of the adoption of the ordinance to the electors is moot; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1. That Resolution 019-2025 is hereby repealed in its entirety.

SECTION 2. That the Clerk of Council is directed to forthwith serve a certified copy of this resolution upon the Franklin County Board of

Elections.

SECTION 3. That the Franklin County Board of Elections be and hereby is requested to remove the question of whether Ordinance No. 011-2025 shall be approved upon the ballot to be submitted to the City's electors at the November 4, 2025, general election.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety, and welfare of this City and to provide sufficient notice the Franklin County Board of Elections to withdraw the question of approving Ordinance 009-2025 from the November 4, 2025, general election ballot so as to prevent voter confusion and prevent the use of taxpayer dollars to conduct a referendum on a now repealed ordinance.

SECTION 5. This Resolution shall be in full force and effect immediately upon its adoption and approval by the Mayor.

Requested and prepared by: Bradley S. Nicodemus, City Attorney
Approved as to form: Bradley S. Nicodemus, City Attorney bsn 07/18/2025

DRAFT # 4
RESOLUTION NO. 030-2025 (Comm. of the Whole - 1st reading -SUSP & ADOPT 07-22-2025- /)
REPEALING AND REPLACING RESOLUTION 017-2025, DIRECTING THE SUBMISSION OF THE QUESTION OF APPROVING ORDINANCE NO. 009-2025 TO THE ELECTORS AT THE NOVEMBER 4, 2025 GENERAL ELECTION, AND DECLARING AN EMERGENCY.

WHEREAS, on May 20, 2025, Council approved Resolution 017-2025 placing the question of whether Ordinance 009-2025 should be adopted to the electorate; and

WHEREAS, upon review of the proposed ballot language by the County Prosecutor as legal counsel for the Board of Elections, the County Prosecutor has requested the ballot language be clarified to prevent voter confusion by including the specific parcel numbers in the ballot language;. NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1. Resolution 017-2025 is hereby repealed in its entirety and replaced with this Resolution.

SECTION 2. That there be submitted to the electors of the City of Whitehall the question of whether to approve Ordinance No. 009-2025, a copy of which is attached hereto and hereby made a part hereof.

SECTION 3. That the Clerk of Council is directed to forthwith serve a certified copy of this resolution upon the Franklin County Board of Elections.

SECTION4. That the Franklin County Board of Elections be and hereby is requested to place the question of whether Ordinance No. 009-2025 shall be approved upon the ballot to be submitted to the City's electors at the November 4, 2025, general election.

SECTION 5. That, in accordance with Section 17(a) of the Whitehall City Charter, the ballot language for the referendum shall contain the following statement prepared by the City Attorney, upon recommendation from the County Prosecutor as legal counsel for the Board of Elections to clarify the ballot language:

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REFERENDUM ON ORDINANCE NO. 009-2025
(By Petition)
City of Whitehall, Ohio

A majority affirmative vote is necessary for passage

Ordinance No. 009-2025 would create the Fairway Cliffs Community Authority for Parcel Nos. 090-001792-00 and 090-001776-00, establish the Authority's boundaries as said Parcels, and method for selecting Trustees of the Authority, appoint the initial Trustees and fix the surety bond amount for the Trustees. Whitehall City Council approved this ordinance at the request of the applicant seeking to redevelop this parcel to provide for additional housing units within the City consistent with the adopted Citywide development master plan.

	YES	Shall Ordinance No. 009-2025, creating the Fairway Cliffs Community Authority for Parcel Nos. 090-001792-00 and 090-001776-00, establishing the Authority's boundaries as said Parcels, and method for selecting Trustees of the Authority, appointing the initial Trustees and fixing the surety bond amount for the Trustees, be approved?
	NO	

SECTION 6. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety, and welfare of this City and to provide sufficient notice the Franklin County Board of Elections to submit the question of approving Ordinance 009-2025 on the November 4, 2025, general election ballot.

SECTION 7. This Resolution shall be in full force and effect immediately upon its adoption and approval by the Mayor.

Requested and prepared by: Bradley S. Nicodemus, City Attorney
Approved as to form: Bradley S. Nicodemus, City Attorney bsn 07/18/2025

DRAFT # 5

RESOLUTION NO. 031-2025 (Comm. of the Whole - 1st reading -SUSP & ADOPT 07-22-2025- /)
REPEALING AND REPLACING RESOLUTION 018-2025, DIRECTING THE SUBMISSION OF THE QUESTION OF APPROVING ORDINANCE NO. 010-2025 TO THE ELECTORS AT THE NOVEMBER 4, 2025 GENERAL ELECTION, AND DECLARING AN EMERGENCY.

WHEREAS, May 20, 2025, Council approved Resolution 018-2025 placing the question of whether Ordinance 010-2025 should be adopted to the electorate; and

WHEREAS, upon review of the proposed ballot language by the County Prosecutor as legal counsel for the Board of Elections, the County Prosecutor has requested the ballot language be clarified to prevent voter confusion by including the specific parcel numbers in the ballot language; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1. Resolution 018-2025 is hereby repealed in its entirety and replaced with this Resolution.

SECTION 2. That there be submitted to the electors of the City of Whitehall the question of whether to approve Ordinance No. 010-2025, a copy of which is attached hereto and hereby made a part hereof.

SECTION 3. That the Clerk of Council is directed to forthwith serve a certified copy of this resolution upon the Franklin County Board of Elections.

SECTION 4. That the Franklin County Board of Elections be and hereby is requested to place the question of whether Ordinance No. 010-2025 shall be approved upon the ballot to be submitted to the City's electors at the November 4, 2025, general election.

SECTION 5. That, in accordance with Section 17(a) of the Whitehall City Charter, the ballot language for the referendum shall contain the following statement prepared by the City Attorney, upon recommendation from the County Prosecutor as legal counsel for the Board of Elections to clarify the ballot language:

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REFERENDUM ON ORDINANCE NO. 010-2025 **(By Petition)** **City of Whitehall, Ohio** A majority affirmative vote is necessary for passage
Ordinance No. 010-2025 approved a community reinvestment area real property tax exemption for Fairway Cliffs LLC or its designees, on for Parcel Nos. 090-001792-00 and 090-001776-00, and authorized the mayor to execute an infrastructure agreement with Fairway Cliffs LLC. Whitehall City Council approved this ordinance at the request of the applicant seeking to redevelop this parcel to provide for additional housing units

within the City consistent with the adopted Citywide development master plan.		
	YES	Shall Ordinance No. 010-2025, approving a community reinvestment area real property tax exemption for Fairway Cliffs LLC or its designees, on for Parcel Nos. 090-001792-00 and 090-001776-00, and authorizing the mayor to execute an infrastructure agreement, be approved?
	NO	

SECTION 6. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety, and welfare of this City and to provide sufficient notice the Franklin County Board of Elections to submit the question of approving Ordinance 009-2025 on the November 4, 2025, general election ballot.

SECTION 7. This Resolution shall be in full force and effect immediately upon its adoption and approval by the Mayor.

Requested and prepared by: Bradley S. Nicodemus, City Attorney
Approved as to form: Bradley S. Nicodemus, City Attorney bsn 07/18/2025

DRAFT # 6

RESOLUTION NO. 032-2025 (Comm. of the Whole - 1st reading -SUSP & ADOPT 07-22-2025- /)
REPEALING AND REPLACING RESOLUTION 019-2025, DIRECTING THE SUBMISSION OF THE QUESTION OF APPROVING ORDINANCE NO. 011-2025 TO THE ELECTORS AT THE NOVEMBER 4, 2025 GENERAL ELECTION, AND DECLARING AN EMERGENCY.

WHEREAS, May 20, 2025, Council approved Resolution 019-2025 placing the question of whether Ordinance 011-2025 should be adopted to the electorate;

WHEREAS, upon review of the proposed ballot language by the County Prosecutor as legal counsel for the Board of Elections, the County Prosecutor has requested the ballot language be clarified to prevent voter confusion by including the specific parcel numbers in the ballot language; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1. Resolution 019-2025 is hereby repealed in its entirety and replaced with this Resolution.

SECTION 2. That there be submitted to the electors of the City of Whitehall the question of whether to approve Ordinance No. 011-2025, a copy of which is attached hereto and hereby made a part hereof.

SECTION 3. That the Clerk of Council is directed to forthwith serve a certified copy of this resolution upon the Franklin County Board of Elections.

SECTION 4. That the Franklin County Board of Elections be and hereby is requested to place the question of whether Ordinance No. 011-2025 shall be approved upon the ballot to be submitted to the City's electors at the November 4, 2025, general election.

