

CALL TO ORDER: 7:00 by President Thomas M. Potter

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL:

Devin Brown
Lori Elmore
Larry Morrison
Jo Anna Heck
Amy Smith
Amy Harcar
Gerald Dixon

APPROVAL OF MINUTES:

November 15, 2025 Agenda & Special Budget Presentation Meeting Minutes
November 18, 2025 Agenda & Regular Meeting Minutes
November 25, 2025 Agenda & Committee Meeting Minutes

STANDING COMMITTEE REPORTS:

Administration and Financial Management – Chairperson Elmore
Community and Elder Advocacy – Chairperson Harcar
Community Standards and Enforcement – Chairperson Smith
Economic Development – Chairperson Dixon
Infrastructure, Maintenance, and Services – Chairperson Brown
Public Safety – Chairperson Morrison
Parks and Recreation – Chairperson Heck

OFFICIALS' REPORTS:

Mayor Michael T. Bivens
City Attorney Bradley S. Nicodemus
City Auditor Steve Quincel

Director of Public Service Casey Rowlands

Director of Public Safety Van Gregg

Treasurer Shaquille Alexander

Economic Development Director Jackie Russell

President Thomas M. Potter

COMMUNICATIONS, PETITIONS AND CLAIMS:

PUBLIC HEARING:

ORDINANCE NO. 120 -2025

ALLOWING A SPECIAL PERMIT UNDER 1125.04 TO ALLOW DRIVE-THROUGH FACILITIES ON THE PROPERTY LOCATED AT 0 S. HAMILTON ROAD, PARCEL NUMBER 090-008433, PROPERTY OWNED BY WRIGHT PATT CREDIT UNION INC. AND DECLARING AN EMERGENCY.

POLL PUBLIC:

VERIFICATION OF COPIES:

Roll call on whether each member of the Council was given a copy of each item of legislation listed on the agenda prior to the meeting and including any add-on legislation.

THIRD READING:

ORDINANCE NO. 112 -2025

AN ORDINANCE AMENDING USE REGULATIONS AND TABLES 1103.02, TABLE 1103.03, AND TABLE 1108.01 OF PART 11 – THE PLANNING AND ZONING CODE.

ORDINANCE NO. 113 -2025

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE NECESSARY CONVEYANCE DOCUMENTS TO ACQUIRE PROPERTY FROM COLUMBUS HOUSING PARTNERSHIP INC. LOCATED AT 0 ETNA ROAD, WHITEHALL, OHIO AND DECLARING AN EMERGENCY.

ORDINANCE NO. 114-2025

AUTHORIZING AN APPROPRIATION IN THE AMOUNT OF THREE HUNDRED SEVENTY-FIVE THOUSAND AND NO/DOLLARS (\$375,000.00) FROM UNAPPROPRIATED MONIES IN THE WIMPITE FUND 279 TO THE ETNA RD TIF EXPENSE ACCOUNT 279.000.50008 AND DECLARING AN EMERGENCY.

SECOND READING:

ORDINANCE NO. 118-2025

MAKING APPROPRIATION FOR CURRENT GENERAL FUND (101) EXPENSES, STREET (201) EXPENSES AND STATE HIGHWAY MATERIALS (211) EXPENSES DURING THE PERIOD FROM JANUARY 1, 2026 TO DECEMBER 31, 2026 IN THE TOTAL SUM OF FORTY-FOUR MILLION, NINE HUNDRED ~~FIFTY-NINE~~ EIGHTY SIX THOUSAND, THREE HUNDRED FIFTY-ONE DOLLARS AND 31/100 (~~\$44,959,351.31~~ \$44,986,351.31) AND DECLARING AN EMERGENCY.

ORDINANCE NO. 119-2025

AUTHORIZING AN APPROPRIATION FOR SPECIAL REVENUE, INTERNAL SERVICE AND FIDUCIARY EXPENSE ACCOUNTS FOR THE CALENDAR YEAR 2026 IN THE TOTAL SUM OF THIRTY-FIVE MILLION, SIX HUNDRED ELEVEN THOUSAND, EIGHT HUNDRED FORTY-THREE DOLLARS AND FIFTY-FOUR CENTS (\$35,611,843.54) AND DECLARING AN EMERGENCY.

ORDINANCE NO. 120-2025

ALLOWING A SPECIAL PERMIT UNDER 1125.04 TO ALLOW DRIVE-THROUGH FACILITIES ON THE PROPERTY LOCATED AT 0 S. HAMILTON ROAD, PARCEL NUMBER 090-008433, PROPERTY OWNED BY WRIGHT PATT CREDIT UNION INC. AND DECLARING AN EMERGENCY.

ORDINANCE NO. 127-2025

AMENDING PART ONE, TITLE FIVE ADMINISTRATIVE CODE OF THE CITY OF WHITEHALL: (1) ENACTING CHAPTER 168, CREATING THE DEPARTMENT OF NEIGHBORHOODS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 128-2025

AUTHORIZING AN APPROPRIATION IN THE AMOUNT OF THREE HUNDRED THIRTY-ONE THOUSAND ONE HUNDRED THIRTY AND SEVENTY-FOUR/DOLLARS (\$331,130.74) FROM UNAPPROPRIATED MONIES IN THE WIMPITE FUND 279 TO THE ETNA RD TIF EXPENSE ACCOUNT 279.000.50008 AND AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF SIX HUNDRED TWENTY SIX THOUSAND FIVE HUNDRED FIFTY THREE AND SIXTY-NINE DOLLARS (\$626,553.69) FROM UNAPPROPRIATED MONIES IN THE ECONOMIC DEV FUND 316 TO THE ECONOMIC DEV INCENTIVES/PLAN EXPENSE ACCOUNT 316.000.50000 AND DECLARING AN EMERGENCY.

RESOLUTION NO. 048-2025

AUTHORIZING THE MAYOR TO ENTER INTO A SCHOOL COMPENSATION AGREEMENT WITH WHITEHALL CITY SCHOOLS AND DECLARING AN EMERGENCY.

FIRST READING:

ORDINANCE NO. 129-2025

AMENDING ORDINANCE 003-2025; AUTHORIZING AND APPROVING THE FOLLOWING CHANGES TO 161.38 AND DECLARING AN EMERGENCY.

ORDINANCE NO. 130-2025

AUTHORIZING AND APPROVING AN AMENDMENT TO THE CODIFIED ORDINANCES OF THE CITY OF WHITEHALL 161 TABLE OF AUTHORIZED PERSONNEL FOR THE FISCAL YEAR 2026 AND DECLARING AN EMERGENCY.

ORDINANCE NO. 131-2025

AMENDING SECTION 1303, TITLED “ADMINISTRATION AND PERMITS” OF THE BUILDING CODE OF THE CITY OF WHITEHALL TO UPDATE THE FEE SCHEDULE OF THE BUILDING DEPARTMENT.

POLL PUBLIC:

COMMUNITY DATE BOARD:

POLL COUNCIL:

ADJOURN

City Council Special Budget Presentation Meeting

Meeting minutes

Saturday, November 15, 2025

Presentation of the DRAFT 2026 Budget by City Administrators, Directors, and City Council

President Thomas Potter called the special meeting to order at 10:00 AM on Saturday, November 15, 2025. He welcomed everyone to the Whitehall City Council special meeting for the presentation of the draft 2026 budget. President Potter noted that Councilmember Elmore had joined the meeting.

Mayor's Remarks

Mayor Michael T. Bivens opened with remarks expressing his excitement about the budget presentation day, stating that budgets reflect the priorities of the city. He thanked outgoing Auditor Steve Quincel for his valuable service and contributions to the budget process.

Mayor Bivens informed Council that the numbers had changed since Wednesday's initial review. The general fund appropriations being presented totaled \$42,840,748.31, which would increase to \$44,957,351.31 when including the 200 and 211 accounts.

The Mayor explained that he had tasked all directors to present their portions of the budget directly to Council since they are responsible for administering it. He emphasized the importance of checks and balances in the budget process. Mayor Bivens noted he would be presenting the budget for the newly created Office on Neighborhoods at the end of the meeting, with assistance from intern Curtis Nutter. He mentioned that Council had received an operational and management analysis from an outside agency regarding the creation of this department.

Mayor Bivens reminded everyone of the timeline for budget approval, with first reading coming the following Tuesday, second reading after that, and final approval required by December 16th to comply with Ohio Revised Code requirements prohibiting deficit budgets.

Auditor's Presentation

Auditor Steve Quincel presented the general fund portion of the budget, noting that the companion legislation covering other funds was still being developed as it depends on end-of-month transfers from the general fund.

Mr. Quincel explained the process of estimating revenues, with income taxes comprising approximately 85% of general fund revenue. He noted that the Defense Supply Center Columbus (DSCC), which accounts for 52% of municipal income taxes, has shown increased activity with fuller parking lots, which is a positive sign for city revenue.

Key changes to the budget structure included:

- Splitting out functions previously combined under the Mayor's department (200) into distinct departments for better transparency
- Changing the designation of the Income Tax department (previously labeled as IT under the Auditor's office)
- Creating separate account lines for each department's information technology needs and training requirements

Mr. Quincel highlighted that this new structure would improve transparency by showing how much each department spends on IT needs and training, rather than pooling these expenses. He noted that IT expenditures would still require approval from the IT Director to ensure compatibility with existing systems.

