



WHITEHALL CITY COUNCIL MEETING

TUESDAY, APRIL 21, 2026

CALL TO ORDER:

7:00 p.m., Council Chamber at City Hall by President Thomas Potter

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL:

Gerald Dixon
Devin Brown
Lori Elmore
Larry Morrison
Amy Harcar
Mike Adkins
Brian McCann

APPROVAL OF MINUTES:

April 13, 2026 Special Meeting Minutes

STANDING COMMITTEE REPORTS:

Administration and Financial Management – Chairperson Elmore

Community and Elder Advocacy – Chairperson Harcar

Community Standards and Enforcement – Chairperson McCann

Economic Development – Chairperson Dixon

Infrastructure, Maintenance, and Services – Chairperson Brown

Public Safety – Chairperson Morrison

Parks and Recreation – Chairperson Adkins

OFFICIALS' REPORTS:

Mayor Michael T. Bivens

City Auditor Shaquille Alexander

City Attorney Bradley S. Nicodemus

Treasurer Trevel Balser

Director of Public Service Casey Rowlands

Director of Economic Development Jackie Russell

Director of Public Safety Van Gregg

Director of Neighborhoods Gerald Wright

President Thomas M. Potter

COMMUNICATIONS, PETITIONS AND CLAIMS:

PUBLIC HEARING:

ORDINANCE NO. 022-2026

AN ORDINANCE AMENDING THE PLANNING AND ZONING CODE TO REQUIRE SPECIAL PERMITS FOR THE CONSTRUCTION OR OPERATION OF DETENTION FACILITIES.

POLL PUBLIC:

VERIFICATION OF COPIES:

Roll call on whether each member of the Council was given a copy of each item of legislation listed on the agenda prior to the meeting and including any add-on legislation.

THIRD READING:

ORDINANCE NO. 022-2026

AN ORDINANCE AMENDING THE PLANNING AND ZONING CODE TO REQUIRE SPECIAL PERMITS FOR THE CONSTRUCTION OR OPERATION OF DETENTION FACILITIES.

SECOND READING:

ORDINANCE NO. 027-2026

AUTHORIZING AND APPROVING AN AMENDMENT TO THE CODIFIED ORDINANCES OF THE CITY OF WHITEHALL 161 TABLE OF AUTHORIZED PERSONNEL FOR THE FISCAL YEAR 2026 AND DECLARING AN EMERGENCY.

ORDINANCE NO. 028-2026

AMENDING ORDINANCE 129-2025; AUTHORIZING AND APPROVING THE FOLLOWING CHANGES TO 161.38 AND DECLARING AN EMERGENCY.

FIRST READING:

ORDINANCE NO. 033-2026

AUTHORIZING AND APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF EIGHT THOUSAND AND NO/100 DOLLARS (\$8,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) TO THE HR TRAINING (101.950.53000).

RESOLUTION NO. 015-2026

AUTHORIZING AND APPROVING THE MAYOR TO APPLY FOR AND ACCEPT A “TECHNICAL ASSISTANCE” GRANT FROM THE MID-OHIO REGIONAL PLANNING COMMISSION (MORPC) AND DECLARING AN EMERGENCY.

POLL PUBLIC:

COMMUNITY DATE BOARD:

POLL COUNCIL:

DIXON; BROWN; ELMORE; MORRISON; HARCAR; ADKINS; MCCANN

ADJOURN

City of Whitehall

City Council Special Meeting

April 13, 2026 meeting minutes

President Potter called the special meeting to order at 5:30 PM, welcoming everyone to the Whitehall City Council special meeting for Monday, April 13, 2026. Clerk Ogg conducted roll call, confirming all council members were present: Councilors Adkins, McCann, Dixon, Brown, Elmore, Morrison, Harcar, and President Potter.

Clerk Ogg then verified that each member of the council had received a copy of all legislation listed on the agenda, including any add-on legislation. All members confirmed receipt.