SECTION 5. That, in accordance with Section 17(a) of the Whitehall City Charter, the ballot language for the referendum shall contain the following statement prepared by the City Attorney, upon recommendation from the County Prosecutor as legal counsel for the Board of Elections to clarify the ballot language:

The remainder of the page intentionally left blank

REFERENDUM ON ORDINANCE NO. 011-2025 **(By Petition)** **City of Whitehall, Ohio** A majority affirmative vote is necessary for passage
Ordinance No. 011-2025 created the Fairway Boulevard Tax Increment Financing Incentive District and declared improvements to Parcel Nos. 090-001792-00 and 090-001776-00within the district to be a public purpose and exempt from real property taxation, required the owners of the parcels to make service payments, and specified the public infrastructure improvements that benefit or serve parcels in the district. Whitehall

City Council approved this ordinance at the request of the applicant seeking to redevelop this parcel to provide for additional housing units within the City consistent with the adopted Citywide development master plan.		
	YES	Shall Ordinance No. 011-2025, creating the Fairway Boulevard Tax Increment Financing Incentive District, declaring improvements to Parcel Nos. 090-001792-00 and 090-001776-00 within the district to be a public purpose and exempt from real property taxation, requiring the owners of the parcels to make service payments, establishing a municipal public improvement tax increment equivalent fund for the service payments, and specifying the public infrastructure improvements that benefit or serve parcels in the district, be approved?
	NO	

SECTION 6. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety, and welfare of this City and to provide sufficient notice the Franklin County Board of Elections to submit the question of approving Ordinance 009-2025 on the November 4, 2025, general election ballot.

SECTION 7. This Resolution shall be in full force and effect immediately upon its adoption and approval by the Mayor.

Requested and prepared by: Bradley S. Nicodemus, City Attorney
Approved as to form: Bradley S. Nicodemus, City Attorney bsn 07/18/2025

DRAFT # 7

RESOLUTION NO. 033-2025 (Comm. of the Whole - 1st reading -SUSP & ADOPT 07-22-2025- /)

DIRECTING THE SUBMISSION OF THE QUESTION OF APPROVING CITIZEN INITIATED ORDINANCE NO. 042-2025 AMENDING THE ZONING MAP TO ESTABLISH THE FAIRWAY BOULEVARD OVERLAY DISTRICT TO THE ELECTORS AT THE NOVEMBER 4, 2025 GENERAL ELECTION AND DECLARING AN EMERGENCY.

WHEREAS, on April 30, 2025, a petition committee of residents filed an Initiative Petition to adopt an ordinance creating the Fairway Boulevard Overlay District with the City Attorney;

WHEREAS, on May 7, 2025, the City Attorney certified the sufficiency of the initiative petition to the Clerk of Council;

WHEREAS, pursuant to Charter 15 and 53, Council referred the proposed ordinance to Planning Commission which conducted a public hearing and reported a favorable recommendation on June 16, 2025;

WHEREAS, on July 15, 2025, Council adopted petition committee submitted amendments to the proposed ordinance and then failed to adopt Ordinance 042-2025;

WHEREAS, on July 22, 2025, the petition committee, pursuant to Charter 15(i), submitted a proposed ordinance, with amendments, to be included on the November 4, 2025 ballot; and

WHEREAS, pursuant to Section 17(a) of the Whitehall City Charter, the City Attorney prepared a statement in clear and concise language descriptive of Ordinance No.042-2025 for inclusion on the ballots used for voting upon whether to approve Ordinance No. 042-2025; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1. That there be submitted to the electors of the City of Whitehall the question of whether to approve Ordinance No. 042-2025, as amended by the petition committee, a copy of which is attached hereto and hereby made a part hereof.

SECTION 2. That the Clerk of Council is directed to forthwith serve a certified copy of this resolution upon the Franklin County Board of Elections.

SECTION 3. That the Franklin County Board of Elections be and hereby is requested to place the question of whether Ordinance No. 042-2025 shall be approved upon the ballot to be submitted to the City's electors at the November 4, 2025, general election.

SECTION 4. That, in accordance with Section 17(a) of the Whitehall City Charter, the ballot language for the referendum shall contain the following statement prepared by the City Attorney:

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INITIATIVE ORDINANCE NO. 042-2025
(By Petition)
City of Whitehall, Ohio

A majority affirmative vote is necessary for passage

Ordinance No. 042-2025 is a proposed ordinance submitted by a committee of electors to amend the Zoning Code to establish the Fairway Boulevard Overlay District on Parcel Nos. 090-001774-00; 090-001812-00; 090-001819-00; 090-001775-00; 090-001776-00; 090-001010-00; 090-001777-00; 090-001735-00; 090-001778-00; 090-006752-00; 090-001780-00; 090-001781-00; and 090-001782-00, to limit its future uses, subdivision and infrastructure within said district, to amend the Zoning Map, to protect large trees, to impose a moratorium on development and to provide for a private right of action.

	YES	Shall Ordinance No. 042-2025, amend the Zoning Code to establish the Fairway Boulevard Overlay District, on Parcel Nos. 090-001774-00; 090-001812-00; 090-001819-00; 090-001775-00; 090-001776-00; 090-001010-00; 090-001777-00; 090-001735-00; 090-001778-00; 090-006752-00; 090-001780-00; 090-001781-00; and 090-001782-00, to limit its future uses, subdivision and infrastructure within said district, to amend the Zoning Map, to protect large trees, to impose a moratorium on development and to provide for a private right of action, be approved?
	NO	

SECTION 5. For the reasons in the preamble and the deadline to place this matter on the November ballot, this Resolution is deemed any emergency measure and shall be immediately effective.

Requested and prepared by: Bradley S. Nicodemus, City Attorney
Approved as to form: Bradley S. Nicodemus, City Attorney bsn 07/18/2025

STANDING COMMITTEES

ADMINISTRATION AND FINANCIAL MANAGEMENT - CHAIRPERSON ELMORE

Members: Morrison, Smith and Brown

DRAFT # 8
RESOLUTION 025-2025 (Adm. & Fin. Mgmt-1st reading-Suspend and Adopt 07-22-2025- Elmore/)
AUTHORIZING THE MAYOR TO ACCEPT MONETARY DONATIONS FOR THE FOOD TRUCK & FUN FEST.

WHEREAS, the City is seeking legislative authorization from the Council of the City of Whitehall to accept monetary donations made in support of the annual Food Truck & Fun Fest; and
WHEREAS, various local interests have donated approximately sixty-five thousand and 00/00 dollars ($65,000.00) so far; and

WHEREAS, these funds are needed to provide the services necessary for a fun experience for all festival attendees; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the Mayor is authorized to accept monetary donations made in support of the Food Truck & Fun Fest.

SECTION 2: That this resolution shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested and Prepared By: Steven Quincel, City Auditor
Approved as to form: Kylie Keitch, Assistant City Attorney 7/17/2025 KK

DRAFT # 9

ORDINANCE NO. 070-2025 (Adm. & Fin. Mgmt. - 1st teading- SUSP & ADOPT 07-22-2025 Elmore/)

APPROVING AND MAKING A SUPPLEMENTAL APPROPRIATION OF FIFTY THOUSAND AND 00/00 DOLLARS ($50,000.00) FROM PREVIOUSLY UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) TO THE FOOD TRUCK & FUN FEST EXPENSE ACCOUNT (101.200.56150).

WHEREAS, construction activities on South Yearling Road have caused a change in venue for the festival; and

WHEREAS, this change created the need for redesigning the festival to fit the new location; and

WHEREAS, expenses for the annual Food Truck and Fun Fest have exceeded anticipated and budgeted activity; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That this Council approves and makes a supplemental appropriation of fifty thousand and 00/00 dollars ($50,000.00) from previously unappropriated monies in the General Fund (101) to the Food Truck & Fun Fest expense account (101.200.56150).

SECTION 2: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds for the purpose stated in this ordinance.

SECTION 3: That this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested and prepared by: Steven Quincel, City Auditor
Approved as to form: Kylie Keitch, Assistant City Attorney 7/17/2025 KK

DRAFT # 10

ORDINANCE 071-2025 (Adm. & Fin. Mgmt.- 1st reading- SUSP & ADOPT 07-22-2025- Elmore/)

APPROVING AND MAKING A FUND TRANSFER IN THE AMOUNT OF FOUR HUNDRED FIFTY SEVEN THOUSAND THREE HUNDRED SEVENTY-TWO AND 37/100 DOLLARS ($457,372.37) FROM UNAPPROPRIATED MONIES IN THE WATER UTILITY FUND (841) TO THE DEBT SERVICE FUND (401).

WHEREAS, in 2024 the City borrowed funds for various waterline improvements; and

WHEREAS, Ordinance 102-2024 appropriated monies for the purpose of repayment; and

WHEREAS, the Auditor of State requires bond retirement payments and other long term debt be paid from the Debt Service Fund; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the Council of the City of Whitehall approves and makes a fund transfer in the amount of four hundred fifty seven thousand three hundred seventy-two and 37/100 dollars ($457,372.37) from unappropriated monies in the Water Utility Fund (841) to the Debt Service Fund (401).

SECTION 2: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds for the purpose stated in this Ordinance.