Regarding the Auditor's office budget, Mr. Quincel explained that positions budgeted but not filled in the previous year remained in the 2026 budget at competitive rates to allow the incoming Auditor to make these hires. He mentioned that income tax refunds were projected at \$2 million for 2026, a \$1 million reduction from 2025, as more DSCC employees had returned to in-person work following Department of Defense directives.

Economic Development Director's Presentation

Director Jackie Russell began by highlighting accomplishments from the past year, including:

- Welcoming 34 new businesses to the community
- Meeting with over a dozen potential developers
- Responding to 5-6 qualified leads with 100% application rate
- Conducting 3 business retention and expansion meetings
- Restructuring public meetings for the planning commission and BCBA
- Starting a strategic plan
- Negotiating the school compensation agreement

Director Russell explained that while some of her budget comes from the general fund, her primary budget is funded through account 316, which receives end-of-month transfers. The general fund portion primarily covers salaries for her team, which includes the Economic Development Specialist, Chief Building Official, and Permit Specialist.

She discussed several initiatives planned for 2026:

- Implementing an ADU (Accessory Dwelling Unit) program to provide architectural drawings for residents
- Pursuing site acquisition along Main Street where the Bus Rapid Transit line will be implemented
- Developing the property at Hamilton and Aetna as a food hall and business incubator with event space
- Working with affordable housing developers on the CIC-owned property at Hamilton and Poth Road
- Continuing demolition of buildings on Yearling Road to prepare for the downtown district development
- Collaborating with Rockwell on their development project, with site preparation expected in early 2026

Director Russell also mentioned plans to create an economic development strategy to identify industries that thrive in Whitehall and develop incentive packages beyond property tax abatements. Mayor Bivens added that they were considering innovative development opportunities, including exploring underground development concepts like "earth scrapers" to maximize the city's limited 5.286 square miles of land.

Councilmember Brown asked about annexation possibilities, to which Director Russell responded that while there might be opportunities to clean up some boundary issues with Columbus, it would have to be evaluated carefully due to potential income tax sharing requirements.

IT Director's Presentation

Director Mike Isaac presented his budget, noting that his accounts (314 and 315) are not included in the general fund. These accounts cover hardware, general IT expenses, and service contracts for software support.

Key points from his presentation included:

- No new IT projects planned for 2026, with focus on migrating from commercial Microsoft Office to the government tenant platform for enhanced security
- Emphasis on cybersecurity improvements, which aligns with the requirements of recently passed HB 96
- Department staffing of 5 total positions, including the Director, a Security Specialist, a Systems Administrator, and two IT Support Specialists
- A regular lifecycle replacement schedule for computers and equipment (4-year rotation for computers, 6-year rotation for network equipment)
- IT support for department-specific software needs, with dual authentication required for purchases to ensure compatibility

Public Service Director's Presentation

Director Casey Rowlands discussed her budget, noting that many of her allocations come from end-of-month transfers for capital improvements and fleet improvements, which were still being finalized.

She highlighted several items in her budget:

- Addition of a ninth laborer position in the street department
- \$167,000 for new equipment, including a backhoe replacement (current one is 20 years old) and a new 4x4 gator
- Increased funding for property maintenance to hire a company specifically for city median maintenance
- Plans to outsource mowing of city-owned property, which had previously been done by city staff who are needed for other maintenance work
- \$100,000 for renovations to the restroom and shower facilities at the service garage
- Other improvements include new brine equipment, a generator, and an overhead door for the service garage

Director Rowlands noted that utility expenses had been a moving target, with \$600,000 budgeted for the first six months of 2026, likely requiring additional appropriations later in the year.

Parks & Recreation Director's Presentation

Director Shannon Brady presented a largely status quo budget, focusing on completing the Parks and Recreation strategic plan in 2026 - the first such plan for the department. She noted it would align with the Economic Development strategic plan to ensure parks serve as an economic development tool.

Director Brady reported they were in the process of interviewing candidates to replace the departing Corey, with the new position focused on programs, events, and partnerships. He mentioned that the program coordinator line decreased significantly because Corey Oliver's position was being moved from program coordinator to recreation superintendent.

The director highlighted several budget items:

- Regular rotation of equipment replacement (one mower and one gator annually)
- Senior citizens' program funding increases due to the city taking over the operation of the senior center
- Sponsorship opportunities from organizations like Discover and Pathways Financial
- Award recognition from OPRA, including first place in the adaptive programming category and third place for community events
-

HR Director's Presentation

Director Tracy Wentz presented a budget that showed minimal changes from the previous year, with the exception of adding the IT/tech line item. She emphasized the HR department's role in supporting all city employees and highlighted priorities, including:

- Competitive and sustainable employee benefits, including federally mandated changes to HSA-qualified plans
- Investments in employee development, leadership training, and compliance education
- Improved recruitment and retention strategies
- Operational efficiencies through updated systems and streamlined processes

Clerk of Court's Presentation

Clerk Lorena Lacey discussed her office's operations, focusing on several accomplishments:

- Implementing House Bill 29, which changed requirements for driver's license suspensions related to unpaid court costs
- Releasing 429 license forfeitures from cases dating back to 1997, including 75 deceased individuals who still had license forfeitures
- Creating an installment payment plan system as required by the new law
- Implementing new software in May 2025, which other cities (Bexley and Dublin) are also adopting
- Adding the capability to accept debit and credit card payments, both online and in-person, through a kiosk system
- Improving end-of-month balancing procedures, which simplified the recent audit process
- Processing 339 sealing/expungement applications and over 100 FBI public records requests
- Partnering with community organizations like Carter's Kindness to provide food bags for people in need

Clerk Lacey mentioned that they had inquired about becoming a passport processing location, but were told the federal government was not extending new locations at this time. She indicated they would continue to petition for this opportunity.

President Potter called a five-minute recess before continuing with the remaining presentations from the Police Chief, Fire Chief, and Mayor.

Chief of Police Mike Crispen

Chief Crispen presented the Division of Police budget for 2026, starting by thanking the council and the administration for their continued support. He reported that their 2026 budget request represents a 13.5% increase from last year, with 7.8% of that increase attributed to IT costs and the remaining 5.5% primarily related to salary increases.

Chief Crispen highlighted significant crime reduction achievements from the previous year, including:

- 41% reduction in violent crime year-to-date (maintaining approximately 50% reduction since 2016)
- 220 illegal handguns removed from the streets in the last 12 months
- 307 felony drug arrests made
- 36% reduction in crashes
- 303 OVI arrests (up 108% from previous year)
- Dramatic increase in business security checks, from 83 to 660

The budget supports ongoing initiatives, including proactive policing, the department's third strategic plan since 2017, crime reduction goals, organizational excellence, leadership training, and critical technology adaptations to counter criminal use of AI. Chief Crispen noted the budget will help them pursue their goal of becoming nationally recognized for constitutional policing, mentioning their participation in the ABLE (Active Bystandership for Law Enforcement) training program from Georgetown Law.

In response to questions, Chief Crispen clarified that increased costs for boarding prisoners were due to both higher volumes and the sheriff's move to a different facility, which created additional transportation needs. Regarding staffing, he reported they currently have 45 officers with 6 candidates scheduled for the academy early next year. The department's authorized strength is 48 positions, though they budgeted for 60 positions to accommodate future growth. Chief Crispen acknowledged ongoing recruitment challenges, noting that police departments nationwide are approximately 18% understaffed.

Chief of Fire Preston Moore

Chief Moore presented the Fire Department budget, noting that the proposed increases mainly reflected wage increases and a request to add one position to bring their third shift to 12 personnel (matching the other two shifts). He explained this would help reduce overtime costs incurred when covering for personnel in long-term training programs.

Chief Moore highlighted that building and maintenance costs would remain high due to several major projects, including concrete floor repairs in the bay, a new air compressor, and interior work. He also mentioned rising costs for equipment repair due to inflation, with vendors warning to expect 3.5% increases twice annually.

In response to questions, Chief Moore explained that annual physical exams for firefighters cost approximately \$1,000 per person, totaling about \$41,000-\$42,000 for the department. Council members commended the department's exceptional response times, which Chief Moore reported were averaging 3 minutes 30 seconds for EMS calls and 3 minutes 45 seconds for fire calls.

Both the Police and Fire Chiefs confirmed they receive trauma response care training, though not specifically QPR suicide prevention training.

Mayor Michael T. Bivens

Mayor Bivens began by discussing the standard mayor's office budget components, noting that all salary increases were based on the MORPC (Mid-Ohio Regional Planning Commission) 2025 salary survey reflecting regional averages. He explained that the public relations expense account covered MORPC membership and lobbying services, while the community affairs expense account funded various community events that had significantly increased over the past two years.

Mayor Bivens then introduced his proposal for a new Department of Neighborhoods. He shared his personal connection to Whitehall, explaining how he had been homeless during much of his childhood and how finding a community in Whitehall had been life-changing. He described this as the foundation for his desire to create a department focused on neighborhood-level services.