Second Reading:

Resolution No. 012-2026 (Title Only)

President Potter announced the first item, reading by title only: "Resolution 012-2026, a resolution providing for the submission of the question of the recall of Mayor Michael Bivens to the electors of the city and the declaration of emergency."

No discussion occurred on this agenda item during the second reading.

Resolution No. 013-2026 (Title Only)

President Potter proceeded to the second item, reading by title only: "Resolution 013-2026, a resolution providing for the submission of the question of the recall of council member Lori Elmore to the electors of the city and the declaration of emergency."

No discussion occurred on this agenda item during the second reading.

Resolution No. 014-2026 (Title Only)

President Potter announced the final item on the agenda, reading by title only: "Resolution 014-2026, a resolution providing for the submission of the question of the recall of council member Amy Harcar to the electors of the city and the declaration of emergency."

No discussion occurred on this agenda item during the second reading.

After completing the legislative readings, President Potter noted that this was all the legislation before council for the evening.

Before adjourning, Councilor Harcar requested to ask a question, explaining she had not been present the previous week. President Potter agreed to allow questions, clarifying that while they would not be taking discussions, they would answer questions.

Councilor Harcar expressed confusion about the brevity of the meeting, asking President Potter to explain why they were conducting this special meeting and what the goal was for the following day.

President Potter provided a detailed explanation, stating: "So very simply put, a motion was made to pass these last week and declaring an emergency and suspension of rules. There were not 5 votes, which is required to suspend the rules and therefore, it needed to go 2 more readings and that is the reason for

the special meeting this evening and the special meeting tomorrow evening, which will therefore meet the timeline to get this down to the Board of Elections on time."

Councilor Harcar sought clarification, asking if her understanding was correct, that because they had conducted this meeting tonight, the legislation could be pushed through tomorrow night and would be voted on.

President Potter confirmed this understanding was correct, explaining that the resolutions would pass without the emergency declaration and would only need four votes rather than five. Councilor Harcar thanked President Potter for the explanation.

President Potter adjourn the meeting at 5:33 PM.

Submitted by,

Julie A. Ogg, Clerk of Council

APPROVED: April 21, 2026

Thomas M. Potter, Council President

ORDINANCE NO. 022-2026

AN ORDINANCE AMENDING THE PLANNING AND ZONING CODE TO REQUIRE SPECIAL PERMITS FOR THE CONSTRUCTION OR OPERATION OF DETENTION FACILITIES.

WHEREAS, the City of Whitehall has an obligation to enact policies that protect our residents; and

WHEREAS, amending the Planning and Zoning Code to prohibit the construction or operation of detention facilities without a special permit; NOW THEREFORE;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: Chapter 1128 of the Whitehall Codified Ordinances, the Planning and Zoning definitions, is hereby amended as follows:

* * *

Detention Facility means any place used for the confinement of a person arrested for, charged with, or convicted of an offense or charged with being or adjudicated to be a juvenile offender or held for extradition or as a material witness or otherwise confined pursuant to an order of a court or in any work release, furlough, or other such facility or program.

* * *

SECTION 2: Table 1103.02 STUR PERMITTED LAND USES & PERMIT REQUIREMENTS shall read as follows:

* * *

TABLE 1103.02: PERMITTED LAND USES & PERMIT REQUIREMENTS		
<u>LAND USE TYPE</u>	<u>PERMIT REQUIRED BY DISTRICT</u> STUR	<u>SPECIFIC USE REGULATIONS</u>
<u>PUBLIC FACILITIES, INSTITUTIONS AND TRANSPORTATION</u>		
* * *		
Governmentally Owned and/or Operated Buildings and Facilities		
<u>Detention Facility</u>	<input type="checkbox"/>	
* * *		

* * *

SECTION 3: Table 1103.03 MUR PERMITTED LAND USES & PERMIT REQUIREMENTS shall read as follows:

