WHITEHALL CITY COUNCIL COMMITTEE MEETING

TUESDAY, FEBRUARY 10, 2026

ADMINISTRATION/COUNCIL OF THE WHOLE MATTERS:

PRESENTATION:
Mayor Michael T. Bivens - Black History Month

THERE ARE FOUR PIECES OF DRAFT LEGISLATION ON THE AGENDA.

COMMITTEE OF THE WHOLE LEGISLATION/ISSUES:

DRAFT # 1
RESOLUTION NO. 004-2026 ***(Comm. Of the Whole –1st Reading- SUSP & ADOPT 02-17-2026 – /)***

AUTHORIZING AND APPROVING THE MAYOR TO APPLY FOR AND ACCEPT A "SAFE ROUTES TO SCHOOL PLANNING & DEVELOPMENT" GRANT FROM THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) AND DECLARING AN EMERGENCY.

WHEREAS, the City of Whitehall desires financial assistance offered through the Ohio Department of Transportation's Safe Routes to Schools Grant program; and

WHEREAS, this grant is a 100% reimbursable grant; and

WHEREAS, the City of Whitehall desires to develop a School Travel Plan for all five Whitehall City schools that will focus on identifying safer and better routes for students to walk and ride bicycles to school; and

WHEREAS, this grant will provide funding for expenses related to the development of the School Travel Plans;

WHEREAS, the School Travel Plans will be developed by the Public Service Director, City Planner, and members of the Whitehall School District;

WHEREAS, the grant application deadline is quickly approaching with a due date of March 6, 2026; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the Mayor is hereby authorized to apply for and accept through the Ohio Department of Transportation a Safe Routes to Schools Grant.

SECTION 2: That the Mayor, as Chief Executive Officer, and Casey Rowlands, as Official Representative and Program Contact, be directed and authorized to act in connection with the application.

SECTION 3: This Resolution shall take effect and be in full force from and after the earliest period allowed by law.

Requested and prepared by: Casey Rowlands, Director of Public Service
Approved as to form: Brad Nicodemus, City Attorney bsn 02/06/2026

SECOND READING:

ORDINANCE NO. 008-2026 ***(Comm. Of the Whole – 3rd Reading – ADOPT 03-03-2026-Morrison/Dixon)***
AMENDING ORDINANCE 118-2025, MAKING APPROPRIATION FOR CURRENT GENERAL FUND (101) EXPENSES, FOR THE DEPARTMENT ON NEIGHBORHOODS AND THE DECLARATION OF AN EMERGENCY.

DISCUSSION:
Council Rules of Procedure for the 2026 – 2027 term.

STANDING COMMITTEES

ADMINISTRATION AND FINANCIAL MANAGEMENT - CHAIRPERSON ELMORE

Members: Morrison, McCann, Brown

DRAFT # 2
ORDINANCE NO. 010-2026 ***(Adm. & Fin Mgmt –1st Reading- SUSP & ADOPT 02-17-2026 –Elmore/)***
APPROVING AND MAKING A SUPPLEMENTAL APPROPRIATION OF TWENTY-FIVE THOUSAND AND NO/100 DOLLARS ($25,000.00) FROM UNAPPROPRIATED MONIES IN THE STATE HIGHWAY FUND (211) TO THE STATE HIGHWAY MATERIAL AND MISCELLANEOUS EXPENSE ACCOUNT (211.000.51100).

WHEREAS, the City of Whitehall Service Department is seeking a pavement management assessment from PMG; and

WHEREAS, the pavement assessment would provide critical data on the conditions of all 75 centerline miles in Whitehall; and

WHEREAS, the pavement conditions data would greatly assist the Public Service department in Capital Improvement planning, and

WHEREAS, these funds require legislative approval for appropriation by the Council of the City of Whitehall, Ohio; and

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: Approves and makes a supplemental appropriation of twenty-five thousand and no/100 dollars ($25,000.00) from unappropriated monies in the State Highway Fund (211) to the State Highway Material and Miscellaneous expense account (211.000.51100).

SECTION 2: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for the purposes stated in this Ordinance.

SECTION 3: That this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested and Prepared by: Casey Rowlands, Director of Public Service
Approved as to financial form: Shaquille Alexander, City Auditor
Approved as to form: Bradley S. Nicodemus, City Attorney bsn 02/06/2026

DRAFT # 3
RESOLUTION NO. 005-2026 ***(Adm. & Fin Mgmt –1st Reading- SUSP & ADOPT 02-17-2026 –Elmore/)***
APPROVING REVISIONS TO THE INVESTMENT POLICY OF THE CITY OF WHITEHALL AND DECLARING AN EMERGENCY.

WHEREAS, the Offices of City Auditor and City Treasurer are responsible for the management of daily receipts, disbursements, and investments of cash and related accounting operations and the City of Whitehall is authorized to invest interim monies pursuant to Ohio Revised Code ("ORC") Chapter 135, and pursuant to the Charter of the City of Whitehall, including Sections 42 and 46; and

WHEREAS, pursuant to the Charter, the City Auditor serves as the City's Chief Fiscal and Accounting Officer and is responsible for fiscal classification, fund integrity, and compliance with applicable laws, debt covenants, and fiscal policies adopted by City Council; and

WHEREAS, pursuant to the Charter, the City Treasurer serves as custodian of public funds and is responsible for receiving, holding, depositing, and disbursing City money in accordance with law and lawful direction of Council and the City Auditor; and

WHEREAS, it is the responsibility of the City Auditor and City Treasurer to invest all funds under their control in a manner that provides safety of principal, liquidity, and a reasonable rate of return while meeting the daily cash flow requirements of the City in conformance with the Whitehall City Charter, Codified Ordinances of the City of Whitehall, and the Ohio Revised Code; and

WHEREAS, the City's Investment Policy is intended to ensure the safety of principal, adequate liquidity to meet operating and debt service requirements, and a reasonable rate of return using only those instruments authorized by law, while maintaining appropriate internal controls and oversight; and

WHEREAS, the Auditor, as Chief Fiscal and Accounting Officer of the City, has recently drafted revisions to the Investment Policy of the City of Whitehall to update the Policy for current compliance and operational needs and the Ohio Revised Code mandates that investment policies and any revisions or modifications to the policy must be approved by Council and filed with the Auditor of State; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That City Council hereby adopts the revisions to the Investment Policy, which is attached hereto and made a part hereof.

SECTION 2: That the City Auditor and City Treasurer shall continue to review the Investment Policy on an annual basis and any modifications made thereto shall be approved by City Council and, upon its adoption, filed in the office of the Auditor of State.

SECTION 3: That this Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare and for the further reason that the City would like to add this to our allowable investments; WHEREFORE, this Resolution shall go into full force and effect immediately upon its passage by the Council of the City of Whitehall and approval by the Mayor.