Curtis Nutter, a graduate student intern from the John Glenn College of Public Affairs at Ohio State University, presented data analysis supporting the department proposal. Nutter explained how he had:

- Identified 20 residential neighborhoods within Whitehall based on planning principles
- Analyzed census data at both block and tract levels
- Documented demographic, economic, and social patterns within neighborhoods
- Developed policy recommendations based on this analysis

Mayor Bivens then presented findings from a management study by Clemens and Nelson consultants, which identified:

- No centralized system currently exists to coordinate city services at the neighborhood level
- Previous neighborhood development initiatives were unsuccessful due to time and personnel constraints
- Many existing city programs remain underutilized because residents are unaware of them
- Similar departments exist in comparable cities like Hamilton, Dayton, Akron, Lima, Fort Wayne, Detroit, and Chattanooga

The proposed Department of Neighborhoods would:

- Serve as a direct liaison between city administration, residents, and community organizations
- Build trust, foster civic pride, and respond quickly to neighborhood-level concerns
- Connect residents with resources and services from nonprofits, churches, and other organizations
- Focus on resident empowerment and strategic community investment

Mayor Bivens requested \$165,000 to fund the department for its first year, which would include a Director of Neighborhoods (\$92,000) and an Events and Advancement Specialist. He emphasized that the department would

be data-driven and focused on addressing issues at the neighborhood level, with staff expected to spend at least three days per week working directly in neighborhoods rather than at City Hall.

Council members expressed support for the proposal, particularly the focus on connecting residents to resources and building community engagement through neighborhood associations.

The meeting adjourned at 1:13 PM.

Submitted by:

Julie A. Ogg, Clerk of Council

APPROVED: December 2, 2025

Thomas M. Potter, Council President

Whitehall City Council Meeting

November 18, 2025 minutes

President Potter ordered the November 18, 2025, agenda meeting at 6:30 p.m. All members were present, except for Councilors Brown and Smith.

President Potter reviewed the agenda and confirmed who would handle the required motions this evening.

The meeting adjourned at 6:42 p.m.

Submitted by,

Julie A. Ogg, Clerk of Council

APPROVED: December 2, 2025

Thomas M. Potter, Council President

Whitehall City Council Meeting

November 18, 2025 minutes

MOMENT OF SILENCE

The meeting opened at 7:00 pm with a moment of silence led by President Potter, followed by the Pledge of Allegiance.

ROLL CALL

Present: Gerald Dixon, Lori Elmore, Larry Morrison, Jo Anna Heck, Amy Harcar, President Thomas Potter
Absent: Devin Brown, Amy Smith

Motion to excuse the absent members was made by Amy Harcar, seconded by Lori Elmore. Nay -1 Yay -
4. Motion passed.

APPROVAL OF MINUTES

The following minutes were presented for approval:

- November 5, 2025 Agenda & Regular Meeting Minutes
- November 12, 2025 Agenda & Emergency Special Meeting Minutes
- November 12, 2025 Agenda & Committee Meeting Minutes

Motion to approve the minutes was made by Gerald Dixon, seconded by Larry Morrison. Motion passed.

STANDING COMMITTEE REPORTS

1. Administration and Financial Management – Chairperson Elmore

Chairperson Elmore reported that the committee met the previous Tuesday. She noted there were several pieces of legislation on the agenda for the evening. The committee's minutes were on file, and they would meet again the following week.

2. Community and Elder Advocacy – Chairperson Harcar

Chairperson Harcar reported that the committee met the previous week. She stated they had no drafts or pending legislation for the evening. Their minutes were on file, and they would meet again the following week after 6:30 PM.

3. Community Standards and Enforcement – Chairperson Smith

In Chairperson Smith's absence, Gerald Dixon reported that the committee met the previous week. Their minutes were on file, and he stated that he did not check if there was anything on the agenda for the committee that evening. The committee would meet the following week in chambers after 6:30 PM.

4. Economic Development – Chairperson Dixon

Chairperson Dixon reported that the committee met the previous week. The minutes were on file. He noted they had two pieces of legislation up for a vote that evening. The committee intended to meet in chambers the following Tuesday after 6:30 PM.

5. Infrastructure, Maintenance, and Services – Chairperson Brown

In Chairperson Brown's absence, Larry Morrison reported that the committee met the previous Tuesday. Their minutes were on file, and they would meet again the following Tuesday after 6:30 PM.

6. Public Safety – Chairperson Morrison

Chairperson Morrison reported that the committee met the previous Tuesday. Their minutes were on file, and they would meet again sometime the following week after 6:30 PM.

7. Parks and Recreation – Chairperson Heck

Chairperson Heck reported that the committee met the previous Tuesday. Their minutes were on file. She noted there was no legislation on the agenda from their committee that evening, and they would meet again the following Tuesday after 6:30 PM.

OFFICIALS' REPORTS

1. Mayor Michael T. Bivens

Mayor Bivens reported that the Board of Elections would be certifying the 2025 elections, with meetings scheduled for Friday and a roundtable on Monday. He publicly congratulated all elected candidates in the 2025 election, including the petitioners and initiative petition committee regarding the Fairway overlay.

Regarding the Fairway overlay initiative, the Mayor stated that the city had not campaigned against the petition and would honor it, despite the City Attorney's advice to challenge it on constitutional grounds. He explained that the city was creating maps of the overlay area and would be sending letters to all affected residents. Town hall meetings would be organized to explain the zoning changes, and the Mayor expressed hope that the initiative petition committee would participate to help explain the impacts to residents.

The Mayor announced several upcoming events:

- Thursday, November 20th: Thanksgiving turkey giveaway at John Bishop Park in partnership with NBC 4 and Urban 1, offering free turkeys and food assistance. He thanked Director Rollins for coordinating the logistics, noting they expected 1,000-1,500 attendees.
- Saturday: Community dinner at the YMCA organized by Real Solutions and Antonio Gordon, beginning at 3 PM.
- The Mayor recognized Pastor Julius Lancaster of 3-1-4 Church who provides food assistance through his "Buy One, Give One" program, which has served over 240 Whitehall residents experiencing food insecurity.

The Mayor also highlighted a recent trip with the Mayor's Youth Advisory Council to the Statehouse with Representative Ishmael Mohammed, where students were able to sit on the House floor. He mentioned that the Legal RAMs mock court program was preparing for their 2026 competition. Finally, he thanked Councilmember Lori Elmore for providing the theme for the upcoming Martin Luther King Jr. scholarship program.

2. City Attorney Bradley S. Nicodemus

City Attorney Nicodemus reported that he had nothing official to report.

3. City Auditor Steve Quincel

City Auditor Quincel was not present at the meeting.

4. Director of Public Service Casey Rowlands

Director Rowlands reported on an incident where the police department had apprehended a suspect with illegal firearms after they blew out two tires speeding on Yearling Road. She assured Council that there would be significantly fewer cones and barrels by December 1st.

5. Director of Public Safety Van Gregg

Director Gregg was not present at the meeting.

6. Treasurer Shaquille Alexander

Treasurer Alexander stated he did not have an official report but had comments regarding the budget presentation from the previous Saturday.

7. Director of Economic Development Jackie Russell

Director Russell reminded Council members of the invitation to attend ED 401, an economic development forum for regional partners including elected officials. She noted there was a session called ED 101 about strategy behind economic development, scheduled for December 5th from 9 AM to 2 PM, with networking starting at 8 AM.

8. President Thomas M. Potter

President Potter noted that no official reports had been filed in the Council Office since the last meeting.

COMMUNICATIONS, PETITIONS, AND CLAIMS

The following communications, petitions, or claims were filed in the Council Office since the last meeting:

- The November 17, 2025 WPC Agenda.
- Notice from the Ohio Division of Liquor Control for a NEW C2 license for ADDIS ABABA GROCERY LLC, DBA CONVENIENCE STORE, 157 FAIRWAY BLVD., WHITEHALL, OH, 43213.

PUBLIC HEARING

President Potter opened a public hearing at 7:15 PM for Ordinance No. 112-2025, an ordinance amending use regulations and tables 1103.02, table 1103.03, and table 1108.01 of Part 11 – the Planning and Zoning Code.

Director Russell, speaking as the proponent, explained that this legislation would make accessory dwelling units (ADUs) a by-right use rather than requiring a special use permit. She noted that this change would make it easier for residents to add ADUs to their properties, reducing the approval process from approximately 6.5 weeks plus 2 weeks for permitting to just 2 weeks for a building permit. She explained that ADUs include mother-in-law suites, carriage homes, and other additional living spaces attached to or separate from the main residence.

Director Russell stated the Planning Commission had given a favorable recommendation with limited questions. In response to questions from Council, she clarified that long-term rentals would be allowed in ADUs, but short-term rentals like Airbnb would still require a special use permit. She also explained that ADUs could be anywhere on the property as long as they meet code regulations for setbacks and lot coverage.

A resident later raised a concern during the second Poll Public that Ordinance No. 112-2025 violated Charter section 10c.

The public hearing was closed at 7:19 PM.

POLL PUBLIC

Pastor Julius Lancaster of 3-1-4 Church spoke about their "Buy One, Give One" food initiative, which encourages congregation members and the community to purchase extra grocery items to donate. He reported they had fed nearly 250 Whitehall residents over just three Sundays. Pastor Lancaster announced their Thanksgiving giveaway would be on Monday, November 24th at 6:00 PM and invited donations, which could be dropped off at their church located at 175 Fairway Boulevard (in the Hamilton Square shopping center) on Tuesdays (6-8 PM), Wednesdays (6:30-8 PM), and Thursdays (7-9 PM). The church is also accepting monetary donations through their website and baby formula.

