



CITY COUNCIL COMMITTEE MEETING
TUESDAY, MAY 26, 2026

6:30 P.M. – ADMINISTRATION/COUNCIL OF THE WHOLE MATTERS:

THERE ARE EIGHT PIECES OF DRAFT LEGISLATION ON THE AGENDA.

COMMITTEE OF THE WHOLE LEGISLATION/ISSUES:

DRAFT # 1

RESOLUTION NO. 020-2026 *Comm of the Whole –1st Reading-ADOPT 06/02/2026- /)*

AUTHORIZING AND APPROVING THE MAYOR TO APPLY FOR AND ACCEPT A “DEFENSE COMMUNITY IMPROVEMENT PROGRAM” GRANT FROM THE UNITED STATES DEPARTMENT OF DEFENSE AND DECLARING AN EMERGENCY.

WHEREAS, the City of Whitehall houses the Defense Logistics Agency within the Defense Supply Center of Columbus; and

WHEREAS, this grant offers additional financial support for the quality of life and infrastructure of military service members and families; and

WHEREAS, the City of Whitehall desires to develop additional resources and connectivity between the Defense Logistics Agency and residents of Whitehall; and

WHEREAS, the program will be administered by the Public Service Director, City Planner, Economic Development Director, and members of the Defense Logistics Agency or designees;

WHEREAS, the grant application deadline is approaching with a due date of June 25, 2026; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the Mayor is hereby authorized to apply for and accept through the United States Department of Defense a Defense Community Improvement Program grant.

SECTION 2: That the Mayor, as Chief Executive Officer, Casey Rowlands, as Official Representative, and Curtis Nutter, as Program Contact, be directed and authorized to act in connection with the application.

SECTION 3: That this Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety, and welfare, and for further reason that the application must be submitted by June 25th to receive funding for the City of Whitehall; WHEREFORE, this Resolution shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested by: Casey Rowlands, Director of Public Service

Prepared by: Curtis Nutter, Planning Intern

Approved as to form: Kylie Keitch, Asst. City Attorney 05/26/2026

STANDING COMMITTEES

ADMINISTRATION AND FINANCIAL MANAGEMENT - CHAIRPERSON ELMORE

Members: Morrison, McCann & Brown

DRAFT # 2

ORDINANCE NO. 045-2026 *Adm. & Fin Mgmt –1st Reading-ADOPT 06/02/2026-Elmore/)*

AUTHORIZING AND APPROVING A FUND TRANSFER IN THE AMOUNT OF ONE HUNDRED THOUSAND AND NO/100 DOLLARS (\$100,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) TO THE ST MAINTENANCE & REPAIR FUND (201) AND MAKING A SUPPLEMENTAL APPROPRIATION OF ONE HUNDRED THOUSAND AND NO/100 DOLLARS (\$100,000.00) FROM UNAPPROPRIATED MONIES IN THE ST MAINTENANCE & REPAIR FUND (201) TO THE NEW EQUIPMENT EXPENSE ACCOUNT (201.000.53000).

WHEREAS, the City of Whitehall maintains approximately 58 total centerline miles of roadway; and WHEREAS, the City's pavement assessment identified approximately 18 centerline miles of roadway that could be repaired by the City Service Department without outside contracting and project awards; and WHEREAS, the City desires to purchase a new 30" mill attachment and pavement roller to complete these jobs; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That there be and is hereby transferred the sum of one hundred thousand and no/100 dollars (\$100,000.00) from unappropriated monies in the General Fund (101) to the St Maintenance & Repair Fund (201) and makes a supplemental appropriation of one hundred thousand and no/100 dollars (\$100,000.00) from unappropriated monies in the St Maintenance & Repair Fund (201) to the New Equipment expense account (201.000.53000).

SECTION 2: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds for the stated purpose.

SECTION 3: That this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested and prepared by: Casey Rowlands, Director of Public Service
Approved as to financial form by: Shaquille Alexander, City Auditor
Approved as to form: Kylie Keitch, Asst. City Attorney, kk 05/26/2026

DRAFT # 3

ORDINANCE NO. 046-2026 Adm. & Fin Mgmt –1st Reading-ADOPT 06/02/2026-Elmore/

APPROVING AND MAKING A FUND TRANSFER IN THE AMOUNT OF TWENTY-FIVE THOUSAND SIX HUNDRED TWENTY-ONE AND 68/100 (\$25,621.68) FROM ACCOUNT TOWN & COUNTRY INCENTIVE (279.000.50003) TO THE DEBT SERVICE FUND (401).