Requested by: Shaquille Alexander, City Auditor
Prepared by: Shaquille Alexander, City Auditor 2/2/2026
Approved as to form: Bradley S. Nicodemus, City Attorney BSN 2/6/2026

DRAFT # 4
RESOLUTION NO. 006-2026 ***(Adm. & Fin Mgmt –1st Reading- SUSP & ADOPT 02-17-2026 –Elmore/)***

RESOLVING TO APPROVE "THEN AND NOW" CERTIFICATES.

WHEREAS, O.R.C. 5705.41(D)(1) states that "then and now" certificates of three thousand dollars and no/100 ($3,000.00) and more must be approved by resolution or ordinance within thirty days of receipt of the "then and now" certificates; and

WHEREAS, the City has processed the attached "then and now" certificates over the sum of three thousand dollars and now these certificates require approval by City Council; and

WHEREAS, the Auditor of the City of Whitehall, Ohio has determined that, at the time of the making and execution of the certificates, a sufficient sum was appropriated by Council for the purpose of the requisition, and is currently deposited in the treasury and allocated to the appropriate account and free from any previous encumbrances; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the City Council does hereby approve the attached "then and now" certificates:

SECTION 2: That the City Council of the City of Whitehall, Ohio, lawfully appropriated the expenditure, which the expense originated.

SECTION 3: That this Resolution shall go into full force and effect immediately upon its passage by the Council of the City of Whitehall and approval by the Mayor.

Requested and prepared by: Shaquille Alexander, City Auditor
Approved as to form: Bradley S. Nicodemus, City Attorney bsn 02/10/2026

COMMUNITY AND ELDER ADVOCACY– CHAIRPERSON HARCAR

Members: Adkins, Dixon, Brown

No drafts or pending legislation.

COMMUNITY STANDARDS AND ENFORCEMENT – CHAIRPERSON MCCANN

Members: Dixon, Elmore & Harcar

PRESENTATION:
Carlie Boos, Executive Director

Affordable Housing Alliance Central Ohio

THIRD READING:
ORDINANCE NO. 004-2026 *(Comm. Stand & Enf. –3rd Reading- ADOPT 02-17-2026 –McCann/Dixon)* AMENDING SECTION 1116.03 AND ENACTING SECTION 1116.04 TO STANDARDIZE THE DEVELOPMENT OF ACCESSORY DWELLING UNITS (ADUs) IN THE CITY OF WHITEHALL.

Planning Commission Meeting on 02-05-2026
Public Hearing at City Council on 02-17-2026

ECONOMIC DEVELOPMENT – CHAIRPERSON DIXON

Members: McCann, Morrison, Brown

No drafts or pending legislation.

INFRASTRUCTURE, MAINTENANCE AND SERVICES - CHAIRPERSON BROWN

Members: Morrison, Dixon, Adkins

No drafts or pending legislation.

PUBLIC SAFETY – CHAIRPERSON MORRISON

Members: Elmore, Adkins, Harcar

No drafts or pending legislation.

PARKS AND RECREATION – CHAIRPERSON ADKINS

Members: Elmore, Harcar, McCann

Special Meeting will be held Monday, February 16, 2026 at 5:00 pm to interview prospective applicants for the appointment to the Parks & Recreation Commission.

ADJOURN

ORDINANCE NO. 008-2026

AMENDING ORDINANCE 118-2025, MAKING APPROPRIATION FOR CURRENT GENERAL FUND (101) EXPENSES, FOR THE DEPARTMENT ON NEIGHBORHOODS AND THE DECLARATION OF AN EMERGENCY.

WHEREAS, Ordinance 118-2025, the City's operating budget, was adopted December 16, 2025; and

WHEREAS, amendments to certain appropriations ~~has~~ have been requested; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: Ordinance 118-2025, providing for current expenses and other expenditures of the City of Whitehall during the fiscal year ending December 31, 2026, shall be amended as follows:

MAYOR

101.204.51200	DIRECTOR OF NEIGHBORHOODS	$	~~92,000.00~~ 0.00
101.204.51300	ASS'T TO DIRECTOR OF NEIGHB	$	~~61,000.00~~ 0.00
101.204.58010	TRAINING CERTIFICATION	$	~~7,500.00~~ 0.00
101.204.58314	NEIGHBORHOODS TECH	$	~~5,000.00~~ 0.00
		$	**~~165,500.00~~ 0.00**

SECTION 2: That any sums which shall be expended from the above appropriation and which are a proper charge against any other department, or against any person or firm, or corporation, shall, if repaid within the period covered by such appropriation, be credited to the General Fund and require re-appropriation action by Council.

SECTION 3: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for the amounts appropriated and for the purposes stated in this Ordinance, upon receiving the proper certificates and vouchers therefore, approved by the officer authorized by law to approve the same or authorized by an ordinance or Resolution of Council to make the expenditures. The City Auditor and Treasurer are hereby specifically prohibited from drawing warrants and making payments in excess of amounts appropriated by Council.

SECTION 4: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason this is amendment to the current operating budget; WHEREFORE, This Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

PASSED this ___ day of ______________________________, 2026.

ATTEST:

______________________________________ ______________________________________

Clerk of Council President of Council

APPROVED this _____ day of ______________________________, 2026. ______________________________________

Mayor

Requested & Prepared by: Larry Morrison, Councilmember
Approved as to form: Bradley S. Nicodemus, City Attorney bsn 01/23/2026

ORDINANCE NO. 010-2026

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PASSED this ___ day of ____________________________, 2026.

ATTEST:

____________________________________ ____________________________________

Clerk of Council President of Council

APPROVED this ____ day of ____________________________, 2026 ____________________________________

Mayor

Requested and Prepared by: Casey Rowlands, Director of Public Service
Approved as to financial form: Shaquille Alexander, City Auditor
Approved as to form: Bradley S. Nicodemus, City Attorney bsn 02/06/2026

RESOLUTION NO. 005-2026

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WHEREAS, pursuant to the Charter, the City Auditor serves as the City's Chief Fiscal and Accounting Officer and is responsible for fiscal classification, fund integrity, and compliance with applicable laws, debt covenants, and fiscal policies adopted by City Council; and

WHEREAS, pursuant to the Charter, the City Treasurer serves as custodian of public funds and is responsible for receiving, holding, depositing, and disbursing City money in accordance with law and lawful direction of Council and the City Auditor; and

WHEREAS, it is the responsibility of the City Auditor and City Treasurer to invest all funds under their control in a manner that provides safety of principal, liquidity, and a reasonable rate of return while meeting the daily cash flow requirements of the City in conformance with the Whitehall City Charter, Codified Ordinances of the City of Whitehall, and the Ohio Revised Code; and

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PASSED this _______ day of ____________________________, 2026.