Gerald Dixon read an email from Duane Boiman who thanked councilors who regularly attend meetings and expressed concern about some council members who prioritize "throwing a tantrum and name calling over conducting city business," urging councilors to check their egos and maintain civilized discourse.

VERIFICATION OF COPIES

All Council members confirmed they received copies of each item of legislation listed on the agenda prior to the meeting, including any add-on legislation.

THIRD READING

No legislation for third reading.

SECOND READING

The following ordinances were read by title only:

- Ordinance No. 112-2025: An ordinance amending use regulations and tables 1103.02, table 1103.03, and table 1108.01 of Part 11 – the Planning and Zoning Code.
- Ordinance No. 113-2025: An ordinance authorizing the Mayor to execute necessary conveyance documents to acquire property from Columbus Housing Partnership Inc. located at 0 Etna Road, Whitehall, Ohio and declaring an emergency.
- Ordinance No. 114-2025: Authorizing an appropriation in the amount of \$375,000.00 from unappropriated monies in the Wimpite Fund 279 to the Etna Rd TIF Expense Account 279.000.50008 and declaring an emergency.

FIRST READING

The following ordinances were read by title only:

- Ordinance No. 118-2025: Making appropriation for current General Fund (101) expenses, Street (201) expenses and State Highway Materials (211) expenses during the period from January 1, 2026 to December 31, 2026 in the total sum of \$44,959,351.31 and declaring an emergency.
- Ordinance No. 119-2025: Authorizing an appropriation for special revenue, internal service and fiduciary expense accounts for the calendar year 2026 in the total sum of \$36,174,599.22 and declaring an emergency.
- Ordinance No. 120-2025: Allowing a special permit under 1125.04 to allow drive-through facilities on the property located at 0 S. Hamilton Road, parcel number 090-008433, property owned by Wright Patt Credit Union Inc. and declaring an emergency. (To be referred to the Planning Commission for the December 4, 2025 meeting with a public hearing scheduled for December 2, 2025)

The following ordinances were introduced with a motion to suspend all rules and adopt:

- Ordinance No. 121-2025: Approving and making a fund transfer in the amount of \$77,648.85 from unappropriated monies in the General Fund (101) to the Debt Service Fund (401).

Motion to introduce, suspend rules, and adopt by Lori Elmore, seconded by Amy Harcar. Motion passed.

- Ordinance No. 122-2025: Approving and making a fund transfer in the amount of \$141,620.00 from various accounts in the WMPITIE Fund (279) to the Debt Service Fund (401).

Motion to introduce, suspend rules, and adopt by Lori Elmore, seconded by Larry Morrison. Motion passed.

- Ordinance No. 123-2025: Authorizing and approving a fund transfer in the amount of \$13,651.75 from unappropriated monies in the General Fund (101) to the Debt Service Fund (401).

Motion to introduce, suspend rules, and adopt by Lori Elmore, seconded by Larry Morrison. Motion passed.

- Ordinance No. 124-2025: Approving a fund transfer in the amount of \$456,623.32 from unappropriated monies in the Water Utility Fund (841) to the Debt Service Fund (401).

Motion to introduce, suspend rules, and adopt by Lori Elmore, seconded by Jo Anna Heck. Motion passed.

- Ordinance No. 125-2025: Approving and making a supplemental appropriation of \$35,000.00 from unappropriated monies in the State Highway Fund (211) to the State Highway Material and Miscellaneous Expense Account (211.000.51100).

Motion to introduce, suspend rules, and adopt by Lori Elmore, seconded by Larry Morrison. Motion passed.

- Ordinance No. 126-2025: Authorizing and making a supplemental appropriation in the amount of \$20,000.00 from unappropriated monies in the COBRA Extended Benefits (501) to the COBRA Expense Account (501.000.50000).

Motion to introduce, suspend rules, and adopt by Lori Elmore, seconded by Amy Harcar. Motion passed.

The following ordinances were read by title only:

- Ordinance No. 127-2025: Amending Part One, Title Five Administrative Code of the City of Whitehall: (1) enacting Chapter 168, creating the Department of Neighborhoods, and declaring an emergency.
- Ordinance No. 128-2025: Authorizing an appropriation in the amount of \$331,130.74 from unappropriated monies in the Wimpite Fund 279 to the Etna Rd TIF Expense Account 279.000.50008 and authorizing a supplemental appropriation in the amount of \$626,553.69 from unappropriated monies in the Economic Dev Fund 316 to the Economic Dev Incentives/Plan Expense Account 316.000.50000 and declaring an emergency.

The following resolutions were introduced with a motion to suspend all rules and adopt:

- Resolution No. 046-2025: Authorizing the Mayor to enter into a real estate transfer agreement for 494 South Yearling Road and 559 S Elaine Rd, parcel numbers 090-004346-00 and 090-004247, located within the City of Whitehall and declaring an emergency.

Motion to introduce, suspend rules, and adopt by Gerald Dixon, seconded by Larry Morrison. Motion passed.

- Resolution No. 047-2025: Authorizing the Mayor to enter into all necessary agreements with Central Ohio Community Improvement Corporation (COCIC), to apply and receive demolition funds through the State of Ohio and declaring an emergency.

Motion to introduce, suspend rules, and adopt by Gerald Dixon, seconded by Larry Morrison. Motion passed.

The following resolution was read by title only:

- Resolution No. 048-2025: Authorizing the Mayor to enter into a school compensation agreement with Whitehall City Schools and declaring an emergency.

POLL PUBLIC

Anthony Sugar stated that Ordinance No. 112-2025 violated and was not compliant with Charter section 10c, suggesting that a new public hearing would be needed and the legislation should go back to the Planning Commission.

COMMUNITY DATE BOARD

Jo Anna Heck announced the following upcoming community events:

- December 5th: Winter Wonderland from 6 PM at Kelly Green
- December 6th: Snowball Social, a new adult event at Kelly Green from 5-8 PM featuring music and vendors
- December 13th: Breakfast with Santa from 9-11:30 AM at Etna, free with optional donations

POLL COUNCIL

Council members thanked attendees for coming to the meeting, acknowledged Pastor Lancaster for his food assistance program, and expressed appreciation for Mayor Bivens' work with the youth programs. Several council members emphasized the importance of addressing food insecurity in the community and wished everyone a Happy Thanksgiving.

The meeting was adjourned at 7:44 PM.

Submitted by,

Julie A. Ogg, Clerk of Council

APPROVED: December 2, 2025

Thomas M. Potter, Council President

City Council Committee Meeting

November 25, 2025, minutes

The meeting was called to order at 6:30 PM by President Pro Tem Larry Morrison.

Present at the meeting were the following:

City Attorney Brad Nicodemus, Auditor Steve Quincel, Treasurer Shaquille Alexander, Service Director Casey Rowlands, and Economic Development Director Jackie Russell.

President Pro Tem Larry Morrison, Councilor Amy Harcar, Councilor Amy Smith, Councilor Gerald Dixon, Councilor Devin Brown, and Councilor Jo Anna Heck.

ADMINISTRATION/COUNCIL OF THE WHOLE MATTERS

DRAFT #1: ORDINANCE NO. 129-2025

This ordinance amends Ordinance 003-2025, authorizing and approving changes to 161.38 and declaring an emergency. The changes would update the salary schedule for 2026.

During the discussion, it was explained that the changes were needed to line up the salary increases in the budget with payroll. Without this update, payroll would not be able to compensate employees at the approved rates. Council members asked about some specific salary increases, particularly the Director of Public Safety position, which was changing from \$30,000 to \$54,900. It was clarified that this position was transitioning from part-time to full-time, which explained the significant increase.

Several council members expressed concern about some substantial increases in certain positions, with Councilor Dixon noting that some raises were considerably above the 3-5% range that had been previously indicated as typical. The discussion revealed that the Clerk of Courts position showed a 22.4% increase, and the Recreation Director's salary showed a 21.37% increase.

Administration representatives explained that these increases were based on the MORPC Fee salary survey, which compared positions with similar cities in the region, such as Bexley, Reynoldsburg, and Gahanna. The increases were intended to make Whitehall competitive in the job market, as other cities had attempted to recruit Whitehall staff multiple times in the past year.

While some council members expressed concerns about the rate of increases and their impact on taxpayers, others emphasized the importance of paying staff appropriately to maintain quality services and reduce turnover costs. It was also clarified that 85% of the general fund comes from income tax, not property tax.

Motion to approve Draft #1, Ordinance No. 129-2025, will be made by Councilor Dixon and seconded by Councilor Harcar.

DRAFT #2: ORDINANCE NO. 130-2025

This ordinance authorizes and approves an amendment to the codified ordinances of the City of Whitehall, 161 Table of Authorized Personnel for the fiscal year 2026, and declares an emergency.

Director Rowlands explained the key changes in this ordinance:

- The Service Department would now have 2 part-time administrative assistants instead of 1 part-time and 1 full-time administrative assistant
- The custodian position was changed to full-time from part-time
- Crime analysis was increased to 2 positions
- The Director of Public Safety was changed from part-time to full-time

- The Police Department custodian was changed to full-time
- An additional firefighter position was added, increasing the authorized number to 29

Motion to approve Draft #2, Ordinance No. 130-2025, will be made by Councilor Brown and seconded by Councilor Harcar.