WHEREAS, bonds were issued on June 22, 2016, for the purchase of the Commons at Royal Landing, Streetscape Improvements, and land acquisition; and

WHEREAS, bonds were issued on September 30, 2014, to make infrastructure improvements and to purchase blighted property; and

WHEREAS, Ordinance 119-2025 appropriated monies for the purpose of repayment of these bonds; and

WHEREAS, the Auditor of State requires bond retirement payments and other long-term debt obligations to be paid from the Debt Service Fund; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The Council of the City of Whitehall hereby approves a fund transfer in the amount of Twenty-Five Thousand Six Hundred Twenty-One and 68/100 Dollars (\$25,621.68) from the Town & Country Incentive Account (279.000.50003) to the Debt Service Fund (401).

SECTION 2: The City Auditor is hereby authorized to draw a warrant upon the Treasurer of the City for these funds for the stated purpose.

SECTION 3: This ordinance shall take effect and be in full force immediately upon its passage and approval by the Mayor.

Requested and prepared by: Chris Peterson, Deputy Auditor

Approved as to form: Kylie Keitch, Asst. City Attorney kk 05/26/2026

DRAFT # 4

ORDINANCE NO. 047-2026 Adm. & Fin Mgmt –1st Reading-ADOPT 06/02/2026-Elmore/)

APPROVING A FUND TRANSFER IN THE AMOUNT OF TWO HUNDRED TWENTY-SIX THOUSAND TWO HUNDRED SIXTY-TWO DOLLARS AND 50/100 (\$226,262.50) FROM THE POLICE DEPARTMENT TAX LEVY FUND (280) TO THE DEBT SERVICE FUND (401).

WHEREAS, bonds were issued on January 25, 2023 and October 24, 2023 for the purpose of financing additions and renovations to the City’s Police Station; and

WHEREAS, Ordinance 119-2025 appropriated monies for the purpose of repayment of these bonds; and

WHEREAS, monies from the May 2022 voter-approved property tax levy for this purpose have been received from the Franklin County Auditor; and

WHEREAS, the Auditor of State requires bond retirement payments and other long term debt to be paid from the Debt Service Fund; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The Council of the City of Whitehall approves a fund transfer in the amount two hundred twenty- six thousand two hundred sixty-two dollars and 50/100 (\$226,262.50) from the Police Department Tax Levy Fund (280) to the Debt Service Fund (401).

SECTION 2: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds for the stated purpose.

SECTION 3: That this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested and prepared by: Chris Peterson, Deputy Auditor

Approved as to form: Kylie Keitch, Asst. City Attorney kk 05/26/2026

DRAFT # 5

ORDINANCE NO. 048-2026 Adm. & Fin Mgmt –1st Reading-ADOPT 06/02/2026-Elmore/)

AN ORDINANCE APPROPRIATING ONE HUNDRED THIRTY THOUSAND AND 00/100 DOLLARS (\$130,000.00) FROM UNAPPROPRIATED MONIES IN THE PLUMBING PERMITS FUND (851) TO THE PLUMBING PERMITS EXPENSE ACCOUNT (851.000.50000) AND DECLARING AN EMERGENCY.

WHEREAS, the City of Whitehall, Ohio (the “City”) maintains Fund 851 (Plumbing Permits) to account for plumbing permit fees collected by the City and to fund the City’s share of related plumbing inspection costs;

WHEREAS, the City has entered into an agreement with Franklin County under which the costs of plumbing inspection services are shared between the County and the City on a 60/40 basis;

WHEREAS, the current 2026 appropriation in the Plumbing Permits Expense Account (851.000.50000) is insufficient to cover anticipated invoices owed to Franklin County for the remainder of the calendar year, including a single April 2026 invoice that exceeds \$47,000.00;

WHEREAS, sufficient unappropriated monies are available within Fund 851 to support the requested appropriation, the Fund holding an unencumbered balance of more than \$137,000.00 and having received year-to-date permit revenue in excess of \$120,000.00;

WHEREAS, appropriating these monies in a single ordinance will enable timely payment of inspection

invoices and will avoid the administrative burden of repeated supplemental appropriations to Council for each individual invoice; NOW, THEREFORE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The Council of the City of Whitehall hereby appropriates the sum of one hundred thirty thousand and 00/100 dollars (\$130,000.00) from unappropriated monies in the Plumbing Permits Fund (851) to the Plumbing Permits Expense Account (851.000.50000).