* * *

TABLE 1103.03: PERMITTED LAND USES & PERMIT REQUIREMENTS		
<u>LAND USE TYPE</u>	<u>PERMIT REQUIRED BY DISTRICT</u> MUR	<u>SPECIFIC USE REGULATIONS</u>
<u>PUBLIC FACILITIES, INSTITUTIONS AND TRANSPORTATION</u>		
* * *		
Governmentally Owned and/or Operated Buildings and Facilities		

ORDINANCE NO. 022-2026

<u>Detention Facility</u>	<input type="checkbox"/>	
* * *		

* * *

SECTION 4: Table 1104.02 BRD PERMITTED LAND USES & PERMIT REQUIREMENTS shall read as follows:

* * *

TABLE 1104.02: PERMITTED LAND USES & PERMIT REQUIREMENTS		
<u>LAND USE TYPE</u>	<u>PERMIT REQUIRED BY DISTRICT</u> <u>BRD</u>	<u>SPECIFIC USE REGULATIONS</u>
<u>PUBLIC FACILITIES, INSTITUTIONS AND TRANSPORTATION</u>		
* * *		
Governmentally Owned and/or Operated Buildings and Facilities		
<u>Detention Facility</u>	<input type="checkbox"/>	
* * *		

SECTION 5: Table 1104.03 MAIN PERMITTED LAND USES & PERMIT REQUIREMENTS shall read as follows:

* * *

TABLE 1104.03: PERMITTED LAND USES & PERMIT REQUIREMENTS		
<u>LAND USE TYPE</u>	<u>PERMIT REQUIRED BY DISTRICT</u> <u>MAIN</u>	<u>SPECIFIC USE REGULATIONS</u>
<u>PUBLIC FACILITIES, INSTITUTIONS AND TRANSPORTATION</u>		
* * *		
Governmentally Owned and/or Operated Buildings and Facilities		
<u>Detention Facility</u>	<input type="checkbox"/>	
* * *		

SECTION 6: Table 1104.04 SH PERMITTED LAND USES & PERMIT REQUIREMENTS shall read as follows:

* * *

TABLE 1104.04: PERMITTED LAND USES & PERMIT REQUIREMENTS		
<u>LAND USE TYPE</u>	<u>PERMIT REQUIRED BY DISTRICT</u> <u>SH</u>	<u>SPECIFIC USE REGULATIONS</u>
<u>PUBLIC FACILITIES, INSTITUTIONS AND TRANSPORTATION</u>		

ORDINANCE NO. 022-2026

* * *		
Governmentally Owned and/or Operated Buildings and Facilities		
<u>Detention Facility</u>	<input type="checkbox"/>	
* * *		

SECTION 7: Table 1104.05 YEAR PERMITTED LAND USES & PERMIT REQUIREMENTS shall read as follows:

* * *

TABLE 1104.05: PERMITTED LAND USES & PERMIT REQUIREMENTS		
<u>LAND USE TYPE</u>	<u>PERMIT REQUIRED BY DISTRICT YEAR</u>	<u>SPECIFIC USE REGULATIONS</u>
<u>PUBLIC FACILITIES, INSTITUTIONS AND TRANSPORTATION</u>		
* * *		
Governmentally Owned and/or Operated Buildings and Facilities		
<u>Detention Facility</u>	<input type="checkbox"/>	
* * *		

SECTION 8: Table 1104.06 CCD PERMITTED LAND USES & PERMIT REQUIREMENTS shall read as follows:

* * *

TABLE 1104.06: PERMITTED LAND USES & PERMIT REQUIREMENTS		
<u>LAND USE TYPE</u>	<u>PERMIT REQUIRED BY DISTRICT CCD</u>	<u>SPECIFIC USE REGULATIONS</u>
<u>PUBLIC FACILITIES, INSTITUTIONS AND TRANSPORTATION</u>		
* * *		
Governmentally Owned and/or Operated Buildings and Facilities		
<u>Detention Facility</u>	<input type="checkbox"/>	
* * *		