SECOND READING:

ORDINANCE NO. 118-2025

This ordinance makes appropriation for current general fund (101) expenses, street (201) expenses, and state highway materials (211) expenses from January 1, 2026, to December 31, 2026, in the total sum of \$44,959,351.31 and declares an emergency.

Extensive discussion took place regarding the budget, particularly around salary increases. Council members had questions about why certain positions received increases well above the 3-5% range. Councilor Dixon noted the Auditor's salary showing an 11% increase, the Payroll Administrator at 11.3%, Assistant Clerk of Courts at 10.66%, Permit Specialist at 15.58%, Clerk of Courts at 22.4%, and Recreation Director at 21.37%.

Treasurer Alexander and Auditor Quincel explained that the Auditor's increase was previously voted on by Council and is required by Charter to be established before each term. For other positions, they explained that Whitehall needed to remain competitive with surrounding communities based on the MORPC salary survey.

Some council members expressed concern about the pace of salary increases compared to the median income of Whitehall residents (\$49,000). Others defended the increases as necessary to retain qualified personnel and avoid the higher costs associated with turnover and training new staff.

It was noted that the budget would be updated with the adjustment for the Public Safety Director position changing to full-time, amounting to approximately \$27,000.

ORDINANCE NO. 119-2025

There was no discussion on Ordinance 119-2025.

ORDINANCE NO. 127-2025

This ordinance amends Part One, Title Five Administrative Code of the City of Whitehall by enacting Chapter 168, creating the Department of Neighborhoods, and declaring an emergency.

A lengthy and sometimes heated discussion took place regarding this new department. Councilor Dixon expressed concerns about the cost (\$165,000) and questioned whether the department's functions were redundant with existing positions. He read through the responsibilities of the Director of Neighborhoods and Events and Advancement Coordinator positions, suggesting many overlapped with council duties or community affairs specialists.

Director Russell explained that the department would help address needs that couldn't be adequately handled by current staff, including:

- Handling landlord-tenant issues
- Coordinating community events at the neighborhood level
- Facilitating better communication with residents
- Increasing community engagement and attendance at town halls
- Serving as a resource for residents who might not know where to go for services

Several council members spoke in support of the department, noting that they cannot be present in the community full-time due to their own jobs and that the department would help with broader community outreach.

The discussion touched on the balance between fiscal responsibility and providing needed services, as well as the role of government in community building. Treasurer Alexander asked for specific examples of how Columbus or Franklin County might be "encroaching" on Whitehall, as Councilor Dixon had suggested, but Dixon declined to provide specifics during the meeting.

Motion to approve Ordinance No. 127-2025 will be made by Councilor Brown and seconded by Councilor Harcar.

RESOLUTION NO. 048-2025

This resolution authorizes the Mayor to enter into a school compensation agreement with Whitehall City Schools and declares an emergency.

Director Russell provided an overview of this agreement, explaining that there had been miscalculations in previous payments to the schools related to tax abatement agreements. The administration had conducted research to determine what was owed and had developed a compensation agreement to make payments current and establish a consistent percentage for future agreements.

The agreement will set a flat rate for reimbursing the schools for past agreements, which had previously varied from 0% to 50%. The new agreement will last for 30 years with a review every 5 years, and the school board approved it on November 20th. This would ensure a fair, unified percentage going forward.

The council expressed appreciation for this fix to a longstanding issue, and Councilor Morrison was praised for her persistence in addressing the matter.

Motion to approve Resolution No. 048-2025 will be made, with a first by Councilor Dixon and a second by Councilor Morrison.

ADMINISTRATION AND FINANCIAL MANAGEMENT

ORDINANCE NO. 128-2025

Chairperson Morrison opened the committee at 8:09 PM.

This ordinance authorizes an appropriation of \$331,130.74 from unappropriated monies in the WIMPITE Fund 279 to the Etna Rd TIF expense account, and a supplemental appropriation of \$626,553.69 from unappropriated monies in the Economic Dev Fund 316 to the Economic Dev Incentives/Plan expense account, and declares an emergency.

Director Russell explained that this funding would allow the city to pay what is owed to the schools as discussed in the previous school compensation agreement. The two different funding sources are being used because TIF payments can only reimburse schools up to what they would otherwise receive without the TIF, requiring the remainder to come from the Economic Development Fund.

Motion to approve Ordinance No. 128-2025 will be made by Councilor Elmore and seconded by Councilor Morrison.

COMMUNITY AND ELDER ADVOCACY

Chairperson Harcar opened the committee at 8:16 PM.

Councilor Harcar thanked everyone who had stepped up to help with recent community food distribution events. She noted the overwhelming need in the community, mentioning several recent events:

- A food giveaway at the YMCA with long lines
- Carter's Kindness at Faith Lutheran Church, distributing 160 turkeys in 30 minutes
- A Thanksgiving meal at the YMCA
- The turkey bag giveaway distributed approximately 1,100 turkey dinners in less than 3 hours

Councilor Harcar also warned about scams affecting residents, particularly during the holiday season. She mentioned various types of scams, including:

- Gift card scams
- Bank account scams
- Social media scams
- Scams targeting young people

She advised residents to be cautious, verify the legitimacy of requests for personal information, and noted that she was working with the Attorney General's office to obtain resources to help residents avoid scams.

COMMUNITY STANDARDS AND ENFORCEMENT

Chairperson Smith opened the committee at 8:23 PM.

DRAFT #3: ORDINANCE NO. 131-2025

This ordinance amends Section 1303, titled "Administration and Permits" of the Building Code of the City of Whitehall, to update the fee schedule of the Building Department.

Director Russell explained that this ordinance would update and simplify the building permit fee structure, which hadn't been updated in at least 10 years. The update would replace extensive text with clear fee charts, making the code more user-friendly. She noted that the department had compared Whitehall's fees with those of Bexley, Groveport, and Pickerington, and even with the increases, Whitehall's fees would remain on the lower end compared to surrounding communities.

Key changes included:

- Creating a more streamlined fee structure with flat rates instead of complex calculations
- Requiring full payment of fees at the permit application rather than partial payment
- Updating the fees to better reflect administrative, permit, plan review, and inspection costs

Councilor Smith noted that these types of permits are expensive for property owners, ranging from tens of thousands to potentially \$100,000 for larger accessory dwelling units.

Exhibit A - Residential

Exhibit B - Commercial

Motion to approve Draft #3, Ordinance No. 131-2025, will be made by Councilor Smith and seconded by Councilor Dixon.

THIRD READING:

ORDINANCE NO. 112-2025

This ordinance amends use regulations and tables 1103.02, 1103.03, and 1108.01 of the Planning and Zoning Code. The ordinance relates to Accessory Dwelling Units (ADUs).

There was extensive discussion about the proposed ADU regulations. Councilor Dixon raised concerns about:

- The potential impact on neighborhoods if ADUs are allowed by right rather than through permits
- Companies buying properties and adding multiple ADUs as rental units
- The proper notification of neighbors when ADUs are planned

Director Russell provided a detailed explanation of the existing code requirements that would limit potential issues, including:

- ADUs cannot be located closer to the public right-of-way than the main building
- ADUs must satisfy side and rear yard setbacks

- ADUs cannot exceed 50% of the size of the primary dwelling
- ADUs cannot exceed the height of the primary dwelling
- ADUs must have exterior materials compatible with the primary dwelling
- ADUs are allowed only one entrance
- The requirement to maintain 50% open space on the property

She also noted that ADUs could not be used as short-term rentals (less than 90 days) without a special use permit, which would require neighbor notification.

Councilor Smith provided historical context, noting that mixed housing types with accessory dwellings have existed longer than single-family zoning and are common in older parts of many towns. She emphasized that ADUs can help with housing affordability and aging in place.

Several council members expressed support for ADUs as a way to increase housing density, provide affordable housing options, and allow families to age in place.

The ordinance will be introduced by Councilor Smith and seconded by Councilor Dixon.

ECONOMIC DEVELOPMENT

Chairperson Dixon opened the committee at 9:16 PM.

THIRD READING:

ORDINANCE NO. 113-2025

This ordinance authorizes the Mayor to execute necessary conveyance documents to acquire property from Columbus Housing Partnership Inc. located at 0 Edna Road, Whitehall, Ohio, and declares an emergency.

No substantial discussion occurred on this item.

ORDINANCE NO. 114-2025

This ordinance authorizes an appropriation of \$375,000 from unappropriated monies in the WIMPITE Fund 279 to the Etna Road TIF expense account, and declares an emergency.

Director Russell explained that this funding was for the purchase of the property from Homeport referenced in the previous ordinance. The funding is coming from the TIF fund because it can be used for economic development purposes, and the property is in or adjacent to the TIF area.

SECOND READING:

ORDINANCE NO. 120-2025

This ordinance allows a special permit under 1125.04 to allow drive-through facilities on the property located at 0 South Hamilton Road, parcel number 090-008433, property owned by Wright Pat Credit Union Inc., and declares an emergency.

No substantial discussion occurred on this item, which concerns drive-through ATMs at Broad and Hamilton.

Councilor Brown noted that he was glad to be back after professional development activities and mentioned that he would be hosting a development education session in early 2026.