SECTION 3: That this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested and Prepared by: Steven Quincel, City Auditor
Approved as to form: Kylie Keitch, Assistant City Attorney 7/17/2025 KK

DRAFT # 11

ORDINANCE NO. 072-2025 (Adm. & Fin. Mgmt. -1st reading- SUSP & ADOPT 07-22-2025- Elmore/)

AUTHORIZING AND APPROVING SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF TWELVE THOUSAND AND NO/100 DOLLARS ($12,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) TO THE UNEMPLOYMENT COMPENSATION EXPENSE ACCOUNT 101.900.51011.

WHEREAS, unemployment compensation paid out exceeds expectations; and

WHEREAS, additional monies are required for the unemployment compensation for 2025; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The Council of the City of Whitehall, Ohio approves the supplemental appropriation in the amount of twelve thousand and no/100 dollars ($12,000.00) from the General Fund (101) to Unemployment Compensation expense account (101.900.51011).

SECTION 2: That this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested and prepared by Chris Peterson, Deputy Auditor
Approved as to form: Kylie Keitch, Assistant City Attorney 7/18/2025 KK

DRAFT # 12
RESOLUTION NO. 026-2025 (Adm. & Fin. Mgmt. -1st reading- SUSP & ADOPT 07-22-2025- Elmore/)
RESOLVING TO APPROVE "THEN AND NOW" CERTIFICATES.

WHEREAS, O.R.C. 5705.41(D)(1) states that "then and now" certificates of three thousand dollars and no/100 ($3,000.00) and more must be approved by resolution or ordinance within thirty days of receipt of the "then and now" certificates; and

WHEREAS, the City has processed the attached "then and now" certificates over the sum of three thousand dollars and now these certificates require approval by City Council; and

WHEREAS, the Auditor of the City of Whitehall, Ohio has determined that, at the time of the making and execution of the certificates, a sufficient sum was appropriated by Council for the purpose of the requisition, and is currently deposited in the treasury and allocated to the appropriate account and free from any previous encumbrances; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the City Council does hereby approve the attached "then and now" certificates:

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SECTION 2: That the City Council of the City of Whitehall, Ohio, lawfully appropriated the expenditure, which the expense originated.

SECTION 3: That this Resolution shall go into full force and effect immediately upon its passage by the Council of the City of Whitehall and approval by the Mayor.
Requested and Prepared by: Steven Quincel, City Auditor
Approved as to form: Kylie Keitch, Assistant City Attorney 7/17/2025 KK

COMMUNITY AND ELDER ADVOCACY– CHAIRPERSON HARCAR

Members: Heck, Dixon, Brown

ORDINANCE NO. 061-2025 (Comm. & Elder Adv.-3rd Reading - ADOPT 08-19-2025 - Harcar/Dixon)
AN ORDINANCE ADOPTING CHAPTER 512 OF THE CODIFIED ORDINANCES OF THE CITY OF WHITEHALL ESTABLISHING UNLAWFUL DISCRIMINATORY PRACTICES IN THE CITY OF WHITEHALL AND DECLARING AN EMERGENCY.

COMMUNITY STANDARDS AND ENFORCEMENT – CHAIRPERSON SMITH

Members: Dixon, Elmore & Harcar

ORDINANCE NO. 058-2025 (Comm. Stand, & Enf. – 3rd reading – ADOPT- 08-05-2025-Smith/Dixon)
(PUBLIC HEARING AT PLANNING COMMISSION SCHEDULED FOR July 29, 2025)
MAKING UPDATES TO PART 11 – PLANNING AND ZONING CODE, ARTICLE 1114.04.

DRAFT # 13
ORDINANCE NO. 073-2025 (Comm. Stand. & Enf. -3rd reading- ADOPT 09-02-2025- Smith/)
AMENDING SECTION 1136, TITLED FLOOD DAMAGE REDUCTION, OF THE PLANNING AND ZONING CODE OF THE CITY OF WHITEHALL.

WHEREAS, ARTICLE XVIII, Section 3, of the Ohio Constitution grants municipalities the legal authority to adopt land use and control measures for promoting the health, safety, and general welfare of its citizens and;

WHEREAS, the City of Whitehall codified ordinances need to be amended to reflect the FEMA updated National Flood Damage Reduction Regulations. NOW, THEREFORE

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BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: Section 1136, FLOOD DAMAGE REDUCTION, is hereby amended to replace the existing chapter as follows:

1136.01: GENERAL PROVISIONS

1. Statutory Authorization

ARTICLE XVIII, Section 3, of the Ohio Constitution grants municipalities the legal authority to adopt land use and control measures for promoting the health, safety, and general welfare of its citizens. Therefore, the Council of the City of Whitehall, State of Ohio, does ordain as follows:

2. Findings of Fact

The City of Whitehall has special flood hazard areas that are subject to periodic inundation which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base. Additionally, structures that are inadequately elevated, flood proofed, or otherwise protected from flood damage also contribute to the flood loss. In order to minimize the threat of such damages and to achieve the purposes hereinafter set forth, these regulations are adopted.

100. Statement of Purpose

It is the purpose of these regulations to promote the public health, safety and general welfare, and to:

1. Protect human life and health;
2. Minimize expenditure of public money for costly flood control projects;
3. Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
4. Minimize prolonged business interruptions;
5. Minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets and bridges located in areas of special flood hazard;
6. Help maintain a stable tax base by providing for the proper use and development of areas of special flood hazard so as to protect property and minimize future flood blight areas;
7. Ensure that those who occupy the areas of special flood hazard assume responsibility for their actions;
8. Minimize the impact of development on adjacent properties within and near flood prone areas;
9. Ensure that the flood storage and conveyance functions of the floodplain are maintained;
10. Minimize the impact of development on the natural, beneficial values of the floodplain;
11. Prevent floodplain uses that are either hazardous or environmentally incompatible; and
12. Meet community participation requirements of the National Flood Insurance Program.

500. Methods of Reducing Flood Loss

In order to accomplish its purposes, these regulations include methods and provisions for:

1. Restricting or prohibiting uses which are dangerous to health, safety, and property due to water hazards, or which result in damaging increases in flood heights or velocities;
2. Requiring that uses vulnerable to floods, including facilities, which serve such uses, be protected against flood damage at the time of initial construction;
3. Controlling the alteration of natural floodplains, stream channels, and natural protective barriers, which help accommodate or channel flood waters;
4. Controlling filling, grading, dredging, excavating, and other development which may increase flood damage; and,
5. Preventing or regulating the construction of flood barriers, which will unnaturally divert flood, waters or which may increase flood hazards in other areas.

5. Lands to Which These Regulations Apply

These regulations shall apply to all areas of special flood hazard within the jurisdiction of the City of Whitehall as identified in Section 1136.01(F), including any additional areas of special flood hazard annexed by the City of Whitehall.

6. Basis for Establishing the Areas of Special Flood Hazard

For the purposes of these regulations, the following studies and/or maps are adopted:

1. Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) for Franklin County, Ohio and Incorporated Areas, both effective June 16, 2011.
2. Other studies and/or maps, which may be relied upon for establishment of the flood protection elevation, delineation of the 100-year floodplain, floodways or delineation of other areas of special flood hazard.
3. Any hydrologic and hydraulic engineering analysis authored by a registered Professional Engineer in the State of Ohio, which has been approved by the City of Whitehall as required by Section 1136.04(C) Subdivisions and Other New Developments.

Any revisions to the aforementioned maps and/or studies are hereby adopted by reference and declared to be a part of these regulations. Such maps and/or studies are on file at the Whitehall City Hall, 360 S. Yearling Road, Whitehall, Ohio 43213.

7. Abrogation and Greater Restrictions

These regulations are not intended to repeal any existing ordinances including subdivision regulations, zoning or building codes. In the event of a conflict between these regulations and any other ordinance, the more restrictive shall be followed. These regulations are not intended to repeal, abrogate or impair any existing easements, covenants or deed restrictions. However, where this ordinance and another ordinance, easement, covenant or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

8. Interpretation

In the interpretation and application of these regulations, all provisions shall be:

1. Considered as minimum requirements;
2. Liberally construed in favor of the governing body; and,
3. Deemed neither to limit nor repeal any other powers granted under state statutes. Where a provision of these regulations may be in conflict with a state or Federal law, such state or Federal law shall take precedence over these regulations.
4. Warning and Disclaimer of Liability

The degree of flood protection required by these regulations is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by manmade or natural causes. These regulations do not imply that land outside the areas of special flood hazard or uses permitted within such areas will be free from flooding or flood damage. These regulations shall not create liability on the part of the City of Whitehall, any officer or employee thereof, or the Federal Emergency Management Agency, for any flood damage that results from reliance on these regulations or any administrative decision lawfully made thereunder.

10. Severability

Should any section or provision of these regulations be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the regulations as a whole, or any part thereof, other than the part so declared to be unconstitutional or invalid.

SECTION 1136.02: DEFINITIONS
Unless specifically defined below, words or phrases used in these regulations shall be interpreted so as to give them the meaning they have in common usage and to give these regulations the most reasonable application.