SECTION 9: Table 1105.02 MILO PERMITTED LAND USES & PERMIT REQUIREMENTS shall read as follows:

* * *

TABLE 1105.02: PERMITTED LAND USES & PERMIT REQUIREMENTS		
<u>LAND USE TYPE</u>	<u>PERMIT REQUIRED BY DISTRICT MILO</u>	<u>SPECIFIC USE REGULATIONS</u>
<u>PUBLIC FACILITIES, INSTITUTIONS AND TRANSPORTATION</u>		

ORDINANCE NO. 022-2026

* * *		
Governmentally Owned and/or Operated Buildings and Facilities		
<u>Detention Facility</u>	<input type="checkbox"/>	
* * *		

SECTION 10: Table 1105.03 INDD PERMITTED LAND USES & PERMIT REQUIREMENTS shall read as follows:

* * *

TABLE 1105.03: PERMITTED LAND USES & PERMIT REQUIREMENTS		
<u>LAND USE TYPE</u>	<u>PERMIT REQUIRED BY DISTRICT</u> <u>INDD</u>	<u>SPECIFIC USE REGULATIONS</u>
<u>PUBLIC FACILITIES, INSTITUTIONS AND TRANSPORTATION</u>		
* * *		
Governmentally Owned and/or Operated Buildings and Facilities		
<u>Detention Facility</u>	<input type="checkbox"/>	
* * *		

* * *

SECTION 11: Table 1108.01 COMPREHENSIVE USE TABLE shall read as follows:

* * *

TABLE 1108.01 PRINCIPLE USES BY ZONING DISTRICT											USE DEFINITION & STANDARDS
	STUR	MUR	BRD	MAIN	SH	YEAR	CCD	MILO	INDD	FP	
* * *											
PUBLIC FACILITIES, INSTITUTIONS AND TRANSPORTATION											
Detention Facility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

* * *

SECTION 12: This Ordinance shall be in full force and effect from and after the earliest time provided for by law.

ORDINANCE NO. 022-2026

PASSED this ____ day of _____, 2026

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2026

Mayor

ORDINANCE NO. 022-2026

AN ORDINANCE AMENDING THE PLANNING AND ZONING CODE TO REQUIRE SPECIAL PERMITS FOR THE CONSTRUCTION OR OPERATION OF DETENTION FACILITIES.

WHEREAS, the City of Whitehall has an obligation to enact policies that protect our residents; and

WHEREAS, amending the Planning and Zoning Code to prohibit the construction or operation of detention facilities without a special permit; NOW THEREFORE;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: Chapter 1128 of the Whitehall Codified Ordinances, the Planning and Zoning definitions, is hereby amended as follows:

* * *

Detention Facility means any place used for the confinement of a person arrested for, charged with, or convicted of an offense or charged with being or adjudicated to be a juvenile offender or held for extradition or as a material witness or otherwise confined pursuant to an order of a court or in any work release, furlough, or other such facility or program.

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<u>PUBLIC FACILITIES, INSTITUTIONS AND TRANSPORTATION</u>		
* * *		
Governmentally Owned and/or Operated Buildings and Facilities		
<u>Detention Facility</u>	<input type="checkbox"/>	
* * *		

* * *

SECTION 3: Table 1103.03 MUR PERMITTED LAND USES & PERMIT REQUIREMENTS shall read as follows:

* * *

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<u>PUBLIC FACILITIES, INSTITUTIONS AND TRANSPORTATION</u>		
* * *		
Governmentally Owned and/or Operated Buildings and Facilities		

ORDINANCE NO. 022-2026

<u>Detention Facility</u>	<input type="checkbox"/>	
* * *		

* * *

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* * *		
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<u>PUBLIC FACILITIES, INSTITUTIONS AND TRANSPORTATION</u>		