Director Russell announced that the demolition application for properties on Yearling Road and Elaine Road had been approved for full funding through the land bank partners.

INFRASTRUCTURE MAINTENANCE AND SERVICES

Chairperson Brown opened the committee at 9:21 PM.

Director Rowlands provided an update on road projects, noting that:

- All of Yearling Road from Main to Broad now has no orange barrels/cones as promised by December 1st
- Work will continue in the spring with pavement, curbs, and other elements on Yearling Road
- Broad Street will receive its final pavement on December 5th, just before the Winter Wonderland event
- Phase 3 of the Broad Street project will be completed soon

Councilor Dixon inquired about the brick intersections that had been installed years ago to create an "old English style." Director Rowlands explained that the only brick intersection that would remain is Rickenbacker and Yearling, while on Doney Street at Yearling Road, the crosswalks on the north-south street would retain their brick design, but the east-west crossing would be paved.

PUBLIC SAFETY

Chairperson Morrison opened the committee at 9:24 PM.

Treasurer Alexander shared positive feedback about the Whitehall Police Department from social media, where someone had commented that those engaged in illegal activities know to avoid driving through Whitehall because they would get caught. This sentiment was echoed by other council members who had seen similar comments praising the police department's effectiveness.

PARKS AND RECREATION

Chairperson Heck opened the committee at 9:25 PM.

There was no discussion.

The meeting was adjourned at 9:26 PM.

Submitted by:

Julie A. Ogg, Clerk of Council

APPROVED: December 2, 2025

Thomas M. Potter, Council President

ORDINANCE NO. 120-2025

ALLOWING A SPECIAL PERMIT UNDER 1125.04 TO ALLOW DRIVE-THROUGH FACILITIES ON THE PROPERTY LOCATED AT 0 S. HAMILTON ROAD, PARCEL NUMBER 090-008433, PROPERTY OWNED BY WRIGHT PATT CREDIT UNION INC AND DECLARING AN EMERGENCY.

WHEREAS, Council has received a new application from Wright Patt Credit Union, Inc for a special use permit to permit drive-through facilities on land located at 0 S. Hamilton Road; and

WHEREAS, Said request for a special permit was referred to the Planning Commission Case No. 901, which reported a _____ recommendation on said request; and

WHEREAS, Council has held a Public Hearing after due notice according to law; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: If development of the special permit use does not commence within a period of one year, the approval shall be voided unless an application for a specified time extension of six months is submitted to and granted by Council.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety, and welfare, and for the further reason that the project is supported by and is in line with the goals of the Whitehall Works Comprehensive Development Blueprint adopted by City Council on July 16, 2019; WHEREFORE, this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

PASSED this _____ day of _____, 2025.

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2025. _____
Mayor

ORDINANCE NO. 112-2025

Amended 12/02/2025

AN ORDINANCE AMENDING USE REGULATIONS AND TABLES 1103.02, TABLE 1103.03, AND TABLE 1108.01 OF PART 11 – THE PLANNING AND ZONING CODE.

WHEREAS, the City of Whitehall updated the Planning and Zoning sections of the Whitehall Codified Code in 2023; and

WHEREAS, since that time, minor updates to the Planning and Zoning Code have become warranted to encourage residential unit creation and offer flexibility for residents to do so; NOW THEREFORE;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: Table 1103.02 STUR PERMITTED LAND USES & PERMIT REQUIREMENTS shall read as follows:

* * *

TABLE 1103.02 PERMITTED LAND USES & PERMIT REQUIREMENTS		
	PERMIT REQUIRED BY DISTRICT	SPECIFIC USE REGULATIONS
LAND USE TYPE	STUR	
Accessory Uses (Any use permitted within the district shall be permitted as an accessory use so long as it is subordinate to the primary use in total GFA devoted to the accessory use)		
RESIDENTIAL		
Accessory Dwelling Units	 	1116.03 E

* * *

ORDINANCE NO. 112-2025

Amended 12/02/2025

SECTION 2: Table 1103.03 MUR PERMITTED LAND USES & PERMIT REQUIREMENTS shall read as follows:

* * *

TABLE 1103.03 PERMITTED LAND USES & PERMIT REQUIREMENTS		
	PERMIT REQUIRED BY DISTRICT	SPECIFIC USE REGULATIONS
LAND USE TYPE	MUR	
Accessory Uses (Any use permitted within the district shall be permitted as an accessory use so long as it is subordinate to the primary use in total GFA devoted to the accessory use)		
RESIDENTIAL		
Accessory Dwelling Units	 	1116.03 E

* * *

SECTION 3: Table 1108.01 COMPREHENSIVE USE TABLE shall read as follows:

TABLE 1108.01 PRINCIPLE USES BY ZONING DISTRICT											USE DEFINITION & STANDARDS
	STUR	MUR	BRD	MAIN	SH	YEAR	CCD	MILO	INDD	FP	
Accessory Uses (Any use permitted within the district shall be permitted as an accessory use so long as it is subordinate to the primary use in total GFA devoted to the accessory use)											
RESIDENTIAL											
Accessory Dwelling Units	 	 	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1116.03 E

ORDINANCE NO. 112-2025

Amended 12/02/2025

* * *

SECTION 4: This Ordinance shall be in full force and effect from and after the earliest time provided for by law.

PASSED this ____ day of _____, 2025

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2025

Mayor

ORDINANCE NO. 113-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE NECESSARY CONVEYANCE DOCUMENTS TO ACQUIRE PROPERTY FROM COLUMBUS HOUSING PARTNERSHIP INC. LOCATED AT 0 ETNA ROAD, WHITEHALL, OHIO AND DECLARING AN EMERGENCY.

WHEREAS, the City of Whitehall (the "City") has been negotiating with property owner Columbus Housing Partnership Inc. (the "Property Owner") for the purchase of his property located at 0 Etna Road, Whitehall, Ohio (the "Property"); and

WHEREAS, the City entered into a Purchase Sale Agreement with the Property Owner for the purchase of the Property; and

WHEREAS, the City and the Property Owner participated in good faith discussions and have come to mutually agreeable terms for the acquisition of the Property for the sum of \$375,000.00; and

WHEREAS, this property acquisition will position the City to attract and support the development of new commercial uses, as well as community-serving uses to strengthen the local tax base, provide opportunities for economic growth, and support the continued revitalization of the City; and

WHEREAS, the City desires to execute necessary conveyance documents to complete the transaction between the City and the Property Owner. NOW, THEREFORE,

BE IT ORDAINED by the Council of the City of Whitehall, Franklin County, State of Ohio, of the elected members concurring that:

SECTION 1. The Mayor is hereby authorized to execute all necessary conveyance documents to acquire the Property for \$375,000, said Property with a physical address of 0 Etna Road, Whitehall, Franklin County, Ohio 43213, and identified as Franklin County Parcel No. 090-001820-00.

SECTION 2. Council further hereby authorizes and directs the Mayor, Economic Development Director, City Attorney, the Director of Finance, the Clerk of Council, or other appropriate officers of the City to take any other actions as may be appropriate to implement this Ordinance without further legislation being required.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety, and welfare, and for the further reason that legal agreements have been reached and now agreements must be signed; WHEREFORE, this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

PASSED this ____ day of _____, 2025

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2025

Mayor

Requested and Prepared by: Jackie Russell, Director of Economic Development 10/13/2025
Approved as to form: Bradley S. Nicodemus, City Attorney bsn 10/14/2025

ORDINANCE NO. 114-2025

AUTHORIZING AN APPROPRIATION IN THE AMOUNT OF THREE HUNDRED SEVENTY-FIVE THOUSAND AND NO/DOLLARS (\$375,000.00) FROM UNAPPROPRIATED MONIES IN THE WIMPITE FUND 279 TO THE ETNA RD TIF EXPENSE ACCOUNT 279.000.50008 AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance 113-2025 authorized the Mayor to execute necessary conveyance documents to acquire property at 0 Etna Road, Franklin County parcels No. 090-001820-00, in the sum of \$375,000.00; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The Whitehall City Council authorizes an appropriation to the Etna Rd. TIF Expense Account 279.000.50008 in the sum of \$375,000.00 from unappropriated monies in the WIMPITE Fund 279.

SECTION 2: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds for the purpose stated.

SECTION 3: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason legal agreements have been reached and now payment is required; WHEREFORE, This Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

PASSED this ____ day of _____, 2025.

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2025.

Mayor

Requested by: Steve Quincel, City Auditor

Prepared by: Jackie Russell, Economic Development Director

Approved as to form: Bradley S. Nicodemus, City Attorney *bsn* 10/14/2025

ORDINANCE NO. 118-2025

Amended 12-02-2025

MAKING APPROPRIATION FOR CURRENT GENERAL FUND (101) EXPENSES, STREET (201) EXPENSES AND STATE HIGHWAY MATERIALS (211) EXPENSES DURING THE PERIOD FROM JANUARY 1, 2026 TO DECEMBER 31, 2026 IN THE TOTAL SUM OF **FORTY-FOUR MILLION, NINE HUNDRED FIFTY-NINE EIGHTY SIX THOUSAND, THREE HUNDRED FIFTY-ONE DOLLARS AND 31/100 (\$44,959,351.31 44,986,351.31)** AND DECLARING AN EMERGENCY.