ATTEST:

____________________________________ ______________________________

Clerk of Council President of Council

APPROVED this ____ day of ____________________________, 2026.   ___________________________________
Mayor

Requested by: Shaquille Alexander, City Auditor
Prepared by: Shaquille Alexander, City Auditor 2/2/2026
Approved as to form: Bradley S. Nicodemus, City Attorney BSN 2/6/2026

City of Whitehall Investment Policy — Summary of Revisions

- Governance and authority clarified: The 2026 policy explicitly identifies the Auditor as the City's Chief Fiscal and Accounting Officer with final authority over fund classification, fund integrity, and compliance, while defining the Treasurer as custodian/depository who executes deposits and investment transactions consistent with the policy and lawful direction.
- Scope broadened and defined: The 2026 policy states it applies to all interim monies, including state and federal funds, permits consolidation of cash balances across funds except where restricted, and expressly excludes pension investments and IRC §457 deferred compensation plan investments from the policy's scope.
- Objectives expanded: The 2026 policy continues the safety/liquidity/return hierarchy but more explicitly ties investing to liquidity management for debt service and other obligations and includes an added objective of promoting economic development, while emphasizing compliance with ORC and formally adopted Council fiscal policies.
- New bond proceeds / arbitrage compliance language: The 2026 policy adds a dedicated section requiring investment of bond proceeds consistent with IRC §148 and frames arbitrage mitigation/reallocation as a compliance-driven decision within the Auditor's authority (with ability to engage outside advisors).
- Collateralization modernized and corrected: The 2026 policy expressly addresses both collateralization methods—specific pledge under ORC 135.18 (105%) and Ohio Pooled Collateral Program under ORC 135.182 (generally 102% or as otherwise set)—and recognizes the City's ability to set a higher negotiated collateral requirement.
- Counterparty qualification tightened: The 2026 policy requires broker/dealer and institution qualification materials (financials, regulator standing, Ohio registration, key personnel info) be provided to the Auditor, and it requires counterparties to sign an acknowledgement of the policy.
- Clarified maturity rules and explicit municipal bond exception: The 2026 policy restates the 5-year fixed-rate maturity constraint (unless matched to a specific obligation) and expressly includes the 10-year maturity allowance for Ohio municipal bonds, along with the 2-year maximum maturity constraint for certain variable-rate structures to avoid derivative classification.

City of Whitehall, Ohio
Investment Policy

Revised February 2026

Purpose and Authority

This Investment Policy (“Policy”) is adopted pursuant to Ohio Revised Code (ORC) Chapter 135 and §§ 42 and 46 of the City of Whitehall Charter, and as such, the City Auditor (“Auditor”) is the City’s Chief Fiscal and Accounting Officer and retains final authority over fiscal classification, fund integrity, and compliance with Ohio Revised Code, debt covenants and policies, and any formally fiscal policies adopted by City Council (“Council”) .

The City Treasurer (“Treasurer”) serves as custodian of public funds and executes deposits and investment transactions consistent with this Policy and lawful direction of Council and the Auditor. The Treasurer handles receiving, holding, and disbursing money as provided by law, and making deposits into authorized depositories.

Roles and Responsibilities

City Auditor:

- Serves as Chief Fiscal Officer under §§ 41 and 42 of the Charter of the City of Whitehall and ORC § 733.10.
- Keeps the books of the City and exhibits accurate statements of all monies received, expended, of all property owned by the City and the income derived therefrom, and of all taxes and assessments under ORC § 733.11.
- Determines fund classification, accounting determination, and fiscal legality.
- Authorizes investment strategy, fund transfers, and consolidation of cash balances.

City Treasurer:

- Acts as custodian of public funds and shall keep an accurate account of all monies received and disbursed under § 46 of the Charter of the City of Whitehall and §§ 733.43 and 733.44 of the ORC.
- Shall settle and account with Council quarterly, and at any other time required by resolution or ordinance. Annually, at the first regular meeting of Council, the Treasurer shall report the conditions of the City’s finances, amounts received and disbursed during the preceding year, as prescribed by ORC § 733.45.
- Executes deposits, investments, and safekeeping arrangements in authorized depositories.
- Maintains investment records and provides reporting to the Auditor, Mayor, and Council.

Scope

This Policy applies to all interim monies of the City, including state and federal funds held by it. The Auditor and Treasurer shall routinely monitor the City's investment portfolio, the available markets, and relative value of competing investments and adjust the portfolio accordingly.

- Except for cash in certain restricted and special funds, the City may consolidate cash balances from all accounting funds
- Under the laws of the State of Ohio, longer-term funds of investment of employees' retirement funds are directly assigned to various state pension programs. The investments for the various state pension plans rest with the plan administrators and are not within the scope of this Policy.
- The employees of the City may elect to participate in an approved employee deferred compensation program that has been created min accordance with the Internal Revenue Code (IRC) § 457. The investments for the 457 plan rests with the plan administrators and are not within the scope of this Policy.

Funds are accounted for in the City's audited annual financial report and include:

- General Fund
- Special Revenue Fund(s)
- Debt Service Fund
- Capital Project Fund(s)
- Accrued Benefit Reserve Fund
- Expendable Trust Fund(s)

General Objectives

The primary objective in the investment of City funds under control of the City Auditor and Treasurer is to ensure the safety of principal, while managing liquidity requirements, debt service and other financial obligations of the City, providing the highest investment return using authorized investment instruments, and promoting economic development in the City. The safety and retention of principal; is the foremost objective of the City's investment program and investments shall be made in a manner that ensure the preservation of capital. Investments shall be limited to those defined as compliant under the ORC and any formally adopted Council resolutions and ordinances.

Credit Risk

The City will manage credit risk by:

- Limiting investments to the types of securities within the ORC § 135.
- Pre-qualifying the financial institution, broker/dealers, intermediaries and advisers with which the City will do business.

- Diversifying the investment portfolio so that potential losses on individual securities can be minimized.

Interest Rate Risk

The City will minimize the risk that the market value of securities in the portfolio will fall due to changes in general interest rates by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations. The City seeks to hold securities to maturity, rather than sell on the open market to avoid losses.
- Investing operating funds primarily in shorter-term securities and cash equivalents as defined by ORC § 135 to ensure adequate liquidity for near-term expenditures.

Liquidity

The investment portfolio shall remain sufficiently liquid to enable the City to meet all operating requirements that might be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. Furthermore, because all possible cash demands may not be anticipated, the portfolio should consist largely of securities with active secondary or resale markets.