ORDINANCE NO. 022-2026

* * *		
Governmentally Owned and/or Operated Buildings and Facilities		
<u>Detention Facility</u>	<input type="checkbox"/>	
* * *		

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TABLE 1104.05: PERMITTED LAND USES & PERMIT REQUIREMENTS		
<u>LAND USE TYPE</u>	<u>PERMIT REQUIRED BY DISTRICT YEAR</u>	<u>SPECIFIC USE REGULATIONS</u>
<u>PUBLIC FACILITIES, INSTITUTIONS AND TRANSPORTATION</u>		
* * *		
Governmentally Owned and/or Operated Buildings and Facilities		
<u>Detention Facility</u>	<input type="checkbox"/>	
* * *		

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<u>PUBLIC FACILITIES, INSTITUTIONS AND TRANSPORTATION</u>		
* * *		
Governmentally Owned and/or Operated Buildings and Facilities		
<u>Detention Facility</u>	<input type="checkbox"/>	
* * *		

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<u>PUBLIC FACILITIES, INSTITUTIONS AND TRANSPORTATION</u>		

ORDINANCE NO. 022-2026

* * *		
Governmentally Owned and/or Operated Buildings and Facilities		
<u>Detention Facility</u>	<input type="checkbox"/>	
* * *		

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<u>PUBLIC FACILITIES, INSTITUTIONS AND TRANSPORTATION</u>		
* * *		
Governmentally Owned and/or Operated Buildings and Facilities		
<u>Detention Facility</u>	<input type="checkbox"/>	
* * *		

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SECTION 11: Table 1108.01 COMPREHENSIVE USE TABLE shall read as follows:

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TABLE 1108.01 PRINCIPLE USES BY ZONING DISTRICT											USE DEFINITION & STANDARDS
	STUR	MUR	BRD	MAIN	SH	YEAR	CCD	MILO	INDD	FP	
* * *											
PUBLIC FACILITIES, INSTITUTIONS AND TRANSPORTATION											
Detention Facility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

* * *

SECTION 12: This Ordinance shall be in full force and effect from and after the earliest time provided for by law.

ORDINANCE NO. 022-2026

PASSED this ____ day of _____, 2026

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2026

Mayor

ORDINANCE NO. 027-2026

AUTHORIZING AND APPROVING AN AMENDMENT TO THE CODIFIED ORDINANCES OF THE CITY OF WHITEHALL 161 TABLE OF AUTHORIZED PERSONNEL FOR THE FISCAL YEAR 2026 AND DECLARING AN EMERGENCY.

WHEREAS, the budget presented by various departments includes updated titles that best represent what employees do in their daily work and includes position(s) added, revised, and/or no longer required; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The Council of the City of Whitehall, Ohio approves the following changes to the Table of Authorized Personnel for the fiscal year 2026.

161.37 TABLE OF AUTHORIZED PERSONNEL.

The following legends shall apply to all tables delineating authorized strength:

Column	Name	Code
1	Position title	
2	Pay grade or salary pay range	SPR
3	Classified civil service	CCS
	Unclassified civil service	UCS
4	Number authorized	
5	Union bargaining unit	UBU
	Exempt from union	EFU

(b) Development Department.

1	2	3	4	5
Director of Development	SPR	UCS	1	EFU
Economic Development Specialist	SPR	UCS	1	EFU
Chief Building Official	SPR	CCS	1	EFU
Assistant Building Inspector (part-time)	SPR	UCS	1	EFU
<u>City Planner</u>	<u>SPR</u>	<u>UCS</u>	<u>1</u>	<u>EFU</u>
Permit Specialist	C-21	CCS	1	UBU

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason these title changes reasonably reflect the duties of the position, and additional positions that were budgeted; WHEREFORE, This Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

PASSED this ___ day of _____, 2026.

ORDINANCE NO. 027-2026

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2026.