WHEREAS, an annual appropriation ordinance is required to allow the Auditor and Treasurer of the City of Whitehall to pay the various salaries and expenses of the City, as well as establish monetary ceilings for various other funds and accounts for the preservation of the public property, health, peace, safety, and welfare; and

WHEREAS, it is necessary by law to pass the General Appropriation Ordinance; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: To provide for current expenses and other expenditures of the City of Whitehall during the fiscal year ending December 31, 2026, the following sums are set aside and appropriated as follows:

COUNCIL

101.100.51000	COUNCIL SALARIES	\$ 63,000.00
101.100.51200	CLERK OF COUNCIL	\$ 71,745.00
101.100.52000	COUNCIL MISCELLANEOUS	\$ 14,750.00
101.100.58314	COUNCIL TECH	\$ 71,950.00
101.100.58010	COUNCIL TRAINING/CERTIFICATION	\$ 6,000.00
		\$ 227,445.00

MAYOR

101.200.51000	MAYOR SALARY	\$ 105,000.00
101.200.51100	MAYORS MAGISTRATE	\$ 40,000.00
101.200.51351	SEASONAL INTERN	\$ 35,000.00
101.200.51500	EXECUTIVE ASST TO MAYOR	\$ 85,000.00
101.200.51700	COMMUNITY AFFAIRS SPECIALIST	\$ 70,000.00
101.200.52700	PUBLIC RELATIONS EXPENSE	\$ 85,000.00
101.200.55000	MAYORS OFFICE MISC	\$ 2,000.00
101.200.56100	COMMUNITY AFFAIRS EXPENSE ACCT	\$ 152,000.00
101.200.56150	FOOD TRUCK AND FUN FESTIVAL	\$ 300,000.00
101.200.58010	MAYOR TRAINING/CERTIFICATION	\$ 10,000.00
101.200.58314	MAYOR TECH	\$ 20,000.00
		\$ 904,000.00

ECONOMIC DEVELOPMENT

101.201.51200	DIRECTOR OF DEVELOPMENT	\$ 114,000.00
101.201.51300	ECON DEV SPECIALIST	\$ 76,100.00
101.201.51400	CHF BLD OFFICE	\$ 109,436.00
101.201.51700	PERMIT SPECIALIST SALARY	\$ 72,700.00
101.201.53010	COMMUNITY STRATEGIC PLAN	\$ 110,000.00
101.201.58010	ECON DEV TRAINING/CERTIFICATOIN	\$ 10,000.00
101.201.58314	ECON DEV TECH	\$ 41,000.00
		\$ 533,236.00

MAYOR

101.202.51600	DIRECTOR OF IT	\$ 113,000.00
101.202.51650	IT TECH SALARY	\$ 223,000.00
101.202.51655	IT SECURITY SPECIALIST	\$ 79,450.00

ORDINANCE NO. 118-2025

Amended 12-02-2025

\$ 415,450.00**MAYOR**

101.203.51800	CT CLERK SALARY	\$ 85,700.00
101.203.51850	ASSISTANT CLERK OF COURTS	\$ 71,000.00
101.203.51900	DEPUTY CLERK OF CT	\$ 75,000.00
101.203.51950	COURT INTERPRETER	\$ 8,000.00
		\$ 239,700.00

MAYOR

101.204.51200	DIRECTOR OF NEIGHBORHOODS	\$ 92,000.00
101.204.51300	ASS'T TO DIRECTOR OF NEIGHB	\$ 61,000.00
101.204.58010	TRAINING CERTIFICATION	\$ 7,500.00
101.204.58314	NEIGHBORHOODS TECH	\$ 5,000.00
		\$ 165,500.00

AUDITOR

101.300.51000	AUDITOR SALARY	\$ 100,000.00
101.300.51100	AUDTR ADM ASST	\$ 70,200.00
101.300.51110	SEASONAL INTERN	\$ 15,000.00
101.300.51200	DEP AUDTR SALARY	\$ 92,000.00
101.300.51300	ACCTG SPECIALIST	\$ 77,000.00
101.300.51450	PAYROLL ADMINISTRATOR	\$ 81,250.00
101.300.55000	AUDTR MISC	\$ 72,000.00
101.300.58010	AUDITOR TRAINING/CERTIFICATION	\$ 10,000.00
101.300.58314	AUDITOR TECH	\$ 150,000.00
		\$ 667,450.00

INC TAX OFFICE

101.350.51500	DT COMM SALARY	\$ 100,015.00
101.350.51800	INC TAX SALARIES	\$ 161,000.00
101.350.55000	INC TAX OFFC MISC	\$ 36,000.00
101.350.57000	INC TAX REFUNDS	\$ 2,000,000.00
		\$ 2,297,015.00

TREASURER

101.400.51000	TREAS SALARY	\$ 15,000.00
101.400.52000	TREAS OFF SPLY	\$ 200.00
101.400.58010	TREASURER TRAINING/CERTIFICATION	\$ 1,000.00
		\$ 16,200.00

HUMAN RESOURCES

101.450.51000	HR DIRECTOR SALARY	\$ 102,500.00
101.450.51200	HR GENERALIST	\$ 69,000.00
101.450.52000	HR OFFICE SUPPLIES	\$ 2,000.00
101.450.52500	PRE-EMPLOYMENT MISC	\$ 58,000.00
101.450.52700	FEDERAL PROGRAMS ACCOUNTING	\$ 7,800.00
101.450.55000	HR TRAINING/EDUCATION SP	\$ 8,000.00
101.450.58314	HR TECH	\$ 32,800.00
		\$ 280,100.00

ORDINANCE NO. 118-2025

Amended 12-02-2025

ATTORNEY

101.500.51000	ATTY'S SALARY	\$	100,000.00
101.500.51011	AST CTY ATTY PT	\$	89,000.00
101.500.51100	LEGAL ASST FT	\$	83,000.00
101.500.51200	PT PROSECUTORS	\$	100,000.00
101.500.51600	PARALEGAL	\$	70,000.00
101.500.51800	DOMESTIC VIOL ADVOCATE	\$	66,452.00
101.500.51900	DV ADV SUPPLY/MISC	\$	1,300.00
101.500.52000	ATTY OFF SPLIS	\$	6,000.00
101.500.56000	ATTY LAW LIBRARY	\$	4,600.00
101.500.58010	ATTORNEY TRAINING/CERTIFICATION	\$	9,000.00
101.500.58314	ATTORNEY TECH	\$	15,000.00
101.500.58500	PUB DEFNDR ACCT	\$	15,000.00
		\$	559,352.00

SERVICE DIRECTOR

101.600.51000	DIR PUB SERVICE	\$	115,600.00
101.600.51100	ASST CODE ENFORCEMENT	\$	73,584.00
101.600.51200	SERVICE ADMIN ASSISTANT	\$	26,000.00
101.600.51600	SEASONAL SERV STAFF PT	\$	40,000.00
101.600.51650	ADMIN ASSISTANT	\$	32,000.00
101.600.51800	ANIMAL CNTRL/AST CODE ENF	\$	67,657.00
101.600.51850	ANIMAL CONTROL EXPENSES	\$	8,000.00
101.600.51900	FACILITIES MAINT TECHNICIAN	\$	97,000.00
101.600.51950	FULL TIME CUSTODIAN	\$	55,000.00
101.600.52000	SD OFF SPLIES	\$	11,000.00
101.600.52100	UNIFORMS EXPENSE	\$	3,500.00
101.600.53000	PLANNING COMM EXPENSE (MORPC)	\$	30,000.00
101.600.58010	SERVICE TRAINING/CERTIFICATION	\$	10,500.00
101.600.58314	SERVICE TECH	\$	16,000.00
		\$	585,841.00

PARK & REC

101.700.51000	REC DIR SALARY	\$	120,000.00
101.700.51050	RECREATION SUPERINTENDENT	\$	75,000.00
101.700.51100	REC MAINT SALARY	\$	414,227.84
101.700.51200	PROGRAM COORDINATOR	\$	128,622.40
101.700.51250	ACTIVE LIVING COORDINATOR	\$	58,000.00
101.700.51500	STAFF PT	\$	225,000.00
101.700.51550	SR ADMIN ASSISTANT	\$	77,123.20
101.700.51600	PERS SERV/NON EMPLOYEE	\$	3,000.00
101.700.52100	REC UNIFORMS ACCOUNT	\$	11,500.00
101.700.55000	REC MISC	\$	24,000.00
101.700.55100	FACILITY RENTALS	\$	5,000.00
101.700.56000	REC NEW EQUIP	\$	25,000.00
101.700.57000	REPEQ/JANEQ/SP	\$	7,700.00
101.700.57100	SENIOR CITIZENS	\$	31,000.00
101.700.58000	VEHICLE MAINTENANCE & REPAIR	\$	8,000.00
101.700.58010	PARK & REC TRAINING/CERTIFICATION	\$	7,300.00
101.700.58100	PROGRAMS AND EVENTS	\$	50,000.00
101.700.58314	PARK & REC TECH	\$	14,380.00