1. Accessory Structure

A structure on the same lot with, and of a nature customarily incidental and subordinate to, the principal structure.

2. Appeal

A request for review of the floodplain administrator's interpretation of any provision of these regulations or a request for a variance.

100. Base Flood

The flood having a one percent chance of being equaled or exceeded in any given year. The base flood may also be referred to as the 1% chance annual flood or one hundred (100) year flood.

500. Base (100-Year) Flood Elevation (BFE)

The water surface elevation of the base flood in relation to a specified datum, usually the National Geodetic Vertical Datum of 1929 or the North American Vertical Datum of 1988, and usually expressed in Feet Mean Sea Level (MSL). In Zone AO areas, the base flood elevation is the lowest adjacent natural grade elevation plus the depth number (from 1 to 3 feet).

5. Basement

Any area of the building having its floor subgrade (below ground level) on all sides.

6. Development

Any manmade change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials.

7. Enclosure Below the Lowest Floor

See "Lowest Floor."

8. Executive Order 11988 (Floodplain Management)

Issued by President Carter in 1977, this order requires that no federally assisted activities be conducted in or have the potential to affect identified special flood hazard areas, unless there is no practicable alternative.

1. Federal Emergency Management Agency (FEMA)

The agency with the overall responsibility for administering the National Flood Insurance Program.

10. Fill

A deposit of earth material placed by artificial means.

11. Flood or Flooding

A general and temporary condition of partial or complete inundation of normally dry land areas from:

1. The overflow of inland or tidal waters, and/or
2. The unusual and rapid accumulation or runoff of surface waters from any source.

50. Flood Hazard Boundary Map (FHBM)

Usually the initial map, produced by the Federal Emergency Management Agency, or U.S. Department of Housing and Urban Development, for a community depicting approximate special flood hazard areas.

1000. Flood Insurance Rate Map (FIRM)

An official map on which the Federal Emergency Management Agency or the U.S. Department of Housing and Urban Development has delineated the areas of special flood hazard.

14. Flood Insurance Risk Zones

Zone designations on FHBMs and FIRMs that indicate the magnitude of the flood hazard in specific areas of a community. Following are the zone definitions:

1. Zone A:

Special flood hazard areas inundated by the 100-year flood in any given year; base flood elevations are not determined.

1. Zones A1-30 and Zone AE:

Special flood hazard areas inundated by the 100-year flood in any given year; base flood elevations are determined.

2. Zone AO:

Special flood hazard areas inundated by the 100-year flood in any given year; with flood depths of 1 to 3 feet (usually sheet flow on sloping terrain); average depths are determined.

100. Zone AH:

Special flood hazard areas inundated by the 100-year flood in any given year; flood depths of 1 to 3 feet (usually areas of ponding); base flood elevations are determined.

500. Zone A99:

Special flood hazard areas inundated by the 100-year flood to be protected from the 100-year flood by a Federal flood protection system under construction; no base flood elevations are determined.

2. Zone B and Zone X (shaded):

Areas of 500-year flood; areas subject to the 100-year flood with average depths of less than 1 foot or with contributing drainage area less than 1 square mile; and areas protected by levees from the base flood.

3. Zone C and Zone X (unshaded):

Areas determined to be outside the 500-year floodplain.

15. Flood Insurance Study (FIS)

The official report in which the Federal Emergency Management Agency or the U.S. Department of Housing and Urban Development has provided flood profiles, floodway boundaries (sometimes shown on Flood Boundary and Floodway Maps), and the water surface elevations of the base flood.

16. Floodproofing

Any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

17. Flood Protection Elevation

The Flood Protection Elevation, or FPE, is the base flood elevation plus [.5] feet of freeboard. In areas where no base flood elevations exist from any authoritative source, the flood protection elevation can be historical flood elevations, or base flood elevations determined and/or approved by the floodplain administrator.

18. Floodway

A floodway is the channel of a river or other watercourse and the adjacent land areas that have been reserved in order to pass the base flood discharge. A floodway is typically determined through a hydraulic and hydrologic engineering analysis such that the cumulative increase in the water surface elevation of the base flood discharge is no more than a designated height. In no case shall the designated height be more than one foot at any point within the community.

The floodway is an extremely hazardous area, and is usually characterized by any of the following: Moderate to high velocity flood waters, high potential for debris and projectile impacts, and moderate to high erosion forces.

19. Freeboard

A factor of safety usually expressed in feet above a flood level for the purposes of floodplain management. Freeboard tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, obstructed bridge openings, debris and ice jams, and the hydrologic effect of urbanization in a watershed.

20. Historic structure

Any structure that is:

1. Listed individually in the National Register of Historic Places (a listing maintained by the U.S. Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listings on the National Register;
2. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district; or
3. Individually listed on the State of Ohio's inventory of historic places maintained by the Ohio Historic Preservation Office.
4. Individually listed on the inventory of historic places maintained by City of Whitehall’s historic preservation program, which program is certified by the Ohio Historic Preservation Office.

21. Hydrologic and hydraulic engineering analysis

An analysis performed by a professional engineer, registered in the State of Ohio, in accordance with standard engineering practices as accepted by FEMA, used to determine flood elevations and/or floodway boundaries.

5. Letter of Map Change (LOMC)

A Letter of Map Change is an official FEMA determination, by letter, to amend or revise effective Flood Insurance Rate Maps, Flood Boundary and Floodway Maps, and Flood Insurance Studies. LOMCs are broken down into the following categories:

1. Letter of Map Amendment (LOMA)

A revision based on technical data showing that a property was incorrectly included in a designated special flood hazard area. A LOMA amends the current effective Flood Insurance Rate Map and establishes that a specific property is not located in a special flood hazard area.

2. Letter of Map Revision (LOMR)

A revision based on technical data that, usually due to manmade changes, shows changes to flood zones, flood elevations, floodplain and floodway delineations, and planimetric features. One common type of LOMR, a LOMR-F, is a determination concerning whether a structure or parcel has been elevated by fill above the base flood elevation and is, therefore, excluded from the special flood hazard area.

3. Conditional Letter of Map Revision (CLOMR)

A comment by FEMA regarding a proposed project that would, upon construction, affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective base flood elevations, or the special flood hazard area. A CLOMR does not amend or revise effective Flood Insurance Rate Maps, Flood Boundary and Floodway Maps, or Flood Insurance Studies.

23. Lowest floor

The lowest floor of the lowest enclosed area (including basement) of a structure. This definition excludes an “enclosure below the lowest floor” which is an unfinished or flood resistant enclosure usable solely for parking of vehicles, building access or storage, in an area other than a basement area, provided that such enclosure is built in accordance with the applicable design requirements specified in these regulations for enclosures below the lowest floor.

10. Manufactured home

A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. The term "manufactured home" does not include a "recreational vehicle". For the purposes of these regulations, a manufactured home includes manufactured homes and mobile homes as defined in Chapter 4781 of the Ohio Revised Code.

25. Manufactured home park

As specified in the Ohio Adm. Code 4781-12-01(K), a manufactured home park means any tract of land upon which three or more manufactured homes, used for habitation are parked, either free of charge or for revenue purposes, and includes any roadway, building, structure, vehicle, or enclosure used or intended for use as part of the facilities of the park. A tract of land that is subdivided and the individual lots are not for rent or rented, but are for sale or sold for the purpose of installation of manufactured homes on the lots, is not a manufactured home park, even though three or more manufactured homes are parked thereon, if the roadways are dedicated to the local government authority. Manufactured home park does not include any tract of land used solely for the storage or display for sale of manufactured homes

26. Mean sea level

For purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum (NGVD) of 1929 or other datum, to which base flood elevations shown on a community's Flood Insurance Rate Map are referenced.

1. National Flood Insurance Program (NFIP)

The NFIP is a Federal program enabling property owners in participating communities to purchase insurance protection against losses from flooding. This insurance is designed to provide an insurance alternative to disaster assistance to meet the escalating costs of repairing damage to buildings and their contents caused by floods. Participation in the NFIP is based on an agreement between local communities and the Federal government that states if a community will adopt and enforce floodplain management regulations to reduce future flood risks to all development in special flood hazard areas, the Federal government will make flood insurance available within the community as a financial protection against flood loss.

1. New construction

Structures for which the "start of construction" commenced on or after the effective date of a floodplain regulation adopted by the City of Whitehall and includes any subsequent improvements to such structures.
For the purposes of determining insurance rates, structures for which the “start of construction'' commenced on or after the effective date of an initial FIRM [July 18, 1985] and includes any subsequent improvements to such structures.

200. Person

Includes any individual or group of individuals, corporation, partnership, association, or any other entity, including state and local governments and agencies. An agency is further defined in the Ohio Rev. Code §111.15(A)(2) as any governmental entity of the state and includes, but is not limited to, any board, department, division, commission, bureau, society, council, institution, state college or university, community college district, technical college district, or state community college. “Agency” does not include the general assembly, the controlling board, the adjutant general’s department, or any court.