Return on Investment

The Auditor shall seek to obtain the highest available return using authorized investments as defined by ORC § 135. However, return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low-risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall not be sold prior to maturity with the following exceptions:

- Securities issued by creditors with declining credit may be sold prior to maturity to minimize loss of principal.
- If a security swap (the sale of an inventory position followed by a re-deployment of sale proceeds) could improve the quality, yield, or targeted duration in the portfolio.
- Liquidity needs of the portfolio require the security to be sold.

Arbitrage and Bond Proceeds

Investment of bond proceeds shall comply with IRC § 148. Interest earnings on bond proceeds are subject to federal arbitrage rebate requirements. Reallocation of funds to mitigate future arbitrage exposure is a compliance-driven fiscal decision within the authority of the Auditor. The Auditor may engage outside consultants to advise on matters related to complying with IRC § 148.

Standards of Care – Prudence

To accomplish the objective of the Auditor and Treasurer, all authorized persons engaged in the investment process will perform their duties responsibly in accordance with the following standard:

Investments shall be made with care, skill, prudence, and diligence under the circumstances then prevailing, specifically including, but not limited to, the general economic conditions and the anticipated needs of the City. The standard of prudence to be used by the Auditor and Treasurer shall be the "prudent person" standard and shall be applied in the context of managing the overall portfolio. The Auditor and Treasurer shall:

- Act in accordance with written procedures and this Policy,
- Exercise due diligence
- Prepare all reports in a timely fashion
- Exercise appropriate action to control adverse developments

Standards of Care – Ethics and Conflict of Interest

Persons involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or that could impair their ability to make impartial investment decisions. Employees and investment consultants shall disclose to the City any material financial interests in financial institutions that conduct business within the City and any large personal financial or investment positions that could be related to, or affected by, the performance of the City's portfolio. All investment advisors, broker/dealers, and others engaged by the City shall maintain compliance procedures designed to comply with personal securities transaction priority of interest rule.

The above supplement the applicable provisions of the Ohio ethics law.

Standards of Care – Delegation of Authority

The authority to manage the investment program is granted by §§ 42 and 46 of the Charter of the City of Whitehall and the Ohio Revised Code § 135. The Auditor and Treasurer are the officers for the City and are charged with the responsibility for the operation of the investment program. They shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this Policy.

Standards of Care – Investment Procedures

Procedures should be implemented to address such issues as: safekeeping, delivery versus payment, investment accounting, repurchase agreements, wire transfer agreements, and collateral/depository agreements. No person may engage in an investment transaction except as provided under the terms of this Policy and the procedures by the Auditor and Treasurer. The

Auditor and Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

Standards of Care – Internal Controls

The City Auditor and Treasurer shall develop and maintain procedures for the operation of the City's investment program in accordance with this Policy. These procedures shall be designed to prevent loss of the City's funds due to fraud, error, misrepresentation, unanticipated market changes or imprudent actions.

Standards of Care – Safekeeping and Custody

The Auditor or Treasurer will maintain a list of financial institutions and approved securities broker/dealers selected on the basis of creditworthiness, who are authorized to provide investment services and who qualify under ORC § 135.14(M)(1). These may include "primary" dealers or regional dealers that qualify under Securities and Exchange Commission Rule 15c3-1 and are registered with the Ohio Department of commerce to do business in the State.

All financial institutions and broker/dealers who desire to become qualified suppliers of investment transactions to must provide, unless otherwise available in a public forum (i.e. on-line) to the Auditor: (1) audited annual financial statements, (2) proof of good standing with the Comptroller of Currency or with State banking regulators or National Association of Securities Dealers certification, (3) proof of Ohio registration and (4) biographical and regulatory information on the persons who are the primary contact with the City. All financial institutions, broker/dealers and other entities who desire to conduct investment business (advice, recommendations or transactions) with the City must sign this Policy, acknowledging that they have read it, understand it and agree to abide by its contents.

Standards of Care – Authorized Investments

The City is authorized by statute to invest in the following types of securities:

- United States Treasury Bills, Notes, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States.
- Bonds, notes, debentures, or other obligations, or securities issued by any Federal government agency or instrumentality, including but not limited to the Federal National Mortgage Association, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, National Mortgage Association and other Agencies defined in § 135.
- Interim deposits in duly authorized depositories of the City, provided those deposits are properly insured or collateralized as required by law.
- FDIC insured Certificates of Deposit (CDs) issued by Ohio domiciled institutions as well as those issued by multi-state banks reasonably expected to be subject to inspection by

the Ohio Superintendent of Financial Institutions as described in §§ 2-6 of the Ohio Auditor of State's 2016 Ohio Compliance Supplement.

- Bonds and other obligations of the State of Ohio and other political subdivisions of the State of Ohio as permitted in § 135, so long as all of the following apply:
    - The bonds or other obligations are payable from the general revenues of the political subdivision and backed by the full faith and credit of the political subdivision.
    - The bonds or other obligations are rated at the time of purchase in the three highest classifications established by at least one nationally recognized standard rating service and purchased through a registered securities broker or dealer.
    - The aggregate value of the bonds or other obligations does not exceed twenty per cent of interim moneys available for investment at the time of purchase.
    - The City is not the sole purchaser of the bonds or other obligations at original issuance.
- No-load money market mutual funds consisting exclusively of securities described in paragraphs 1 and 2 of this Section and repurchase agreements secured by such obligations, provided all such investments under this paragraph shall be made with a bank or savings and loan association eligible to be a depository for public funds of Ohio subdivisions and provided further than any such fund meets the requirements of § 135, including that such fund not include an investment in a "derivative".
- Ohio Subdivisions' Fund (STAROhio).
- Overnight or term (not exceeding 30 days) repurchase agreements meeting the requirements of § 135.03 of the Revised Code.
- Commercial paper notes issued by an entity that is defined in division (D) of § 1705.01 of the Revised Code and that has assets exceeding five hundred million dollars, to which notes all of the following apply:
    - The notes are rated at the time of purchase in the highest classification established by at least two nationally recognized standard rating services.
    - The aggregate value of the notes does not exceed ten per cent of the aggregate value of the outstanding commercial paper of the issuing corporation.
    - The notes mature no later than two hundred seventy days after purchase.
    - The investment in commercial paper notes of a single issuer shall not exceed in the aggregate five per cent of interim monies available for investment at the time of purchase.
- Bankers' acceptances of banks that are insured by the federal deposit insurance corporation and that mature not later than one hundred eighty days after purchase.

No investment shall be made pursuant to § 135.14(B)(7) of the ORC unless the Treasurer or governing board has completed additional training for making the investments authorized by § 135.14(B)(7) of the ORC. The type and amount of additional training shall be approved by the treasurer of state and may be conducted by or provided under the supervision of the Treasurer of State.

Standards of Care – Internal Controls

The Auditor is responsible for establishing, monitoring, and reporting on an internal control structure designed to ensure that the assets of the city are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met.

