



WHITEHALL CITY COUNCIL COMMITTEE MEETING

TUESDAY, MARCH 24, 2026

ADMINISTRATION/COUNCIL OF THE WHOLE MATTERS:

THERE ARE FOUR PIECES OF DRAFT LEGISLATION ON THE AGENDA.

COMMITTEE OF THE WHOLE LEGISLATION/ISSUES:

THIRD READING:

ORDINANCE NO. 011-2026 (*Comm. Of the Whole – 3rd Reading – ADOPT 04-07-2026-Morrison/Adkins*)
AUTHORIZING ADOPTION OF THE MAY 2026 REPLACEMENT PAGES TO THE CODIFIED ORDINANCES
DECLARING AN EMERGENCY.

STANDING COMMITTEES

ADMINISTRATION AND FINANCIAL MANAGEMENT - CHAIRPERSON ELMORE

Members: Morrison, McCann, Brown

DRAFT # 1

ORDINANCE NO. 024-2026 (*Adm. & Fin Mgmt –1st Reading- SUSP & ADOPT 04-07-2026 –Elmore/*

AUTHORIZING AND APPROVING AN APPROPRIATION TRANSFER IN THE AMOUNT OF TWENTY-FOUR THOUSAND
(\$24,000.00) FROM APPROPRIATED MONIES IN THE SERVICE ADMIN ASST 1 ACCOUNT (101.600.51200)
ACCOUNT (101.600.51650) AND DECLARING AN EMERGENCY.

WHEREAS, the City separated the service administrative assistant salary accounts when the Service Department plan
2026; and,

WHEREAS, the Service Department has reverted back to one full-time service administrative assistant; and,

WHEREAS, the funds need to be transferred into one account for payroll to administer salaries; NOW, THEREFORE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the Council of the City of Whitehall, Ohio authorizes and approves the following appropriation of
four thousand and no/dollars (\$24,000.00).

From Amount To
101.600.51200 Service Admin Asst 1 \$24,000.00 101.600.51650 Service Admin Asst 2

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the present health, safety and welfare and for the further reason that is necessary to have the monies available to pay these expenses in order to carry out the purposes of the Ordinance. WHEREFORE, This Ordinance shall go into full force and effect immediately upon its passage and approval by the Council of the City of Whitehall, Ohio.

Requested and prepared by: Casey Rowlands, Director of Public Service
Approved as to financial form: Shaquille Alexander, City Auditor
Approved as to form: Bradley S. Nicodemus, City Attorney bsn 03/20/2026

DRAFT # 2
ORDINANCE NO. 025-2026 (*Adm. & Fin Mgmt –1st Reading- SUSP & ADOPT 04-07-2026 –Elmore/*

AUTHORIZING AND APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF TWO HUNDRED THOUSAND DOLLARS (\$260,000.00) FROM UNAPPROPRIATED MONIES IN THE WMPITIE FUND (279) TO THE HAMILTON ACCOUNT EXPENSE ACCOUNT (279.000.50004).

WHEREAS, the City of Whitehall is responsible for any change order overages incurred on the ODOT Broad & Hamilton Road and

WHEREAS, once the project has closed out, ODOT will reconcile the account and use up federal funds towards any other project;

WHEREAS, the City of Whitehall may be reimbursed at the close-out of the project for any City funds paid up front;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The Council of the City of Whitehall, Ohio authorizes and approves a supplemental appropriation in the amount of two thousand and 00/100 dollars (\$260,000.00) from unappropriated monies in the WMPITIE Fund (279) to the Hamilton Account (279.000.50004)

SECTION 2: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds.

SECTION 3: That this Ordinance shall go into full force and effect immediately upon its passage and approval by the Council of the City of Whitehall, Ohio.