1. Recreational vehicle

A vehicle which is:

1. Built on a single chassis
2. 400 square feet or less when measured at the largest horizontal projection
3. Designed to be self-propelled or permanently towable by a light duty truck
4. Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

1. Registered Professional Architect
   A person registered to engage in the practice of architecture pursuant to Ohio Rev. Code §4703.01 and 4703.19.

2. Registered Professional Engineer

A person registered as a professional engineer pursuant to Ohio Rev. Code Chapter 4733.

1. Registered Professional Surveyor

A person registered as a professional surveyor pursuant to Ohio Rev. Code Chapter 4733.

1. Special Flood Hazard Area

Also known as “Areas of Special Flood Hazard”, it is the land in the floodplain subject to a one percent or greater chance of flooding in any given year. Special flood hazard areas are designated by the Federal Emergency Management Agency on Flood Insurance Rate Maps, Flood Insurance Studies, Flood Boundary and Floodway Maps and Flood Hazard Boundary Maps as Zones A, AE, AH, AO, A1 30, or A99. Special flood hazard areas may also refer to areas that are flood prone and designated from other federal state or local sources of data including but not limited to historical flood information reflecting high water marks, previous flood inundation areas, and flood prone soils associated with a watercourse.

2. Start of construction

The date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of a building.

1. Structure

A walled and roofed building, manufactured home, or gas or liquid storage tank that is principally above ground.

1. Substantial Damage

Damage of any origin sustained by a structure whereby the cost of restoring the structure to the ‘before damaged’ condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

1. Substantial Improvement

Any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures, which have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include:

1. Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions; or
2. Any alteration of a "historic structure," provided that the alteration would not preclude the structure's continued designation as a "historic structure".

2000. Variance

A grant of relief from the standards of these regulations.

1. Violation

The failure of a structure or other development to be fully compliant with these regulations.

SECTION 1136.03: ADMINISTRATION

1. Designation of the Floodplain Administrator

The Director of Public Service is hereby appointed to administer and implement these regulations and is referred to herein as the Floodplain Administrator.

2. Duties and Responsibilities of the Floodplain Administrator

The duties and responsibilities of the Floodplain Administrator shall include but are not limited to:

1. Evaluate applications for permits to develop in special flood hazard areas.
2. Interpret floodplain boundaries and provide flood hazard and flood protection elevation information.
3. Issue permits to develop in special flood hazard areas when the provisions of these regulations have been met, or refuse to issue the same in the event of noncompliance.
4. Inspect buildings and lands to determine whether any violations of these regulations have been committed.
5. Make and permanently keep all records for public inspection necessary for the administration of these regulations including Flood Insurance Rate Maps, Letters of Map Amendment and Revision, records of issuance and denial of permits to develop in special flood hazard areas, determinations of whether development is in or out of special flood hazard areas for the purpose of issuing floodplain development permits, elevation certificates, floodproofing certificates, variances, and records of enforcement actions taken for violations of these regulations.
6. Enforce the provisions of these regulations.
7. Provide information, testimony, or other evidence as needed during variance hearings.
8. Coordinate map maintenance activities and FEMA follow-up.
9. Conduct substantial damage determinations to determine whether existing structures, damaged from any source and in special flood hazard areas identified by FEMA, must meet the development standards of these regulations.

100. Floodplain Development Permits

It shall be unlawful for any person to begin construction or other development activity including but not limited to filling, grading, construction, alteration, remodeling, or expanding any structure; or alteration of any watercourse wholly within, partially within or in contact with any identified special flood hazard area, as established in Section 1.6, until a floodplain development permit is obtained from the Floodplain Administrator. Such floodplain development permit shall show that the proposed development activity is in conformity with the provisions of these regulations. No such permit shall be issued by the Floodplain Administrator until the requirements of these regulations have been met.

500. Application Required

An application for a floodplain development permit shall be required for all development activities located wholly within, partially within, or in contact with an identified special flood hazard area. Such application shall be made by the owner of the property or his/her authorized agent, herein referred to as the applicant, prior to the actual commencement of such construction on a form furnished for that purpose. Where it is unclear whether a development site is in a special flood hazard area, the Floodplain Administrator may require an application for a floodplain development permit to determine the development's location. Such applications shall include, but not be limited to:

1. Site plans drawn to scale showing the nature, location, dimensions, and topography of the area in question; the location of existing or proposed structures, fill, storage of materials, drainage facilities, and the location of the foregoing.
2. Elevation of the existing, natural ground where structures are proposed.
3. Elevation of the lowest floor, including basement, of all proposed structures.
4. Such other material and information as may be requested by the Floodplain Administrator to determine conformance with, and provide enforcement of these regulations.
5. Technical analyses conducted by the appropriate design professional registered in the State of Ohio and submitted with an application for a floodplain development permit when applicable:

1. Floodproofing certification for non-residential floodproofed structure as required in Section 4.5.
2. Certification that fully enclosed areas below the lowest floor of a structure not meeting the design requirements of Section 1136.04 (E) are designed to automatically equalize hydrostatic flood forces.
3. Description of any watercourse alteration or relocation that the flood carrying capacity of the watercourse will not be diminished, and maintenance assurances as required in Section 1136.04 (I)(3).
4. A hydrologic and hydraulic analysis demonstrating that the cumulative effect of proposed development, when combined with all other existing and anticipated development will not increase the water surface elevation of the base flood by more than one foot in special flood hazard areas where the Federal Emergency Management Agency has provided base flood elevations but no floodway as required by Section 1136.04 (I)(2).
5. A hydrologic and hydraulic engineering analysis showing the impact of any development on flood heights in an identified floodway as required by Section 1136.04 (I)(1).
6. Generation of base flood elevation(s) for subdivision and other new developments as required by Section 1136.04 (C).

6. All applications for a floodplain development permit shall be accompanied by a fee of fifty dollars ($50).

5. Review and Approval of a Floodplain Development Permit Application

1. Review
2. After receipt of a complete application, the Floodplain Administrator shall review the application to ensure that the standards of these regulations have been met. No floodplain development permit application shall be reviewed until all information required in Section 1136.03(D) has been received by the Floodplain Administrator.
3. The Floodplain Administrator shall review all floodplain development permit applications to assure that all necessary permits have been received from those federal, state or local governmental agencies from which prior approval is required. The applicant shall be responsible for obtaining such permits as required including permits issued by the U.S. Army Corps of Engineers under Section 10 of the Rivers and Harbors Act and Section 404 of the Clean Water Act, and the Ohio Environmental Protection Agency under Section 401 of the Clean Water Act.

2. Approval

Within thirty (30) days after the receipt of a complete application, the Floodplain Administrator shall either approve or disapprove the application. If the Floodplain Administrator is satisfied that the development proposed in the floodplain development application conforms to the requirements of this ordinance, the Floodplain Administrator shall issue the permit. All floodplain development permits shall be conditional upon the commencement of work within 180 days. A floodplain development permit shall expire 180 days after issuance unless the permitted activity has been substantially begun and is thereafter pursued to completion.

6. Inspections

The Floodplain Administrator shall make periodic inspections at appropriate times throughout the period of construction in order to monitor compliance with permit conditions.

7. Post-Construction Certifications Required

The following as-built certifications are required after a floodplain development permit has been issued:

1. For new or substantially improved residential structures, or nonresidential structures that have been elevated, the applicant shall have a Federal Emergency Management Agency Elevation Certificate completed by a registered professional surveyor to record as-built elevation data. For elevated structures in Zone A and Zone AO areas without a base flood elevation, the elevation certificate may be completed by the property owner or owner's representative.
2. For all development activities subject to the standards of Section 1136.03(K)(1), a Letter of Map Revision.
3. For new or substantially improved nonresidential structures that have been floodproofed in lieu of elevation, where allowed, the applicant shall supply a completed Floodproofing Certificate for Non-Residential Structures completed by a registered professional engineer or architect together with associated documentation.

8. Revoking a Floodplain Development Permit

A floodplain development permit shall be revocable, if among other things, the actual development activity does not conform to the terms of the application and permit granted thereon. In the event of the revocation of a permit, an appeal may be taken to the Appeals Board in accordance with Section 1136.05 of these regulations.

1. Exemption from Filing a Development Permit

An application for a floodplain development permit shall not be required for maintenance work such as roofing, painting, and basement sealing, or for small nonstructural development activities (except for filling and grading) valued at less than $2500.

10. State and Federal Development

1. Development that is funded, financed, undertaken, or preempted by state agencies shall comply with minimum NFIP criteria.
2. Before awarding funding or financing or granting a license, permit, or other authorization for a development that is or is to be located within a 100-year floodplain, a state agency shall require the applicant to demonstrate to the satisfaction of the agency that the development will comply with minimum NFIP criteria and any applicable local floodplain management resolution or ordinance as required by Ohio Revised Code Section 1521.13. This includes, but is not limited to:
3. Development activities in an existing or proposed manufactured home park that are under the authority of the Ohio Department of Commerce and subject to the flood damage reduction provisions of the Ohio Administrative Code Section 4781-12.
4. Major utility facilities permitted by the Ohio Power Siting Board under Section 4906 of the Ohio Revised Code.