The Auditor shall supply a copy of the Policy of the City to the independent public accountants/external auditors of the City as part of their review of internal control concerning compliance with policies and procedures related to this Policy.

Standards of Care – Collateralization

To protect City public deposits, each institution designated as a public depository shall provide security for the repayment of all uninsured public deposits in accordance with ORC 135.18 and, if applicable, the Ohio Pooled Collateral Program under ORC 135.182. If the institution secures deposits using the specific pledge method under ORC 135.18, eligible securities shall be pledged in an aggregate market value of at least 105% of the City's uninsured public deposits.
If the institution participates in the Ohio pooled collateral program under ORC 135.182, the institution shall pledge a pool of collateral at a level required under ORC 135.182(B)(1) (generally 102% of uninsured public deposits, or another amount established by rules of the Treasurer of State).

The City may establish a public unit negotiated collateral requirement with a financial institution that is higher than any reduced collateral floor established in the pooled collateral program. Collateral may be held by a third party, or in a separate trust account, or in a pool of securities as described in the ORC § 135.181.

Standards of Care – Diversification

The City will diversify its investments by security type, maturity term, and institution.

Standards of Care – Maximum Maturities

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. No investment shall be made unless the Auditor and Treasurer, at the time of making the investment, reasonably expect that it can be held to maturity. Unless matched to a specific obligation or debt of the City, the City will not directly invest in securities listed in paragraphs 1 through 5 above under Authorized Investments maturing more than five (5) years from the date of settlement if such securities bear interest at a fixed rate per ORC § 135.14(D).

Municipal bonds shall be exempt from this rule, which are permitted to have a maturity of up to (10) years per ORC § 135.14(B)(4)(e).

An eligible investment bearing interest at a variable rate, in order not to be deemed a "derivative" as defined in § 135 of the Ohio Revised Code, must:

- Have such variable interest rate payment based upon a single interest payment of single index comprised of other investment as described in (1) or (2) above under Authorized Investments, and
- Have a maximum maturity no greater than two (2) years.

Standards of Care – Safekeeping and Custody

All securities transactions, including securities acquired subject to repurchase agreements, entered into by the City will be conducted on a delivery-versus-payment basis. Purchased securities will be held on behalf of the City by a custodian, that is a Federal Reserve Bank or other "qualified trustee" within the meaning of § 135.18(I) of the ORC, and the safekeeping of those securities for the benefit of the City shall be evidenced by safekeeping receipts. Purchased securities may be released by the City only upon verification that their principal and interest, or proceeds of their sale, have been credited to the City's account.

Standards of Care – Prohibited Investment Practices

In addition to any other prohibitions in the Ohio Revised Code, the city will not take any of the following actions:

- Contract to sell securities that have not yet been acquired on the speculation that prices will decline.
- Make any investment in "derivatives" as defined in § 135.14(c) of the ORC.
- Enter into reverse repurchase agreements.
- Leverage current investments as collateral to purchase other assets.
- Invest in stripped principal or interest obligations of otherwise eligible obligations.

Invest in a fund established by another public body for the purpose of investing public money of other subdivisions except either:

- STAROhio
- A fund created solely for the purchase of acquiring, constructing, owning, leasing or operating municipal utilities as authorized under Ohio Revised Code § 715.02 or § 4 of Article XVIII of the Ohio Constitution.

Standards of Care – Binding Arbitration

The Auditor may enter into a written investment or deposit agreement that includes a provision under which the parties agree to submit to nonbinding arbitration (but NOT binding arbitration) to settle any controversy that may arise out of that agreement so long as such provision meets the requirements of the Ohio Revised Code and is specifically approved by the Council.

Records and Reporting

The City Treasurer shall maintain a current inventory of all investments including:

- Description of each security
- Cost
- Par value
- Dates (beginning, settlement, and maturity)
- Rates
- Seller

The Treasurer shall also prepare and distribute monthly to the Auditor, Mayor, and Council a list of all investments and a report on investment activity and returns.

Human Rights

It is the policy of the Auditor and Treasurer that discrimination based on race, color, religion, age, national origin, gender, sexual orientation, ancestry, disability, marital status, parental status, source of income or military discharge status will not be tolerated.

Education

The Auditor and Treasurer may and are authorized to participate in any beginning and/or continuing education training programs sponsored by the State Treasurer or the State Auditor in which the City Treasurer and/or City Auditor is required to participate pursuant to §§ 117.44 and 135.22 of the Ohio Revised code. Through participation in those programs, the City Treasurer and City Auditor will develop and maintain an enhanced background and working knowledge in investment, cash management, and ethics.

Investment Policy Adoption and Revision

This Policy shall be adopted by the City Council of Whitehall, Ohio and, upon adoption, filed in the office of the Auditor of State. The policy should be reviewed annually by the Auditor and Treasurer and any modifications made to it must be approved by the Council and, upon adoption, filed in the office of the Auditor of State.

ACKNOWLEDGEMENT

____, hereby acknowledges that (1) he/she has received a copy of the Investment Policy of Whitehall, Ohio to which this Acknowledgment is attached and (2) appropriate officers and employees have read it and understand it, and agrees that, if it enters into investment transactions with the City of Whitehall, Ohio, they will abide by this Investment Policy and the relevant provisions of the Ohio Revised code in its dealings with the City of Whitehall. It also acknowledges that it understands that binding arbitration provisions are not permitted and that any nonbinding arbitration provisions governing its relationship with the City must be expressly approved by the Council. The officer signing this Acknowledgement is authorized to do so on its behalf.

By: ____

Title: ____

Date: ___________________

RESOLUTION NO. XXX-2026

RESOLVING TO APPROVE "THEN AND NOW" CERTIFICATES.

WHEREAS, O.R.C. 5705.41(D)(1) states that "then and now" certificates of three thousand dollars and no/100 ($3,000.00) and more must be approved by resolution or ordinance within thirty days of receipt of the "then and now" certificates; and

WHEREAS, the City has processed the attached "then and now" certificates over the sum of three thousand dollars and now these certificates require approval by City Council; and

WHEREAS, the Auditor of the City of Whitehall, Ohio has determined that, at the time of the making and execution of the certificates, a sufficient sum was appropriated by Council for the purpose of the requisition, and is currently deposited in the treasury and allocated to the appropriate account and free from any previous encumbrances; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the City Council does hereby approve the attached "then and now" certificates:

SECTION 2: That the City Council of the City of Whitehall, Ohio, lawfully appropriated the expenditure, which the expense originated.

SECTION 3: That this Resolution shall go into full force and effect immediately upon its passage by the Council of the City of Whitehall and approval by the Mayor.

PASSED this ___ day of ____________________________, 2026.