Requested and prepared by: Casey Rowlands, Director of Public Service
Approved as to financial form: Shaquille Alexander, City Auditor
Approved as to form: Bradley S. Nicodemus, City Attorney bsn 03/20/2026

DRAFT # 3

ORDINANCE NO. 026-2026 *(Adm. & Fin Mgmt –1st Reading- SUSP & ADOPT 04-07-2026 –Elmore/*

AUTHORIZING AND APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF TWENTY THOUSAND DOLLARS (\$25,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) TO THE TECHNOLOGY LIFECYCLE FUND

WHEREAS, the City of Whitehall was issued an account credit of \$25,000.00 on the Verizon utility bill; and

WHEREAS, this credit was issued to the general fund (101) and used for utility expenses;

WHEREAS, the credit amount is needed for various technology expenses coming from the Technology Lifecycle Fund

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The Council of the City of Whitehall, Ohio, authorizes and approves a supplemental appropriation of two thousand and no/100 dollars (\$25,000.00) from unappropriated monies in the General Fund (101) to the Technology Lifecycle Fund

SECTION 2: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds

SECTION 3: That this Ordinance shall go into full force and effect immediately upon its passage and approval by the City Council

Requested and prepared by: Casey Rowlands, Director of Public Service

Approved as to financial form: Shaquille Alexander, City Auditor

Approved as to form: Bradley S. Nicodemus, City Attorney bsn 03/20/2026

DRAFT # 4

RESOLUTION NO. 011-2026 *(Adm. & Fin Mgmt –1st Reading- SUSP & ADOPT 04-07-2026 –Elmore/*

RESOLVING TO APPROVE “THEN AND NOW” CERTIFICATES.

WHEREAS, O.R.C. 5705.41(D)(1) states that “then and now” certificates of three thousand dollars and no/100 (\$3,000.00) shall be approved by resolution or ordinance within thirty days of receipt of the “then and now” certificates; and

WHEREAS, the City has processed the attached “then and now” certificates over the sum of three thousand dollars and no/100 (\$3,000.00) with the approval by City Council; and

WHEREAS, the Auditor of the City of Whitehall, Ohio has determined that, at the time of the making and execution of the certificates, the amount appropriated by Council for the purpose of the requisition, and is currently deposited in the treasury and allocated to the certificates, less previous encumbrances; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the City Council does hereby approve the attached “then and now” certificates:

SECTION 2: That the City Council of the City of Whitehall, Ohio, lawfully appropriated the expenditure, which the

SECTION 3: That this Resolution shall go into full force and effect immediately upon its passage by the Council of the Mayor.

Requested and prepared by: Shaquille Alexander, City Auditor
Approved as to form: Bradley S. Nicodemus, City Attorney bsn 03/20/2026

COMMUNITY AND ELDER ADVOCACY– CHAIRPERSON HARCAR

Members: Adkins, Dixon, Brown

No drafts or pending legislation.

COMMUNITY STANDARDS AND ENFORCEMENT – CHAIRPERSON MCCANN

Members: Dixon, Elmore, Harcar

SECOND READING:

ORDINANCE NO. 022-2026 (*Comm. Stand. & Enf. –3rd Reading- ADOPT 04-21-2026 –McCann/Dixon*)
AN ORDINANCE AMENDING THE PLANNING AND ZONING CODE TO REQUIRE SPECIAL PERMITS FOR
OPERATION OF DETENTION FACILITIES.

Whitehall Planning Commission Special Meeting – April 20, 2026
Public Hearing @ Whitehall City Council – April 21, 2026

ECONOMIC DEVELOPMENT – CHAIRPERSON DIXON

Members: McCann, Morrison, Brown

PRESENTATION:

Economic Development Standardization – Economic Development Director Jackie Russell

INFRASTRUCTURE, MAINTENANCE AND SERVICES - CHAIRPERSON BROWN

Members: Morrison, Dixon, Adkins

No drafts or pending legislation.

PUBLIC SAFETY – CHAIRPERSON MORRISON

Members: Elmore, Adkins, Harcar

No drafts or pending legislation.

PARKS AND RECREATION – CHAIRPERSON ADKINS

Members: Elmore, Harcar, McCann

No drafts or pending legislation.

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