Mayor

Requested by: Jackie Russell, Director of Development
Prepared by: Tracy Wentz, Director of HR
Approved as to form: Brad Nicodemus, City Attorney bsn 03/27/2026

ORDINANCE NO. 028-2026

AMENDING ORDINANCE 129-2025; AUTHORIZING AND APPROVING THE FOLLOWING CHANGES TO 161.38 AND DECLARING AN EMERGENCY.

WHEREAS, efficient personnel and payroll record keeping requires a permanent definition of uniform published standards; and

WHEREAS, the current salary ordinance requires updating for the year 2026; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1:

161.38 SALARY SCHEDULE.

(a) The following salary ranges are hereby set, with pay to be determined by the respective appointing authority.

Clerk of Council (hourly)	2020	25.00 to 35.39
Office Assistant Part-time (hourly)	2020	11.00 to 22.57
Deputy Auditor (hourly)	2026	30.10 to 44.23
Deputy Tax Commissioner (hourly)	2026	to 48.08
Payroll Administrator (hourly)	2026	to 39.06
Accounting Specialist (hourly)	2026	to 37.02
<u>Payroll Clerk (hourly)</u>	<u>2026</u>	<u>to 36.00</u>
Director of Public Service (hourly)	2025	to 55.57
Administrative Assistant (hourly)	2024	to 36.00
Code Enforcement Officer (hourly)	2024	to 36.00
Chief Building Official (hourly)	2026	to 52.61
Assistant Building Inspector Part-time (hourly)	2020	to 30.00
Director for Public Safety (salary)	2026	to 54,900.00
Assistant City Attorney/Prosecutor (salary)	2026	to 89,000.00
Assistant City Attorney, Part-time (salary)	2023	to 75,000.00
Prosecutor (Part-Time)* (salary)	2024	to 123,600.00
Legal Assistant (hourly)	2026	to 39.90
Parks and Recreation Director (hourly)	2026	to 57.69
Police Deputy Chiefs (hourly)	2026	to 82.14
Assistant Fire Chief (hourly)	2026	to 82.14
Chief of Police (hourly)	2026	to 92.81
Chief of Fire (hourly)	2026	to 92.81
Crime Analyst Supervisor	2026	to 43.82
Coordinator of Victim Services (hourly)	2020	21.00 to 33.89
Property Room Coordinator (hourly)	2026	to 27.86
Property Room Clerk (hourly)	2026	to 27.86
Crime Analyst (hourly)	2026	23.04 to 35.93
Human Resources Director (hourly)	2026	38.53 to 49.28
HR Generalist (hourly)	2026	28.00 to 33.17

ORDINANCE NO. 028-2026

Director of Development (hourly)	2022	to 55.00
Deputy Director of Public Affairs (hourly)	2023	to 42.79
Director of Information Technology (hourly)	2026	to 54.33
Systems Administrator (hourly)	2024	to 44.00
Senior Administrative Assistant (hourly)	2026	to 40.37
Executive Assistant to the Mayor (hourly)	2026	to 40.87
Clerk of Courts (hourly)	2026	to 41.20
Paralegal (hourly)	2026	20.00 to 33.65
Recreation Superintendent (hourly)	2023	to 38.25
Code Enforcement/Animal Control Officer (hourly)	2026	to 32.53
IT Security Specialist	2026	to 38.20
Full-Time IT Technician (hourly)	2024	to 37.09
Grants Administrator (hourly)	2025	to 46.34
Records Clerk Part-time (hourly)	2026	to 28.96
Economic Development Specialist (hourly)	2026	to 36.59
City Planner (hourly)	<u>2026</u>	to <u>33.17</u>
Adult Resource & Engagement Specialist	2026	to 27.89
Street Superintendent —	2026	to 54.62
P&R Program Supervisor (hourly)	2025	to 34.06
Recreation Manager (full-time)	2026	22.00 – 27.00
Program Assistant (part-time)	2024	15.00 – 25.00
Assistant Clerk of Courts	2026	to 34.13
Communication and Marketing Specialist	2026	to 33.65
Police Community Coordinator	2026	to 26.25
Director of Neighborhoods	2026	to 44.23
Events and Advancement Coordinator	2026	to 29.33
Service Maintenance Custodian	2026	to 26.44
Police Custodian	2026	to 26.44

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety, and welfare; WHEREFORE, this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

PASSED this ____ day of _____, 2026.