ATTEST:

____________________________________ ____________________________________

Clerk of Council President of Council

APPROVED this ____ day of ____________________________, 2026. ____________________________________

Mayor

Requested and prepared by: Shaquille Alexander, City Auditor
Approved as to form: Bradley S. Nicodemus, City Attorney bsn 02/10/2026

NUMBER	VENDOR	TOTAL VALUE	ORDER DATE	DESCRIPTION	PURCHASE ORDER	INVOICE DATE	ACCOUNT
PR2026-IT-00018-A	04129 (CIVICPLUS LLC)	7,924.77	1/22/2026	social media archiving subscription	2026000089	2/19/2026	314.000.51000
PR2026-Auditor-00245-A	00143 (CIVICA NORTH AMERICA, INC.)	20,313.38	1/29/2026	2026 ANNUAL CHARGES AUTHORITY TAX	2026000166	1/22/2026	101.300.58314
PR2026-Service-00266-A	05220 (GREAT LAKES PETROLEUM)	6,343.67	1/29/2026	Fleet Fuel/oil	2026000140	1/12/2026	101.950.53850
PR2026-Service-00224-A	01317 (Cargill Salt Division. Inc)	12,640.80	1/29/2026	Salt Order	2026000139	1/12/2026	211.000.51100
PR2026-Auditor-00175-A	02811 (City Of Whitehall)	48,535.23	1/25/2026	MEDICAL CLAIMS	2026000114	1/12/2026	511.000.50000
PR2026-Auditor-00173-A	02811 (City Of Whitehall)	20,061.28	1/25/2026	MEDICAL CLAIMS	2026000114	1/12/2026	511.000.50000
PR2026-Auditor-00171-A	02811 (City Of Whitehall)	23,061.28	1/25/2026	MEDICAL CLAIMS	2026000114	1/12/2026	511.000.50000
PR2026-Service-00036-A	03555 (At&T)	4,185.45	1/21/2026	Utilities	2026000015	1/11/2026	101.950.53800
PR2026-Service-00276-A	06064 (SPECTRUM)	4,877.15	1/29/2026	Utilities	2026000015	1/9/2026	101.950.53800
PR2026-Service-00412-A	00121 (Columbia Gas OF OHIO INC)	3,622.95	2/2/2026	Utilities	2026000015	1/8/2026	101.950.53800
PR2026-Service-00030-A	01909 (At&T)	4,945.24	1/21/2026	Utilities	2026000015	1/7/2026	101.950.53800
PR2026-Auditor-00187-A	02811 (City Of Whitehall)	805,000.00	1/25/2026	MEDICAL CLAIMS	2026000114	1/3/2026	511.000.50000
PR2026-Service-00372-A	00815 (American Electric Power)	17,217.90	2/2/2026	Utilities	2026000015	1/2/2026	101.950.53800
PR2026-IT-00016-A	01782 (TOWN & COUNTRY TECHNICAL SERVICES INC.)	7,062.50	1/22/2026	camera system agreement 1St qtr	2026000091	1/1/2026	314.000.51000
PR2026-IT-00014-A	01782 (TOWN & COUNTRY TECHNICAL SERVICES INC.)	7,062.50	1/22/2026	camera system service agreement 1St qtr	2026000090	1/1/2026	314.000.51000
PR2026-Service-00088-A	06032 (MILES - MCCLELLAN CONSTRUCTION COMPANY INC)	278,412.30	1/21/2026	City Hall Exterior Renovations	2026000016	12/30/2025	330.000.50000
PR2026-Service-00270-A	05891 (T-MOBILE USA INC)	4,390.37	1/29/2026	Utilities	2026000015	12/28/2025	101.950.53800
PR2026-Service-00250-A	00172 (Emh&T Consulting Engineers Inc)	3,376.70	1/29/2026	Final Engineering- 2025 Street Resurfacing Program	2026000141	12/17/2025	101.950.56000
PR2026-Service-00062-A	00172 (Emh&T Consulting Engineers Inc)	3,527.50	1/21/2026	Final Maplewood Streetscape Engineering	2026000079	12/17/2025	101.950.56000
PR2026-Service-00254-A	00172 (Emh&T Consulting Engineers Inc)	14,653.32	1/29/2026	Final Fairway Blvd Engineering	2026000143	12/16/2025	311.000.54000
PR2026-Auditor-07151-A	02811 (City Of Whitehall)	36,534.68	1/2/2026	MEDICAL CLAIMS	2025001623	12/15/2025	511.000.50000
PR2025-Service-06746-A	05087 (JEROME M. SCOTT ARCHITECTS, INC.)	8,035.00	12/17/2025	Shower Install-PD- Architecture Svcs	2025001614	12/15/2025	324.000.50000
PR2025-Pol-01942-A	04996 (CHARTER PROPERTIES)	3,800.00	12/12/2025	Narcotics Office Lease Payment	2025001565	12/12/2025	241.000.50000
PR2026-Service-00136-A	05844 (US TELEPACIFIC CORP)	9,140.46	1/21/2026	Utilities	2026000015	12/9/2025	101.950.53800
PR2025-Service-06738-A	05220 (GREAT LAKES PETROLEUM)	6,148.32	12/17/2025	Fleet Fuel/oil	2025001616	12/9/2025	101.950.53850
PR2026-Auditor-07143-A	02811 (City Of Whitehall)	103,965.29	1/2/2026	MEDICAL CLAIMS	2025001623	12/8/2025	511.000.50000
PR2025-Service-06582-A	01317 (Cargill Salt Division. Inc)	10,625.66	12/10/2025	Road Salt	2025001552	12/8/2025	211.000.51100
PR2026-Pol-00122-A	00206 (Franklin Cty Sheriff's Dept)	3,960.00	1/27/2026	Monthly Prisoner Boarding Jail Statements Q4	2025001556	12/6/2025	101.960.59500
PR2026-Service-00340-A	00815 (American Electric Power)	3,392.23	2/2/2026	Utilities	2026000015	12/5/2025	101.950.53800
PR2026-Service-00338-A	00815 (American Electric Power)	3,283.45	2/2/2026	Utilities	2026000015	12/5/2025	101.950.53800
PR2025-Service-06580-A	01317 (Cargill Salt Division. Inc)	7,969.08	12/10/2025	Road Salt	2025001552	12/5/2025	211.000.51100
PR2026-Pol-00008-A	06067 (AI FOR ALL LLC)	22,000.00	1/27/2026	Artificial Intelligence TechCred Course (Reimbursa	2025001621	12/4/2025	241.000.50000
PR2025-Pol-01946-A	06067 (AI FOR ALL LLC)	22,000.00	12/18/2025	Artificial Intelligence TechCred Course (Reimbursa	2025001621	12/4/2025	241.000.50000
PR2025-Service-06608-A	06061 (MADISON LIQUIDATORS LLC)	6,631.15	12/10/2025	Shaquille Office Furniture	2025001555	12/4/2025	101.950.53300
PR2026-Service-00216-A	00815 (American Electric Power)	9,097.81	1/28/2026	Utilities	2026000015	12/3/2025	101.950.53800
PR2026-Auditor-00255-A	04114 (UMR)	84,892.69	1/29/2026	2026 STOP LOSS FEES	2026000002	12/1/2025	511.000.50000
PR2026-Auditor-00251-A	03639 (UMR)	6,590.34	1/29/2026	UMR ADMIN FEES	2026000173	12/1/2025	501.000.50000
PR2025-Service-06812-A	00815 (American Electric Power)	16,711.57	12/24/2025	Utilities Blanket	2025001573	12/1/2025	101.950.53800