100. Hazardous waste disposal facilities permitted by the Hazardous Waste Siting Board

under Section 3734 of the Ohio Revised Code.

500. Development activities undertaken by a federal agency and which are subject to Federal Executive Order 11988 – Floodplain Management.

Each federal agency has a responsibility to evaluate the potential effects of any actions it may take in a floodplain; to ensure that its planning programs and budget request reflect consideration of flood hazards and floodplain management; and to prescribe procedures to implement the policies and requirements of EO 11988.

11. Map Maintenance Activities

To meet National Flood Insurance Program minimum requirements to have flood data reviewed and approved by FEMA, and to ensure that the City of Whitehall flood maps, studies and other data identified in Section 1136.01(F) accurately represent flooding conditions so appropriate floodplain management criteria are based on current data, the following map maintenance activities are identified:

1. Requirement to Submit New Technical Data
2. For all development proposals that impact floodway delineations or base flood elevations, the community shall ensure that technical data reflecting such changes be submitted to FEMA within six months of the date such information becomes available. These development proposals include:

1. Floodway encroachments that increase or decrease base flood elevations or alter floodway boundaries;
2. Fill sites to be used for the placement of proposed structures where the applicant desires to remove the site from the special flood hazard area;
3. Alteration of watercourses that result in a relocation or elimination of the special flood hazard area, including the placement of culverts; and
4. Subdivision or other new development proposals requiring the establishment of base flood elevations in accordance with Section 1136.04 (C).

2. It is the responsibility of the applicant to have technical data, required in accordance with Section 1136.03(K)(1) prepared in a format required for a Conditional Letter of Map Revision or Letter of Map Revision, and submitted to FEMA. Submittal and processing fees for these map revisions shall be the responsibility of the applicant.
3. The Floodplain Administrator shall require a Conditional Letter of Map Revision prior to the issuance of a floodplain development permit for:

1. Proposed floodway encroachments that increase the base flood elevation; and
2. Proposed development which increases the base flood elevation by more than one foot in riverine areas where FEMA has provided base flood elevations but no floodway.

500. Floodplain development permits issued by the Floodplain Administrator shall be conditioned upon the applicant obtaining a Letter of Map Revision from FEMA for any development proposal subject to Section 1136.03 (K)(1)(a).

2. Right to Submit New Technical Data

The Floodplain Administrator may request changes to any of the information shown on an effective map that does not impact floodplain or floodway delineations or base flood elevations, such as labeling or planimetric details. Such a submission shall include appropriate supporting documentation made in writing by the Mayor of the City of Whitehall, and may be submitted at any time.

3. Annexation / Detachment

Upon occurrence, the Floodplain Administrator shall notify FEMA in writing whenever the boundaries of the City of Whitehall have been modified by annexation or the community has assumed authority over an area, or no longer has authority to adopt and enforce floodplain management regulations for a particular area. In order that the City of Whitehall's Flood Insurance Rate Map accurately represent the City of Whitehall boundaries, include within such notification a copy of a map of the City of Whitehall suitable for reproduction, clearly showing the new corporate limits or the new area for which the City of Whitehall has assumed or relinquished floodplain management regulatory authority.

50. Data Use and Flood Map Interpretation

The following guidelines shall apply to the use and interpretation of maps and other data showing areas of special flood hazard:

1. In areas where FEMA has not identified special flood hazard areas, or in FEMA identified special flood hazard areas where base flood elevation and floodway data have not been identified, the Floodplain Administrator shall review and reasonably utilize any other flood hazard data available from a federal, state, or other source.
2. Base flood elevations and floodway boundaries produced on FEMA flood maps and studies shall take precedence over base flood elevations and floodway boundaries by any other source that reflect a reduced floodway width and/or lower base flood elevations. Other sources of data, showing increased base flood elevations and/or larger floodway areas than are shown on FEMA flood maps and studies, shall be reasonably used by the Floodplain Administrator.
3. The Floodplain Administrator shall make interpretations, where needed, as to the exact location of the flood boundaries and areas of special

flood hazard. A person contesting the determination of the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in Section 5.0, Appeals and Variances.

4. Where an existing or proposed structure or other development is affected by multiple flood zones, by multiple base flood elevations, or both, the development activity must comply with the provisions of this ordinance applicable to the most restrictive flood zone and the highest base flood elevation affecting any part of the existing or proposed structure; or for other developments, affecting any part of the area of the development.

13. Use of Preliminary Flood Insurance Rate Map and/or Flood Insurance Study Data

1. Zone A:
2. Within Zone A areas designated on an effective FIRM, data from the preliminary FIRM and/or FIS shall be reasonably utilized as best available data.
3. When all appeals have been resolved and a notice of final flood elevation determination has been provided in a Letter of Final Determination (LFD), BFE and floodway data from the preliminary FIRM and/or FIS shall be used for regulating development.

2. Zones AE, A1-30, AH, and AO:

1. BFE and floodway data from a preliminary FIS or FIRM restudy are not required to be used in lieu of BFE and floodway data contained in an existing effective FIS and FIRM. However,
2. Where BFEs increase in a restudied area, communities have the responsibility to ensure that new or substantially improved structures are protected. Communities are encouraged to reasonably utilize preliminary FIS or FIRM data in instances where BFEs increase and floodways are revised to ensure that the health, safety, and property of their citizens are protected.
3. Where BFEs decrease, preliminary FIS or FIRM data should not be used to regulate floodplain development until the LFD has been issued or until all appeals have been resolved.
4. If a preliminary FIRM or FIS has designated floodways where none had previously existed, communities should reasonably utilize this data in lieu of applying the encroachment performance standard of Section 1136.04(I) since the data in the draft or preliminary FIS represents the best data available.

3. Zones B, C, and X:

1. Use of BFE and floodway data from a preliminary FIRM or FIS are not required for areas designated as Zone B, C, or X on the effective FIRM which are being revised to Zone AE, A1-30, AH, or AO. Communities are encouraged to reasonably utilize preliminary FIS or FIRM data to ensure that the health, safety, and property of their citizens are protected.

14. Substantial Damage Determinations

Damages to structures may result from a variety of causes including flood, tornado, wind, heavy snow, fire, etc. After such a damage event, the Floodplain Administrator shall:

1. Determine whether damaged structures are located in special flood hazard areas;
2. Conduct substantial damage determinations for damaged structures located in special flood hazard areas; and
3. Require owners of substantially damaged structures to obtain a floodplain development permit prior to repair, rehabilitation, or reconstruction.

Additionally, the Floodplain Administrator may implement other measures to assist with the substantial damage determination and subsequent repair process. These measures include issuing press releases, public service announcements, and other public information materials related to the floodplain development permits and repair of damaged structures; coordinating with other federal, state, and local agencies to assist with substantial damage determinations; providing owners of damaged structures materials and other information related to the proper repair of damaged structures in special flood hazard areas; and assist owners of substantially damaged structures with Increased Cost of Compliance insurance claims.

SECTION 1136.04: USE AND DEVELOPMENT STANDARDS FOR FLOOD HAZARD REDUCTION

The following use and development standards apply to development wholly within, partially within, or in contact with any special flood hazard area as established in Section 1136.01(F), or 1136.03(K)(1)

1. Use Regulations

1. Permitted Uses

All uses not otherwise prohibited in this section or any other applicable land use regulation adopted by the City of Whitehall are allowed provided they meet the provisions of these regulations.

2. Prohibited Uses

1. Storage or processing of materials that are hazardous, flammable, or explosive in the identified special flood hazard area.

2. Storage of material or equipment that, in time of flooding, could become buoyant and pose an obstruction to flow in identified floodway area.

2. Water and Wastewater Systems

The following standards apply to all water supply, sanitary sewerage and waste disposal systems in the absence of any more restrictive standard provided under the Ohio Revised Code or applicable state rules:

1. All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the systems;
2. New and replacement sanitary sewerage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharge from the systems into flood waters; and,
3. On-site waste disposal systems shall be located to avoid impairment to or contamination from them during flooding.

100. Subdivisions and Other New Developments

1. All subdivision proposals and all other proposed new development shall be consistent with the need to minimize flood damage and are subject to all applicable standards in these regulations;
2. All subdivision proposals and all other proposed new development shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize or eliminate flood damage;
3. All subdivision proposals and all other proposed new development shall have adequate drainage provided to reduce exposure to flood damage; and
4. In all areas of special flood hazard where base flood elevation data are not available, the applicant shall provide a hydrologic and hydraulic engineering analysis that generates base flood elevations for all subdivision proposals and other proposed developments containing at least 50 lots or 5 acres, whichever is less.
5. The applicant shall meet the requirement to submit technical data to FEMA in Section 1136.03(J)(1) when a hydrologic and hydraulic analysis is completed that generates base flood elevations as required by Section 1136.04(C)(4)

500. Residential Structures

The requirements of Section 1136.04(D) apply to new construction of residential structures and to substantial improvements of residential structures in zones A, A1-30, AE, AO, and AH, when designated on the community's effective FIRM, and when designated on a preliminary or final FIRM issued by FEMA under the circumstances provided in Section 1136.03(L).