SECTION 2: The City Auditor is hereby authorized to draw warrants upon the Treasurer of the City for payments from said account for the purpose stated in this Ordinance.

SECTION 3: This Ordinance shall take effect and be in force immediately upon its passage and approval by the Mayor.

Requested by: Jackie Russell, Director of Economic Development

Prepared by: Shaquille Alexander, City Auditor

Approved as to form: Kylie Keitch, Asst. City Attorney kk 05/26/2026

DRAFT # 6

RESOLUTION NO. 021-2026 Adm. & Fin Mgmt –1st Reading-ADOPT 06/02/2026-Elmore/

RESOLVING TO APPROVE “THEN AND NOW” CERTIFICATES.

WHEREAS, O.R.C. 5705.41(D)(1) states that “then and now” certificates of three thousand dollars and no/100 (\$3,000.00) and more must be approved by resolution or ordinance within thirty days of receipt of the “then and now” certificates; and

WHEREAS, the City has processed the attached “then and now” certificates over the sum of three thousand dollars and now these certificates require approval by City Council; and

WHEREAS, the Auditor of the City of Whitehall, Ohio has determined that, at the time of the making and execution of the certificates, a sufficient sum was appropriated by Council for the purpose of the requisition, and is currently deposited in the treasury and allocated to the appropriate account and free from any previous encumbrances; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the City Council does hereby approve the attached “then and now” certificates:

SECTION 2: That the City Council of the City of Whitehall, Ohio, lawfully appropriated the expenditure, which the expense originated.

SECTION 3: That this Resolution shall go into full force and effect immediately upon its passage by the Council of the City of Whitehall and approval by the Mayor.

Requested and prepared by: Shaquille Alexander, City Auditor

Approved as to form: Bradley S. Nicodemus, City Attorney bsn 05/26/2026

COMMUNITY AND ELDER ADVOCACY– CHAIRPERSON HARCAR

Members: Adkins, Dixon, Brown

No drafts or pending legislation.

COMMUNITY STANDARDS AND ENFORCEMENT – CHAIRPERSON MCCANN

Members: Dixon, Elmore, Harcar

DRAFT # 7

ORDINANCE NO. 049-2026 (Comm. Stand & Enf –3rd Reading-ADOPT 07/07/2026-McCann/)

AN ORDINANCE TO AMEND 505.23 OF THE WHITEHALL CODIFIED ORDINANCES TO PROHIBIT THE FEEDING OF DEER.

WHEREAS, the City has observed that there is a significant and growing deer population; and
WHEREAS, the deer population in the City poses a hazard to motorists in the City, causes a reduction in plant life, and causes damage to landscaping installed by residents and commercial landowners of the City; and,

WHEREAS, the feeding of deer has been shown to increase the concentration of deer in the area of feeding, thereby increasing the likelihood of a) collisions between vehicles and deer, and b) damage to vegetation and landscaping in the area; and,

WHEREAS, the feeding of deer has been shown to encourage them to remain in urbanized areas and to become reliant on non-native food sources that may not be sustainable or healthy; and,

WHEREAS, Council finds that the adoption of an ordinance regulating the feeding of deer promotes the health, safety, and welfare of the citizens of the City is necessary; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That Section 505.23 of the Whitehall Codified Ordinances, titled “Feeding of Waterfowl Prohibited” is hereby amended as follows:

505.23 FEEDING OF WATERFOWL AND DEER PROHIBITED.

a. Feeding Waterfowl Prohibited:

1. No person shall purposely feed or make food available for consumption by domestic or migratory waterfowl on private or public property within the City.
2. No person shall recklessly feed or make food available for consumption by domestic or migratory waterfowl on private or public property within the City.
3. No person shall create or foster a condition which results in a congregation or congestion of domestic or migratory waterfowl on private or public property within the City.

b. Feeding Deer Prohibited:

1. No person shall purposely feed or make food available for consumption by deer on private or public property within the City.
2. No person shall recklessly feed or make food available for consumption by deer on private or public property within the City.

c. Removal Required: Each property owner or person having control of the property shall have the duty to remove any device or materials placed on the owner's property in violation of this section. Alternatively, a property owner or person having control of the property may modify such a device or make other changes to the property that prevent waterfowl or deer from having access to the materials or feeding from the device.

d. Exceptions to Prohibitions.