PR2025-Service-06636-A	04061 (A PLUMBING INC)	4,936.00	12/15/2025	Building Maintenance & Consumables- City Hall	2025001572	12/1/2025	101.950.53300
PR2026-Auditor-00381-A	00073 (OHIO BUREAU OF WORKERS' COMPENSATION)	304,839.00	2/2/2026	BWC PREMIUM INSTALLMENT FOR 2026	2025001574	11/28/2025	101.900.51013
PR2026-Auditor-00377-A	00073 (OHIO BUREAU OF WORKERS' COMPENSATION)	43,093.00	2/2/2026	BWC PREMIUM INSTALLMENT FOR 2026	2026000093	11/28/2025	101.900.51013
PR2025-Service-06640-A	01909 (At&T)	6,630.19	12/15/2025	Utilities Blanket	2025001573	11/26/2025	101.950.53800
PR2025-IT-01362-A	03299 (MECC REGIONAL COUNCIL OF GOVERNMENTS)	11,022.00	12/9/2025	Q4 Shared Services Solacom SaaS	2025001544	11/25/2025	314.000.50000
PR2025-IT-01360-A	00284 (Motorola Solutions Inc)	6,164.52	12/9/2025	video manager body worn camera annual license 12/2	2025001543	11/24/2025	314.000.50000
PR2025-Service-06692-A	02311 (Verizon Wireless)	11,542.72	12/15/2025	Utilities Blanket	2025001573	11/23/2025	101.950.53800
PR2025-Service-06732-A	00172 (Emh&T Consulting Engineers Inc)	31,514.26	12/17/2025	Fairway Blvd Engineering	2025001612	11/19/2025	311.000.54000
PR2025-IT-01376-A	04914 (AHELIOTECH SERVICES, LTD.)	12,852.00	12/15/2025	Annual DUO essentials 11/19/25- 11/18/26	2025001579	11/19/2025	314.000.50000
PR2025-Service-06436-A	00436 (Strawser Paving Co Inc)	92,688.48	12/3/2025	Trail around Pond @ Rockwell	2025001532	11/19/2025	311.000.54000
PR2025-Service-06274-A	00172 (Emh&T Consulting Engineers Inc)	5,455.00	12/2/2025	Whitehall Water Main Replacement - Duchene & Norto	2025001492	11/19/2025	305.000.50000
PR2025-Service-06652-A	00172 (Emh&T Consulting Engineers Inc)	16,455.38	12/15/2025	Whitehall 2023 Water Main Replacement - CS	2025001578	11/18/2025	841.000.50000
PR2026-Auditor-00373-A	05980 (OHIO WATER DEVELOPMENT AUTHORITY)	12,369.20	2/2/2026	OWDA LOAN	2026000007	11/17/2025	401.000.50000
PR2026-IT-00026-A	06000 (BRAVO CONSULTING GROUP LLC)	6,843.75	1/22/2026	final 15% due at project complete 2025	2026000086	11/15/2025	314.000.51000
PR2025-Auditor-06801-A	03913 (OHIO TREASURER)	77,648.85	12/3/2025	OHIO PUBLIC WORKS LOAN REPAYMENT	2025001527	11/15/2025	401.000.50000
PR2025-Service-06596-A	00523 (CORE AND MAIN LP)	10,834.62	12/10/2025	Hydrant Replacements	2025001528	11/14/2025	101.950.53600
PR2025-Service-06764-A	01762 (The Shelly Company)	244,259.79	12/17/2025	2025 Street Program- Construction- Kumler & Seigma	2025001609	11/13/2025	211.000.51100
PR2026-IT-00076-A	06000 (BRAVO CONSULTING GROUP LLC)	3,746.91	1/23/2026	Microsoft online services new commerce experience	2026000129	11/12/2025	314.000.51000
PR2025-Auditor-06676-A	04628 (TRUIST GOVERNMENTAL FINANCE)	13,651.76	12/2/2025	REC BOND PRINCIPAL/INTEREST - DUE 12/1/2025	2025001524	11/10/2025	401.000.50000
PR2025-Service-06690-A	05891 (T-MOBILE USA INC)	4,390.37	12/15/2025	Utilities Blanket	2025001573	11/9/2025	101.950.53800
PR2025-Service-06686-A	05844 (US TELEPACIFIC CORP)	4,555.82	12/15/2025	Utilities Blanket	2025001573	11/9/2025	101.950.53800
PR2025-Service-06308-A	06039 (GENERAL TEMPERATURE CONTROL INC)	19,710.00	12/2/2025	Building Maintenance & Consumables- Police	2025001499	11/6/2025	101.960.54500
PR2025-Service-06802-A	00815 (American Electric Power)	3,389.25	12/24/2025	Utilities Blanket	2025001573	11/3/2025	101.950.53800
PR2025-Service-06800-A	00815 (American Electric Power)	3,567.29	12/24/2025	Utilities Blanket	2025001573	11/3/2025	101.950.53800
PR2025-Service-06312-A	06039 (GENERAL TEMPERATURE CONTROL INC)	4,869.00	12/2/2025	Building Maintenance & Consumables- Police	2025001499	11/3/2025	101.960.54500
PR2025-Auditor-06819-A	04467 (CHASE)	89,950.00	12/4/2025	STREETSCAPE BOND	2025001530	11/2/2025	401.000.50000
PR2025-Auditor-06815-A	04467 (CHASE)	31,650.00	12/4/2025	LAND ACQUISITION BOND	2025001523	11/2/2025	401.000.50000
PR2025-Auditor-06670-A	04467 (CHASE)	20,020.00	12/2/2025	COMMON @ ROYAL LANDING	2025001522	11/2/2025	401.000.50000
PR2025-Service-06796-A	00815 (American Electric Power)	8,357.60	12/24/2025	Utilities Blanket	2025001573	10/31/2025	101.950.53800
PR2025-Auditor-06684-A	04114 (UMR)	41,882.40	12/2/2025	2025 STOP LOSS FEES	2025001402	10/20/2025	511.000.50000
PR2025-Auditor-06680-A	03639 (UMR)	3,268.44	12/2/2025	UMR ADMIN FEES	2025001509	10/20/2025	501.000.50000
PR2025-HR-00542-A	05364 (SEDGWICK CLAIMS MANAGEMENT SERVICES)	7,465.00	12/2/2025	Worker's Comp Group Retro Rating Program fees	2025001508	10/15/2025	101.900.51013
PR2026-Pol-00004-A	06059 (POWERDMS INC)	20,220.00	1/27/2026	PowerDMS Subscription	2025001620	10/3/2025	241.000.50000
PR2025-Pol-01944-A	06059 (POWERDMS INC)	20,220.00	12/18/2025	PowerDMS Subscription	2025001620	10/3/2025	241.000.50000
PR2025-Service-06350-A	01782 (TOWN & COUNTRY TECHNICAL SERVICES INC.)	19,968.15	12/2/2025	Fiber Line Repairs on Yearling	2025001521	9/22/2025	101.950.53800
PR2025-IT-01374-A	00284 (Motorola Solutions Inc)	46,432.32	12/15/2025	Annual Service Agreement are required by MARCS	2025001575	9/8/2025	314.000.50000
PR2025-Mayor-01178-A	00047 (Baker And Hostetler)	4,185.62	12/8/2025	Professional Legal Services- operations review	2025001520	4/9/2025	101.900.51000
PR2026-Rec-00022-A	06045 (CAVALIERS HOLDING LLC)	4,200.00	1/21/2026	Basketball Jerseys	2025001404	1/13/2025	860.000.51000
		2,936,840.71					

