



WHITEHALL CITY COUNCIL COMMITTEE MEETING

TUESDAY, FEBRUARY 10, 2026

ADMINISTRATION/COUNCIL OF THE WHOLE MATTERS:

PRESENTATION:

Mayor Michael T. Bivens - Black History Month

THERE ARE FOUR PIECES OF DRAFT LEGISLATION ON THE AGENDA.

COMMITTEE OF THE WHOLE LEGISLATION/ISSUES:

DRAFT # 1

RESOLUTION NO. 004-2026 (*Comm. Of the Whole –1st Reading- SUSP & ADOPT 02-17-2026 – /*
)

AUTHORIZING AND APPROVING THE MAYOR TO APPLY FOR AND ACCEPT A “SAFE ROUTES TO SCHOOL PLANNING & DEVELOPMENT” GRANT FROM THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) AND DECLARING AN EMERGENCY.

WHEREAS, the City of Whitehall desires financial assistance offered through the Ohio Department of Transportation’s Safe Routes to Schools Grant program; and

WHEREAS, this grant is a 100% reimbursable grant; and

WHEREAS, the City of Whitehall desires to develop a School Travel Plan for all five Whitehall City schools that will focus on identifying safer and better routes for students to walk and ride bicycles to school; and

WHEREAS, this grant will provide funding for expenses related to the development of the School Travel Plans;

WHEREAS, the School Travel Plans will be developed by the Public Service Director, City Planner, and members of the Whitehall School District;

WHEREAS, the grant application deadline is quickly approaching with a due date of March 6, 2026; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the Mayor is hereby authorized to apply for and accept through the Ohio Department of Transportation a Safe Routes to Schools Grant.

SECTION 2: That the Mayor, as Chief Executive Officer, and Casey Rowlands, as Official Representative and Program Contact, be directed and authorized to act in connection with the application.

SECTION 3: This Resolution shall take effect and be in full force from and after the earliest period

allowed by law.

Requested and prepared by: Casey Rowlands, Director of Public Service
Approved as to form: Brad Nicodemus, City Attorney bsn 02/06/2026

SECOND READING:

ORDINANCE NO. 008-2026 (*Comm. Of the Whole – 3rd Reading – ADOPT 03-03-2026-Morrison/Dixon*)
AMENDING ORDINANCE 118-2025, MAKING APPROPRIATION FOR CURRENT GENERAL FUND
(101) EXPENSES, FOR THE DEPARTMENT ON NEIGHBORHOODS AND THE DECLARATION OF AN
EMERGENCY.

DISCUSSION:

Council Rules of Procedure for the 2026 – 2027 term.

STANDING COMMITTEES

ADMINISTRATION AND FINANCIAL MANAGEMENT - CHAIRPERSON ELMORE

Members: Morrison, McCann, Brown

DRAFT # 2

ORDINANCE NO. 010-2026 (*Adm. & Fin Mgmt –1st Reading- SUSP & ADOPT 02-17-2026 –Elmore/*
)

APPROVING AND MAKING A SUPPLEMENTAL APPROPRIATION OF TWENTY-FIVE
THOUSAND AND NO/100 DOLLARS (\$25,000.00) FROM UNAPPROPRIATED MONIES IN THE
STATE HIGHWAY FUND (211) TO THE STATE HIGHWAY MATERIAL AND MISCELLANEOUS
EXPENSE ACCOUNT (211.000.51100).

WHEREAS, the City of Whitehall Service Department is seeking a pavement management assessment from
PMG; and

WHEREAS, the pavement assessment would provide critical data on the conditions of all 75 centerline
miles in Whitehall; and

WHEREAS, the pavement conditions data would greatly assist the Public Service department in Capital
Improvement planning, and

WHEREAS, these funds require legislative approval for appropriation by the Council of the City of
Whitehall, Ohio; and

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: Approves and makes a supplemental appropriation of twenty-five thousand and no/100
dollars (\$25,000.00) from unappropriated monies in the State Highway Fund (211) to the State Highway
Material and Miscellaneous expense account (211.000.51100).

SECTION 2: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City
for the purposes stated in this Ordinance.

SECTION 3: That this Ordinance shall go into full force and effect immediately upon its passage and

approval by the Mayor.

Requested and Prepared by: Casey Rowlands, Director of Public Service

Approved as to financial form: Shaquille Alexander, City Auditor

Approved as to form: Bradley S. Nicodemus, City Attorney bsn 02/06/2026

DRAFT # 3

RESOLUTION NO. 005-2026 (*Adm. & Fin Mgmt –1st Reading- SUSP & ADOPT 02-17-2026 –Elmore/*
)

APPROVING REVISIONS TO THE INVESTMENT POLICY OF THE CITY OF WHITEHALL AND
DECLARING AN EMERGENCY.