1. The prohibitions in this section shall not apply to any health department employee, law enforcement officer, or state or federal game official acting within the scope of his or her official duties.
2. The prohibitions in this section shall not apply to feeding waterfowl that is authorized and

- conducted by the City.
- e. The prohibitions in this section shall not apply to feeding deer that is authorized as part of a deer management program. Definitions: For the purposes of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.
1. DOMESTIC WATERFOWL. Non-native ducks, geese, and swans not retained in agricultural operations.
 2. FEED OR FEEDING. The act of or furnishing of food or other sustenance.
 3. MIGRATORY WATERFOWL. Migration occurs, and waterfowl is considered to be migratory, when large portions of a bird species make regular annual movements between two or more places. Often, this migration occurs due to annual temperature changes, which affect food resources and breeding opportunities.
 4. NON-MIGRATORY WATERFOWL. Waterfowl that may fly large distances within a day, but return to a particular area by night. Such species can spend their entire lives in one area.
 5. RESIDENT CANADA GEESE. Canada Geese that nest within the conterminous United States and/or Canada Geese, or domestic waterfowl on any public or private property within the boundaries of the City. Exceptions to this will only be granted through state and/or federal permitting processes.
 6. FEEDING OR MAKING FOOD AVAILABLE. Feeding or making food available for consumption shall include the act of placing or permitting to be placed on the ground, or within five feet of the ground, any device or any fruits, grains, minerals, plants, salt licks, vegetables, seeds, nuts, hay, or any other edible materials that may reasonably be expected to result in consumption by migratory waterfowl or deer, unless such items are screened or otherwise protected from migratory waterfowl or deer consumption.
 - a. The presumption that the placement of any fruits, grains, minerals, plants, salt licks, vegetables, seeds, nuts, hay, or any other edible materials is for consumption by migratory waterfowl or deer shall not apply to the following:
 1. Naturally growing materials, including but not limited to fruit, grain, nuts, seeds, hay, and vegetables.
 2. Planted materials growing in gardens and lawns, as ornamental plants, or shrubs, standing crops.
 3. Residue from lawns, gardens, and other vegetable materials maintained as a compost or mulch pile.
 4. Unmodified, commercially purchased bird or squirrel feeders or their equivalent.

f. Violations.

1. Any person who violates subsection (a)(1) or (b)(1) of this section is guilty of a minor misdemeanor for the first offense. For the second and subsequent violations of subsection (a)(1) or (b)(1), the violator shall be deemed guilty of a misdemeanor of the fourth degree.
2. Any person who violates subsection (a)(2), (a)(3), or (b)(2), of this section is guilty of a minor misdemeanor.
3. Each day that a violation continues shall be deemed a separate offense.
4. It shall not be an element of the offense, and the prosecution shall be required to prove, that any food was actually consumed by a migratory waterfowl or deer.
5. In addition to filing criminal charges, the City may initiate a civil action in an appropriate court for injunctive and other relief for a violation of this section.

SECTION 2: This Ordinance shall go into full force and effect immediately upon its passage and approval

by the Mayor.

Requested by: Councilwoman Lori Elmore

Prepared by: Bradley S. Nicodemus, City Attorney

Approved as to form: Bradley S. Nicodemus, City Attorney, bsn 05/21/2026

DRAFT # 8

ORDINANCE NO. 050-2026 (Comm. Stand & Enf –3rd Reading-ADOPT 07/07/2026-McCann/)

PUBLIC HEARING DATE TO BE DETERMINED

AMENDING SECTION 1111.10 OF THE PLANNING AND ZONING CODE TO PROMOTE THE SAFETY OF DRIVE-THRU FACILITIES BY REQUIRING BY-PASS LANES AND EMERGENCY VEHICLE EGRESS IN THE CITY OF WHITEHALL; AND DECLARING AN EMERGENCY.