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2026.

Mayor

Requested by: Michael T Bivens, Mayor
Prepared by: Tracy Wentz, Director of HR
Approved as to form: Brad Nicodemus, City Attorney bsn 03/27/2026

ORDINANCE NO. 033-2026

AUTHORIZING AND APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF EIGHT THOUSAND AND NO/100 DOLLARS (\$8,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) TO THE HR TRAINING (101.950.53000).

WHEREAS, the City has identified a need for additional appropriations within the General Fund for Human Resources training-related expenditures; and

WHEREAS, the Human Resources Department training expense account, 101.450.53000, requires additional appropriation authority to cover training, professional development, seminars, certifications, and related expenditures necessary for departmental operations; and

WHEREAS, sufficient unappropriated monies are available within the General Fund to support this supplemental appropriation; and

WHEREAS, the City's 2025 financial materials reflect General Fund cash and operating strength, including a General Fund ending balance and unexpended balance position, supporting Council's consideration of a supplemental appropriation from available General Fund resources; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The Council of the City of Whitehall, Ohio, hereby approves a supplemental appropriation in the amount of eight thousand and no/100 dollars (\$8,000.00) from unappropriated monies in the General Fund (101) to the HR Training Expense Account (101.450.53000).

SECTION 2: This Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

PASSED this ____ day of _____, 2026.

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2026.

Mayor

Requested by: Tracy Wentz, HR Director
Prepared by: Shaquille Alexander, City Auditor
Approved as to form: Bradley S. Nicodemus, City Attorney BSN 04/16/2026

RESOLUTION NO. 015-2026

AUTHORIZING AND APPROVING THE MAYOR TO APPLY FOR AND ACCEPT A “TECHNICAL ASSISTANCE” GRANT FROM THE MID-OHIO REGIONAL PLANNING COMMISSION (MORPC) AND DECLARING AN EMERGENCY.

WHEREAS, the City of Whitehall desires technical assistance offered through the Mid-Ohio Regional Planning Commission’s Technical Assistance Grant program for the creation of an Active Transportation Plan; and

WHEREAS, this grant offers additional technical support for the creation of transportation plans essential to the experience of Whitehall residents; and

WHEREAS, the City of Whitehall desires to develop an Active Transportation Plan that will focus on identifying safe and better routes for residents to walk, ride bicycles, and utilize transit services; and

WHEREAS, this grant will provide staffing for the development of the Active Transportation Plan and Transit Supportive Infrastructure plans for the public infrastructure of the City of Whitehall;

WHEREAS, the Active Transportation Plan will be developed by the Public Service Director, City Planner, Economic Development Director, and members of the Mid-Ohio Regional Planning Commission or designees;

WHEREAS, the grant application deadline is approaching with a due date of April 24, 2026; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the Mayor is hereby authorized to apply for and accept through the Mid-Ohio Regional Planning Commission a Technical Assistance Grant.

SECTION 2: That the Mayor, as Chief Executive Officer, Casey Rowlands, as Official Representative, and Curtis Nutter as Program Contact, be directed and authorized to act in connection with the application.

SECTION 3: That this Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety, and welfare, and for the further reason that the application is due by April 24, 2026; WHEREFORE, this Resolution shall go into effect immediately upon its passage and approval by the Mayor.

PASSED this _____ day of _____, 2026.

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2026.

Mayor

Requested by: Jackie Russell, Economic Development Director
Prepared by: Curtis Nutter, Intern
Approved as to form: Brad Nicodemus, City Attorney 04/14/2026 bsn