WHEREAS, the Offices of City Auditor and City Treasurer are responsible for the management of daily receipts, disbursements, and investments of cash and related accounting operations and the City of Whitehall is authorized to invest interim monies pursuant to Ohio Revised Code (“ORC”) Chapter 135, and pursuant to the Charter of the City of Whitehall, including Sections 42 and 46; and

WHEREAS, pursuant to the Charter, the City Auditor serves as the City’s Chief Fiscal and Accounting Officer and is responsible for fiscal classification, fund integrity, and compliance with applicable laws, debt covenants, and fiscal policies adopted by City Council; and

WHEREAS, pursuant to the Charter, the City Treasurer serves as custodian of public funds and is responsible for receiving, holding, depositing, and disbursing City money in accordance with law and lawful direction of Council and the City Auditor; and

WHEREAS, it is the responsibility of the City Auditor and City Treasurer to invest all funds under their control in a manner that provides safety of principal, liquidity, and a reasonable rate of return while meeting the daily cash flow requirements of the City in conformance with the Whitehall City Charter, Codified Ordinances of the City of Whitehall, and the Ohio Revised Code; and

WHEREAS, the City’s Investment Policy is intended to ensure the safety of principal, adequate liquidity to meet operating and debt service requirements, and a reasonable rate of return using only those instruments authorized by law, while maintaining appropriate internal controls and oversight; and

WHEREAS, the Auditor, as Chief Fiscal and Accounting Officer of the City, has recently drafted revisions to the Investment Policy of the City of Whitehall to update the Policy for current compliance and operational needs and the Ohio Revised Code mandates that investment policies and any revisions or modifications to the policy must be approved by Council and filed with the Auditor of State; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That City Council hereby adopts the revisions to the Investment Policy, which is attached hereto and made a part hereof.

SECTION 2: That the City Auditor and City Treasurer shall continue to review the Investment Policy on an annual basis and any modifications made thereto shall be approved by City Council and, upon its adoption, filed in the office of the Auditor of State.

SECTION 3: That this Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare and for the further reason that the City would like to

add this to our allowable investments; WHEREFORE, this Resolution shall go into full force and effect immediately upon its passage by the Council of the City of Whitehall and approval by the Mayor.

Requested by: Shaquille Alexander, City Auditor

Prepared by: Shaquille Alexander, City Auditor 2/2/2026

Approved as to form: Bradley S. Nicodemus, City Attorney BSN 2/6/2026

DRAFT # 4

**RESOLUTION NO. 006-2026 (*Adm. & Fin Mgmt –1st Reading- SUSP & ADOPT 02-17-2026 –Elmore/*
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RESOLVING TO APPROVE “THEN AND NOW” CERTIFICATES.

WHEREAS, O.R.C. 5705.41(D)(1) states that “then and now” certificates of three thousand dollars and no/100 (\$3,000.00) and more must be approved by resolution or ordinance within thirty days of receipt of the “then and now” certificates; and

WHEREAS, the City has processed the attached “then and now” certificates over the sum of three thousand dollars and now these certificates require approval by City Council; and

WHEREAS, the Auditor of the City of Whitehall, Ohio has determined that, at the time of the making and execution of the certificates, a sufficient sum was appropriated by Council for the purpose of the requisition, and is currently deposited in the treasury and allocated to the appropriate account and free from any previous encumbrances; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the City Council does hereby approve the attached “then and now” certificates:

SECTION 2: That the City Council of the City of Whitehall, Ohio, lawfully appropriated the expenditure, which the expense originated.

SECTION 3: That this Resolution shall go into full force and effect immediately upon its passage by the Council of the City of Whitehall and approval by the Mayor.

Requested and prepared by: Shaquille Alexander, City Auditor

Approved as to form: Bradley S. Nicodemus, City Attorney bsn 02/10/2026

COMMUNITY AND ELDER ADVOCACY– CHAIRPERSON HARCAR

Members: Adkins, Dixon, Brown

No drafts or pending legislation.

COMMUNITY STANDARDS AND ENFORCEMENT – CHAIRPERSON MCCANN

Members: Dixon, Elmore & Harcar

PRESENTATION:

Carlie Boos, Executive Director

THIRD READING:

ORDINANCE NO. 004-2026 (*Comm. Stand & Enf. –3rd Reading- ADOPT 02-17-2026 –McCann/Dixon*)
AMENDING SECTION 1116.03 AND ENACTING SECTION 1116.04 TO STANDARDIZE THE
DEVELOPMENT OF ACCESSORY DWELLING UNITS (ADUs) IN THE CITY OF WHITEHALL.

Planning Commission Meeting on 02-05-2026

Public Hearing at City Council on 02-17-2026

ECONOMIC DEVELOPMENT – CHAIRPERSON DIXON

Members: McCann, Morrison, Brown

No drafts or pending legislation.

INFRASTRUCTURE, MAINTENANCE AND SERVICES - CHAIRPERSON BROWN

Members: Morrison, Dixon, Adkins

No drafts or pending legislation.

PUBLIC SAFETY – CHAIRPERSON MORRISON

Members: Elmore, Adkins, Harcar

No drafts or pending legislation.

PARKS AND RECREATION – CHAIRPERSON ADKINS

Members: Elmore, Harcar, McCann

Special Meeting will be held Monday, February 16, 2026 at 5:00 pm to interview prospective applicants for the appointment to the Parks & Recreation Commission.

ADJOURN