WHEREAS, the City of Whitehall seeks to provide clear standards for the development and regulation of drive-thru facilities; AND

WHEREAS, the City of Whitehall Zoning Code acts to promote the health and safety of Whitehall residents; AND

WHEREAS, the City of Whitehall seeks to provide standards supporting the function of emergency medical services and traffic flow; AND

WHEREAS, Megan Keleman, a resident of Stow, Ohio, was killed in a murder-suicide involving being trapped in a drive-thru facility due to a single-lane, curbed drive-thru configuration; NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: Section 1111.10 of the Codified Ordinances shall hereby be amended to read as the following.

1111.10 DRIVE-THRU STANDARDS.

(a) APPLICABILITY This ordinance shall apply to all newly constructed drive-through facilities and drive-through facilities undergoing structural alteration or site redevelopment requiring a zoning permit.

(ab) Drive-throughs are permitted only within specific zoning districts as specified in Article 1108 - Comprehensive Use Table.

(bc) All queuing vehicles shall be located on the lot on which the drive-through services are being provided and shall not interfere with the movement of vehicles or pedestrians on public rights-of-way.

(ed) All establishments with drive-throughs shall provide a minimum 10-foot by-pass lane whereby vehicles may exit the lot at any point without proceeding through the drive-through lane.

(1) Parking circulation area may contribute toward meeting this requirement, provided it is located adjacent to the drive-through lane.

(2) A by-pass lane shall include clear-visible signage to alert vehicle operators to the presence and direction of the by-pass lane.

(3) A by-pass lane shall provide adequate clearance for public safety vehicles.

(4) A by-pass lane shall be clear and unobstructed by curbs or barriers.

(de) Menu boards may not flash or have any visible bulbs. All menu boards ~~must~~ shall be oriented toward the drive-through aisle that they are serving.

(ef) Drive-through speakers shall not be audible from adjacent properties. Drive-through speakers shall not emit outdoor music.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately

necessary for the preservation of the public health, peace, safety, and welfare, and for further reason that emergency vehicle egress is necessary for the policing and emergency medical services of the City of Whitehall; WHEREFORE, this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested by: Amy Harcar, City Councilperson

Prepared by: Jackie Russell, Economic Development Director & Curtis Nutter, Intern

Approved as to form: Kylie Keitch, Asst. City Attorney kk 5/26/2026

ECONOMIC DEVELOPMENT – CHAIRPERSON DIXON

Members: McCann, Morrison, Brown

THIRD READING:

City Council will hold a Public Hearing on June 2, 2026

ORDINANCE NO. 034-2026 (*Economic Dev. –3rd Reading-ADOPT 06/02/2026-Dixon/McCann*)

ALLOWING A SPECIAL PERMIT UNDER 1125.04 TO ALLOW DRIVE-THROUGH FACILITIES ON THE PROPERTY LOCATED AT 4600 E BROAD STREET, PARCEL NUMBER 090-008427-00 and 090-008249-00, PROPERTY OWNED BY MEYER FOODS MANAGEMENT COMPANY, AND DECLARING AN EMERGENCY.

SECOND READING:

City Council will hold a Public Hearing on June 16, 2026

RESOLUTION NO. 019-2026 (*Economic Dev. –3rd Reading-ADOPT 06/16/2026-Dixon/*)

Authorizing and approving A PLAN of INDUSTRIAL, COMMERCIAL, DISTRIBUTION, AND RESEARCH DEVELOPMENT AND ONE OR MORE agency agreements with the whitehall community improvement CORPORATION AND DECLARING AN EMERGENCY.

INFRASTRUCTURE, MAINTENANCE AND SERVICES - CHAIRPERSON BROWN

Members: Morrison, Dixon & Adkins

No drafts or pending legislation

PUBLIC SAFETY – CHAIRPERSON MORRISON

Members: Elmore, Adkins, Harcar

No drafts or pending legislation

PARKS AND RECREATION – CHAIRPERSON ADKINS

Members: Elmore, Harcar, McCann

No drafts or pending legislation

ADJOURN