1. New construction and substantial improvements shall be anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy. Where a structure, including its foundation members, is elevated on fill to or above the base flood elevation, the requirements for anchoring 1136.04(D)(1) and construction materials resistant to flood damage 1136.04(D)(2) are satisfied.
2. New construction and substantial improvements shall be constructed with methods and materials resistant to flood damage.
3. New construction and substantial improvements shall be constructed with electrical, heating, ventilation, plumbing and air conditioning equipment and other service facilities that are designed and/or elevated so as to prevent water from entering or accumulating within the components during conditions of flooding.
4. New construction and substantial improvement of any residential structure, including manufactured homes, shall have the lowest floor, including basement, elevated to or above the flood protection elevation. Where flood protection elevation data are not available the structure shall have the lowest floor, including basement, elevated at least two feet above the highest natural adjacent grade.
5. New construction and substantial improvements, including manufactured homes, that do not have basements and that are elevated to the flood protection elevation using pilings, columns, posts, or solid foundation perimeter walls with openings to allow the automatic equalization of hydrostatic pressure may have an enclosure below the lowest floor provided the enclosure meets the following standards:

1. Be used only for the parking of vehicles, building access, or storage; and
2. Be designed and certified by a registered professional engineer or architect to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters; or
3. Have a minimum of two openings on different walls having a total net area not less than one square inch for every square foot of enclosed area, and the bottom of all such openings being no higher than one foot above grade. The openings may be equipped with screens, louvers, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.
4. Manufactured homes shall be affixed to a permanent foundation and anchored to prevent flotation, collapse or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy. Methods of anchoring may include, but are not limited to, use of over the top or frame ties to ground anchors.
5. Repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and is the minimum necessary to preserve the historic character and design of the structure, shall be exempt from the development standards of Section 1136.04(D).

5. Nonresidential Structures

The requirements of Section 1136.04(E) apply to new construction and to substantial improvements of nonresidential structures in zones A, A1-30, AE, AO, and AH, when designated on the community's effective FIRM, and when designated on a preliminary or final FIRM issued by FEMA under the circumstances

provided in Section 1136.03(L).

1. New construction and substantial improvement of any commercial, industrial or other nonresidential structure shall meet the requirements of Section 1136.04(D)(1)-(3) and (5)-(7).
2. New construction and substantial improvement of any commercial, industrial or other non-residential structure shall either have the lowest floor, including basement, elevated to or above the level of the flood protection elevation; or, together with attendant utility and sanitary facilities, shall meet all of the following standards:

1. Be dry floodproofed so that the structure is watertight with walls substantially impermeable to the passage of water to the level of the flood protection elevation;
2. Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy; and,
3. Be certified by a registered professional engineer or architect, through the use of a Federal Emergency Management Agency Floodproofing Certificate, that the design and methods of construction are in accordance with Section 1136.04(E)(2)(a) and (b).

3. Where flood protection elevation data are not available the structure shall have the lowest floor, including basement, elevated at least two feet above the highest adjacent natural grade.

6. Accessory Structures

Structures that are 600 square feet or less which are used for parking and storage only are exempt from elevation or dry floodproofing standards within zones A, A1-30, AE, AO, and AH designated on the community's FIRM. Such structures must meet the following standards:

1. They shall not be used for human habitation;
2. They shall be constructed of flood-resistant materials;
3. They shall be constructed and placed on the lot to offer the minimum resistance to the flow of floodwaters;
4. They shall be firmly anchored to prevent flotation;
5. Service facilities such as electrical and heating equipment shall be elevated or floodproofed to or above the level of the flood protection elevation; and
6. They shall meet the opening requirements of Section 1136.04(D)(5)(c);

7. Recreational Vehicles

Recreational vehicles on sites within zones A, A1-A30, AE, AO, or AH must meet at least one of the following standards:

1. They shall not be located on sites in special flood hazard areas for more than 180 days, or
2. They must be fully licensed and ready for highway use, or
3. They must be placed on the site pursuant to a floodplain development permit issued under Sections 1136.03(C) and 1136.03(D), and meet all standards of Section 1136.04(D).

8. Gas or Liquid Storage Tanks

Within zone A, A1-A30, AE, AO, or AH, new or substantially improved above ground gas or liquid storage tanks shall be anchored to prevent flotation or lateral movement resulting from hydrodynamic and hydrostatic loads.

1. Assurance of Flood Carrying Capacity

Pursuant to the purpose and methods of reducing flood damage stated in these regulations, the following additional standards are adopted to assure that the reduction of the flood carrying capacity of watercourses is minimized:

1. Development in Floodways
2. In floodway areas, development shall cause no increase in flood levels during the occurrence of the base flood discharge. Prior to issuance of a floodplain development permit, the applicant must submit a hydrologic and hydraulic analysis, conducted by a registered professional engineer, demonstrating that the proposed development would not result in any increase in the base flood elevation; or
3. Development in floodway areas causing increases in the base flood elevation may be permitted provided all of the following are completed by the applicant:

1. Meet the requirements to submit technical data in Section 1136.03(K)(1);
2. An evaluation of alternatives, which would not result in increased base flood elevations and an explanation why these alternatives are not feasible;
3. Certification that no structures are located in areas that would be impacted by the increased base flood elevation;
4. Documentation of individual legal notices to all impacted property owners within and outside the community, explaining the impact of the proposed action on their property; and

5. Concurrence of the Mayor of the City of Whitehall and the Chief Executive Officer of any other communities impacted by the proposed actions.

2. Development in Riverine Areas with Base Flood Elevations but No Floodways

1. In riverine special flood hazard areas identified by FEMA where base flood elevation data are provided but no floodways have been designated, the cumulative effect of any proposed development, when combined with all other existing and anticipated development, shall not increase the base flood elevation more than 1.0 (one) foot at any point. Prior to issuance of a floodplain development permit, the applicant must submit a hydrologic and hydraulic analysis, conducted by a registered professional engineer, demonstrating that this standard has been met; or,
2. Development in riverine special flood hazard areas identified by FEMA where base flood elevation data are provided but no floodways have been designated causing more than one foot increase in the base flood elevation may be permitted provided all of the following are completed by the applicant:

1. An evaluation of alternatives which would result in an increase of one foot or less of the base flood elevation and an explanation why these alternatives are not feasible;
2. Section 1136.04(I)(1)(b)(i)-(v).

3. Alterations of a Watercourse

For the purpose of these regulations, a watercourse is altered when any change occurs within its banks. The extent of the banks shall be established by a field determination of the "bankfull stage." The field determination of "bankfull stage" shall be based on methods presented in Chapter 7 of the USDA Forest Service General Technical Report RM-245, Stream Channel Reference Sites: An Illustrated Guide to Field Technique or other applicable publication available from a Federal, State, or other authoritative source. For all proposed developments that alter a watercourse, the following standards apply:

1. The bankfull flood carrying capacity of the altered or relocated portion of the watercourse shall not be diminished. Prior to the issuance of a floodplain development permit, the applicant must submit a description of the extent to which any watercourse will be altered or relocated as a result of the proposed development, and certification by a registered professional engineer that the bankfull flood carrying capacity of the watercourse will not be diminished.
2. Adjacent communities, the U.S. Army Corps of Engineers, and the Ohio Department of Natural Resources, Division of Water, must be notified prior to any alteration or relocation of a watercourse. Evidence of such notification must be submitted to the Federal Emergency Management Agency.
3. The applicant shall be responsible for providing the necessary maintenance for the altered or relocated portion of said watercourse so that the flood carrying capacity will not be diminished. The Floodplain Administrator may require the permit holder to enter into an agreement with the City of Whitehall specifying the maintenance responsibilities. If an agreement is required, it shall be made a condition of the floodplain development permit.
4. The applicant shall meet the requirements to submit technical data in Section 1136.03(J)(1)(a)(i)-(iv) when an alteration of a watercourse results in the relocation or elimination of the special flood hazard area, including the placement of culverts.

SECTION 1136.05: APPEALS AND VARIANCES

1. Appeals Board Established
2. The Board of Zoning and Building Appeals as established by the City Charter shall hear and decide appeals and requests for variances from the requirements of this chapter
3. Records of the Appeals Board shall be kept and filed in 360 South Yearling Road, (Service Department) Whitehall Ohio, 43213.

2. Powers and Duties

1. The Appeals Board shall hear and decide appeals where it is alleged there is an error in any order, requirement, decision or determination made by the Floodplain Administrator in the administration or enforcement of these regulations.
2. Authorize variances in accordance with Section 1136.05(D) of these regulations.