ORDINANCE NO. 004-2026

AMENDING SECTION 1116.03 AND ENACTING SECTION 1116.04 TO STANDARDIZE THE DEVELOPMENT OF ACCESSORY DWELLING UNITS (ADUs) IN THE CITY OF WHITEHALL.

WHEREAS, the City of Whitehall seeks to provide clear standards for the development and regulation of accessory dwelling units (ADU); AND

WHEREAS, the City of Whitehall allows by-right development of accessory dwelling units (ADU), the zoning standards of accessory dwelling units (ADU) shall be updated to protect the quality of life and ensure responsible development within Whitehall's neighborhoods; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: Section 1116.03 of the Codified Ordinances shall hereby be amended to read as the following.
1116.03 ACCESSORY STRUCTURES.
(a) Exempt from Zoning Permit. Accessory structures that have a footprint area of less than 100 square feet and that are not located in a front yard are exempt from requiring a zoning permit. This provision shall not be construed to exempt signage from requiring a zoning permit.
(b) Location and Design. Accessory structures shall meet the following standards:
(1) Accessory structures shall not be located in a front yard.
(2) Accessory structures shall not exceed the height or footprint area of the primary structure on the same property.
(3) Accessory structures shall observe the same setback requirements that apply to primary structures on the subject property unless explicitly exempted in Section 1110.01 - Permitted Exceptions to Dimensional Standards.
(c) Signage. Signage on accessory structures is subject to the applicable provisions of Article 1112 - Signs.
(d) Parking. Parking that is associated with accessory structures is subject to the applicable provisions of Article 1111 - Parking, Loading, and Drive-Throughs.
~~(e) Specific to Accessory Dwelling Units. An accessory dwelling unit may only be constructed on a lot with a legally existing principal residential use, and it shall comply with the following:~~
~~(1) An ADU shall not be located any closer to any public right-of-way than the main building.~~
~~(2) An ADU shall satisfy the side and rear setbacks for the applicable zoning district.~~
~~(3) An ADU shall not exceed fifty percent (50%) of the size of the primary dwelling unit.~~
~~(4) An ADU shall not exceed the lesser of (a) the height of the primary dwelling unit or (b) the maximum permitted height of the district standards.~~
~~(5) An ADU shall have exterior finish materials that are compatible with the primary dwelling unit.~~
~~(6) An ADU shall be allowed one (1) entrance, which is to be located on the primary façade facing the street.~~

SECTION 2: Section 1116.04 of the Codified Ordinances of the City of Whitehall shall hereby be enacted to read as the following.
1116.04 ACCESSORY DWELLING UNITS.
(a) An accessory dwelling unit (ADU) is defined in Section 1128.01 of the Codified Ordinances of Whitehall, OH.
(b) An ADU shall not be considered duplex units as an ADU must be of a lesser area to the primary structure.
(c) All other provisions of this Zoning Code are applicable to ADUs including
(1) Section 1116: Accessories
(2) Section 1111: Parking
(3) Section 903.09: Driveway construction
(4) Section 903.05: Sidewalks construction; new commercial businesses and residences
(5) Section 909: Water Mains
(6) Section 911: Sewer
(7) Section 913: Sanitary
(8) Section 933: Garbage and Rubbish
(9) Section 1502.01: Deletions, Modifications and Amendments (Fire Prevention)

Commented [BN1]: word choice - lesser area

(10) Section 919.01: Addresses
(11) Section 1115: Lighting
(12) Section 1117: Manufactured Homes
(13) Section 1114: Fence Codes
(14) Section 1120.04(a): Expansion and Substitution

Commented [BN2]: All other provisions of this Zoning Code are applicable to ADUs.

(d) Specific to Accessory Dwelling Units. An accessory dwelling unit may only be constructed on a lot with a legally existing principal residential use, and it shall comply with the following:

(1) An ADU shall be a structure with a permanent foundation that is properly connected to public utilities.
(2) An ADU shall not be located any closer to any public right-of-way than the main building.
(3) An ADU shall satisfy the side and rear setbacks for the applicable zoning district.
(4) An ADU shall not exceed 1,000 square-feet of living space or sixty-five percent (65%) of the size of the primary dwelling unit, whichever is lesser.
(5) An ADU shall be larger than 350 square-feet.
(6) No lot or parcel shall contain more than two (2) ADUs.
(7) An ADU shall not exceed the lesser of (a) the height of the primary dwelling unit or (b) the maximum permitted height of the district standards.
(8) An ADU shall have exterior finish materials that are compatible with the primary dwelling unit.

SECTION 3: That this Ordinance shall go into full force and effect at the earliest date permitted by law.

PASSED this ______ day of ____________________________, 2026.

ATTEST:

____________________________________ ____________________________________
Clerk of Council President of Council

APPROVED this ____ day of ____________________________, 2026. ____________________________________
Mayor

Requested by: Jackie Russell, Director of Economic Development
Prepared by: Curtis Nutter, Intern
Approved as to form: Bradley S. Nicodemus, City Attorney bsn 1/13/2026