100. Appeals

Any person affected by any notice and order, or other official action of the Floodplain Administrator may request and shall be granted a hearing on the matter before the Appeals Board provided that such person shall file, within [20] days of the date of such notice and order, or other official action, a brief statement of the grounds for such hearing or for the mitigation of any item appearing on any order of the Floodplain Administrator's decision. Such appeal shall be in writing, signed by the applicant, and be filed with the Floodplain Administrator. Upon receipt of the appeal, the Floodplain Administrator shall transmit said notice and all pertinent information on which the Floodplain Administrator's decision was made to the Appeals Board.

Upon receipt of the notice of appeal, the Appeals Board shall fix a reasonable time for the appeal, give notice in writing to parties in interest, and decide the appeal within a reasonable time after it is submitted.

500. Variances

Any person believing that the use and development standards of these regulations would result in unnecessary hardship may file an application for a variance. The Appeals Board shall have the power to authorize, in specific cases, such variances from the standards of these regulations, not inconsistent with Federal regulations, as will not be contrary to the public interest where, owning to special conditions of the lot or parcel, a literal enforcement of the provisions of these regulations would result in unnecessary hardship.

1. Application for a Variance
2. Any owner, or agent thereof, of property for which a variance is sought shall make an application for a variance by filing it with the Floodplain Administrator, who upon receipt of the variance shall transmit it to the Appeals Board.
3. Such application at a minimum shall contain the following information: Name, address, and telephone number of the applicant; legal description of the property; parcel map; description of the existing use; description of the proposed use; location of the floodplain; description of the variance sought; and reason for the variance request.
4. All applications for a variance shall be accompanied by a variance application fee set in the schedule of fees adopted by the City of Whitehall.

2. Notice for Public Hearing

The Appeals Board shall schedule and hold a public hearing within thirty (30) days after the receipt of an application for a variance from the Floodplain Administrator. Prior to the hearing, a notice of such hearing shall be given in one (1) or more newspapers of general circulation in the community at least ten (10) days before the date of the hearing.

3. Public Hearing

At such hearing the applicant shall present such statements and evidence as the Appeals Board requires. In considering such variance applications, the Appeals Board shall consider and make findings of fact on all evaluations, all relevant factors, standards specified in other sections of these regulations and the following factors:

1. The danger that materials may be swept onto other lands to the injury of others.
2. The danger to life and property due to flooding or erosion damage.
3. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner.
4. The importance of the services provided by the proposed facility to the community.
5. The availability of alternative locations for the proposed use that are not subject to flooding or erosion damage.
6. The necessity to the facility of a waterfront location, where applicable.
7. The compatibility of the proposed use with existing and anticipated development.
8. The relationship of the proposed use to the comprehensive plan and floodplain management program for that area.
9. The safety of access to the property in times of flood for ordinary and emergency vehicles.
10. The expected heights, velocity, duration, rate of rise, and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site.
11. The costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.

4. Variances shall only be issued upon:

1. A showing of good and sufficient cause.
2. A determination that failure to grant the variance would result in exceptional hardship due to the physical characteristics of the property. Increased cost or inconvenience of meeting the requirements of these regulations does not constitute an exceptional hardship to the applicant.
3. A determination that the granting of a variance will not result in increased flood heights beyond that which is allowed in these regulations; additional threats to public safety; extraordinary public expense, nuisances, fraud on or victimization of the public, or conflict with existing local laws.
4. A determination that the structure or other development is protected by methods to minimize flood damages.
5. A determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.

Upon consideration of the above factors and the purposes of these regulations, the Appeals Board may attach such conditions to the granting of variances, as it deems necessary to further the purposes of these regulations.

5. Other Conditions for Variances

1. Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.
2. Generally, variances may be issued for new construction and substantial improvements to be erected on a lot of one half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing items in Section 1136.05(D)(3)(a)-(k) have been fully considered. As the lot size increases beyond one half acre, the technical justification required for issuing the variance increases.
3. Any applicant to whom a variance is granted shall be given written notice that the structure will be permitted to be built with a lowest floor elevation below the base flood elevation and the cost of flood insurance will be commensurate with the increased risk resulting from the

reduced lowest floor elevation.

5. Procedure at Hearings

1. All testimony shall be given under oath.
2. A complete record of the proceedings shall be kept, except confidential deliberations of the Board, but including all documents presented and a verbatim record of the testimony of all witnesses.
3. The applicant shall proceed first to present evidence and testimony in support of the appeal or variance.
4. The administrator may present evidence or testimony in opposition to the appeal or variance.
5. All witnesses shall be subject to cross-examination by the adverse party or their counsel.
6. Evidence that is not admitted may be proffered and shall become part of the record for appeal.
7. The Board shall issue subpoenas upon written request for the attendance of witnesses. A reasonable deposit to cover the cost of issuance and service shall be collected in advance.
8. The Board shall prepare conclusions of fact supporting its decision. The decision may be announced at the conclusion of the hearing and thereafter issued in writing or the decision may be issued in writing within a reasonable time after the hearing.

6. Appeal to the Court

Those aggrieved by the decision of the Appeals Board may appeal such decision to the Franklin County Court of Common Pleas, pursuant to Ohio Rev. Code Chapter 2506.

SECTION 1136.06: ENFORCEMENT

1. Compliance Required
2. No structure or land shall hereafter be located, erected, constructed, reconstructed, repaired, extended, converted, enlarged or altered without full compliance with the terms of these regulations and all other applicable regulations which apply to uses within the jurisdiction of these regulations, unless specifically exempted from filing for a development permit as stated in Section 1136.03(I).
3. Failure to obtain a floodplain development permit shall be a violation of these regulations and shall be punishable in accordance with Section 1136.06(C).
4. Floodplain development permits issued on the basis of plans and applications approved by the Floodplain Administrator authorize only the use, and arrangement, set forth in such approved plans and applications or amendments thereto. Use, arrangement, or construction contrary to that authorized shall be deemed a violation of these regulations and punishable in accordance with Section 1136.06(C).

2. Notice of Violation

Whenever the Floodplain Administrator determines that there has been a violation of any provision of these regulations, they shall give notice of such violation to the person responsible therefore and order compliance with these regulations as hereinafter provided. Such notice and order shall:

1. Be put in writing on an appropriate form;
2. Include a list of violations, referring to the section or sections of these regulations that have been violated, and order remedial action, which, if taken, will effect compliance with the provisions of these regulations;
3. Specify a reasonable time for performance;
4. Advise the owner, operator, or occupant of the right to appeal;
5. Be served on the owner, occupant, or agent in person. However, this notice and order shall be deemed to be properly served upon the owner, occupant, or agent if a copy thereof is sent by registered or certified mail to the person's last known mailing address, residence, or place of business, and/or a copy is posted in a conspicuous place in or on the dwelling affected.

100. Violations and Penalties

Violation of the provisions of these regulations or failure to comply with any of its requirements shall be deemed to be a strict liability offense, and shall constitute a fourth degree misdemeanor. Any person who violates these regulations or fails to comply with any of its requirements shall upon conviction thereof be fined or imprisoned as provided by the laws of the City of Whitehall. Each day such violation continues shall be considered a separate offense. Nothing herein contained shall prevent the City of Whitehall from taking such other lawful action as is necessary to prevent or remedy any violation. The City of Whitehall shall prosecute any violation of these regulations in accordance with the penalties stated herein.

Requested and Prepared by: Casey Rowlands, Director of Public Service
Approved as to form: Bradley S. Nicodemus, City Attorney

ECONOMIC DEVELOPMENT – CHAIRPERSON DIXON

Members: Smith, Morrison, Brown

ORDINANCE NO. 059-2025 *(Econ. Dev. – 3rd reading – ADOPT- 08-05-2025-Dixon/Brown)*
(PUBLIC HEARING AT PLANNING COMMISSION SCHEDULED FOR July 29, 2025)

AN ORDINANCE AMENDING ORDINANCE 042-2022 TO AMEND THE PHASE 1A AND PHASE 1B FINAL DEVELOPMENT PLAN IN THE APPROVED PLANNED UNIT DEVELOPMENT (PUD) FOR THE PROPERTY LOCATED ON EAST BROAD ST, HAMILTON RD, AND POTH RD, PARCEL NUMBERS LISTED IN APPENDIX A, PROPERTY OWNED BY THE CITY OF WHITEHALL.

INFRASTRUCTURE, MAINTENANCE AND SERVICES - CHAIRPERSON BROWN

Members: Morrison, Dixon and Heck

No drafts or pending legislation.

PUBLIC SAFETY – CHAIRPERSON MORRISON

Members: Elmore, Heck, Harcar

DISCUSSION: Whitehall Division of Police Records Maintenance and Release

PARKS AND RECREATION – CHAIRPERSON HECK

Members: Elmore, Harcar, Smith

No drafts or pending legislation.

ADJOURN