ORDINANCE NO. 118-2025

Amended 12-02-2025

101.700.59000	REC/PARK FUND	\$ 280,000.00
		\$ 1,564,853.44

PARK & REC

101.750.54100	FAC MAINTENANCE	\$ 15,500.00
101.750.55000	WCP REFUNDS	\$ 1,500.00
		\$ 17,000.00

CIVIL SERVICE

101.800.51000	CSERV COMM SALARY	\$ 3,200.00
101.800.53000	CIVIL SERVICE TESTING & MISC	\$ 26,000.00
		\$ 29,200.00

EMPLOYEE RELATED

101.900.51000	LEGAL DEFENSE ACCT	\$ 159,000.00
101.900.51010	LABOR RELATIONS	\$ 45,000.00
101.900.51011	UNEMP COMPENSATION	\$ 20,000.00
101.900.51012	SERV CR PAY	\$ 128,750.00
101.900.51013	WRKRS COMPENSATION	\$ 330,000.00
101.900.51014	P E R S	\$ 1,305,010.00
101.900.51017	WELLNESS	\$ 40,000.00
101.900.51018	MANDATED HEALTH EXP	\$ 2,000.00
101.900.51022	EMPLOYER HSA CONTRIBUTIONS	\$ 185,000.00
101.900.51025	AFFORDABLE HEALTHCARE ACT FEES	\$ 2,500.00
101.900.51200	SICK LEAVE BUYBACK	\$ 61,800.00
101.900.51250	PERSONAL LEAVE BUYBACK	\$ 87,550.00
101.900.51280	COMP TIME BUYBACK	\$ 82,400.00
101.900.51520	LIFE INSURANCE	\$ 35,500.00
101.900.51530	LIFELOCK ACCOUNT	\$ 7,100.00
101.900.51540	DENTAL INSURANCE	\$ 150,000.00
101.900.51560	VISION INSURANCE	\$ 36,750.00
101.900.51600	POLICE & FIREMAN PENSION	\$ 3,000,000.00
101.900.51650	MEDICARE	\$ 262,650.00
101.900.51710	TUITION REIMBURSEMENT	\$ 30,000.00
101.900.51800	AUTO MILEAGE EXPENSE	\$ 7,000.00
101.900.51825	BOARD/COMMIS MILEAGE/MISC	\$ 4,000.00
101.900.51850	PARKING FEES	\$ 2,500.00
101.900.51860	CREDIT MONITORING SERVICES	\$ -
		\$ 5,984,510.00

ORDINANCE NO. 118-2025

Amended 12-02-2025

BLDG RELATED

101.950.52000	POSTAGE	\$ 25,000.00
101.950.53100	BLDG EQUIPMENT	\$ 2,000.00
101.950.53200	EQUIP RENTAL	\$ 1,000.00
101.950.53300	CITY HALL BLDG/LOT MAINT	\$ 50,000.00
101.950.53600	FIRE HYDRANTS	\$ 25,000.00
101.950.53700	NPDES	\$ 25,000.00
101.950.53800	UTILITY EXPENSE	\$ 600,000.00
101.950.53850	VEHICLE GAS	\$ 300,000.00
101.950.55000	GARBAGE & REFUSE COLLECTION	\$ 25,000.00
101.950.55100	RECORDS MAINTENANCE	\$ 6,180.00
101.950.56000	ENGINEERING EXPENSE	\$ 120,000.00
101.950.56500	INS & BONDS	\$ 250,000.00
101.950.57200	MUNI CT COST	\$ 12,360.00
101.950.58000	LEGAL ADVERTISING	\$ 3,800.00
101.950.58500	BD OF HEALTH FC	\$ 226,000.00
101.950.59000	ELECTION EXPENSE	\$ 1,500.00
101.950.59400	PROP MAINTENANCE	\$ 83,000.00
101.950.59500	JUDGMNT & CLAIMS	\$ 1,500.00
101.950.59600	AUDITS & FEES	\$ 172,010.00
101.950.59610	MUNICIPAL NET PROFIT TAX FEES	\$ 618.00
101.950.59620	CREDIT CARD FEES ACCOUNT	\$ 8,500.00
101.950.59650	BANK FEES	\$ 7,725.00
101.950.59700	COMMUNITY NON PROFIT GRANT PROG	\$ 50,000.00
101.950.59750	YMCA PROGRAM AND MISC.	\$ 175,000.00
101.950.59800	WTR BRK REPAIR SERVICES	\$ 400,000.00
101.950.59850	PROPERTY ACQUISITION & MAINT	\$ 65,000.00
101.950.59900	CONTINGENCY EXPENSE	\$ 350,000.00
101.950.59990	FUND ADV EXPENSE	\$ 25,000.00
101.950.59999	TRANS EXP ACCT	\$ 7,631,425.23
		\$ 10,642,618.23

ORDINANCE NO. 118-2025

Amended 12-02-2025

POLICE DEPT

101.960.51000	SAFE DIR SALARY	\$ 27,450.00
		<u>54,900.00</u>
101.960.51200	POL SALARIES	\$ 7,182,508.00
101.960.51300	RADIO OPERATORS SALARY	\$ 827,478.80
101.960.51350	P/T CIV PROP ROOM	\$ 98,227.92
101.960.51355	CUSTODIAN FT SALARY	\$ 66,560.00
101.960.51400	DATA ANALYST	\$ 243,020.54
101.960.51420	POLICE COMMUNITY LIAISON	\$ 27,300.00
101.960.51500	RECORD CLERKS' SALARIES	\$ 338,691.57
101.960.51550	SR ADMIN ASSISTANT	\$ 83,969.60
101.960.51600	UNIFORM ALLOWANCE	\$ 67,600.00
101.960.51610	DRY CLEAN ALLOWANCE	\$ 33,480.00
101.960.51620	SPCL UNIFORM	\$ 38,000.00
101.960.51650	C & RO UNIFORM ALLOWANCE	\$ 8,220.00
101.960.51700	AUXILIARY UNIFORM ALLOWANCE	\$ 9,900.00
101.960.51900	SCHOOLS & SEMINARS	\$ 40,000.00
101.960.52000	OFF EQUIP & SUPPLIES	\$ 29,000.00
101.960.52500	PHOTO SUPPLIES	\$ 2,000.00
101.960.53000	EVENT SERVICES	\$ 10,000.00
101.960.54000	NEW EQUIPMENT	\$ 91,413.00
101.960.54100	EQUIP REPAIR	\$ 6,020.00
101.960.54500	BLDG REP & MAINT	\$ 215,000.00
101.960.55000	MISC EXPENSE	\$ 188,224.00
101.960.55100	NEW HIRE CONTINGENCY	\$ 58,254.00
101.960.55500	AMMO SUPPLIES	\$ 64,725.00
101.960.56000	LEADS	\$ 7,200.00
101.960.57000	COMMUNITY POLICING	\$ 6,000.00
101.960.58314	POLICE TECH	\$ 736,485.21
101.960.59500	BOARDING OF PRISONERS	\$ 280,000.00
		\$ 10,786,727.64
		<u>10,813,727.60</u>

FIRE DEPT

101.970.51000	FIREMENS' SALARIES	\$ 5,647,238.00
101.970.51400	SR ADMIN ASSISTANT	\$ 85,524.00
101.970.51500	COMM OPR CONTRACT SERVICES	\$ 413,795.00
101.970.51600	SCHOOLS & SEMINARS	\$ 50,000.00
101.970.51900	UNIFORM ALLOWANCE	\$ 83,600.00
101.970.52000	OFFICE SUPPLIES	\$ 6,000.00
101.970.53000	BLDG REP & MAINT	\$ 255,000.00
101.970.55000	MISCELLANEOUS EXPENSE	\$ 35,000.00
101.970.56800	REPAIR OF EQUIPMENT	\$ 150,000.00
101.970.58010	FIRE TRAINING/CERTIFICATION	\$ 10,000.00
101.970.58314	FIRE TECH	\$ 40,000.00
101.970.58500	MED DIR/HLTH WELLNESS	\$ 81,713.00
101.970.59000	SERVICE CONTRACTS	\$ 60,680.00
101.970.59500	EMS ADMN/REFUNDS	\$ 8,000.00
		\$ 6,926,550.00

ORDINANCE NO. 118-2025

Amended 12-02-2025

SECTION 2: That there be and hereby is appropriated from the General Fund to the following accounts, to wit:

TOTAL GENERAL FUND APPROPRIATION**\$42,842,748.31****42,869,748.31**

SECTION 3: That there by and hereby is appropriated from the Street Construction Maintenance and Repair Fund (Motor Vehicle License and Gas Excise Tax and transfers to the Street Fund) the following:

Fund 201

201.000.51000	STREET DEPT STAFF	\$ 1,300,000.00
201.000.51500	PUBLIC SERV SUPER	\$ 113,603.00
201.000.51800	UNIFORM ALLOWANCE	\$ 21,000.00
201.000.52000	STREET MATERIALS	\$ 50,000.00
201.000.52200	SEWER REPAIR	\$ 10,000.00
201.000.52500	GAS, OIL, ETC	\$ 25,000.00
201.000.53000	NEW EQUIPMENT	\$ 167,000.00
201.000.53500	SIGNALS/SIGNS	\$ 100,000.00
201.000.54000	REPAIRS OF EQUIPMENT	\$ 15,000.00
201.000.54500	BLDG & LOT MAINTENANCE	\$ 250,000.00
201.000.56000	SEASONAL LABOR APPRENTICE PRGM	\$ 15,000.00
		\$ 2,066,603.00

SECTION 4: That there be and hereby is appropriated from the State Highway Fund (Motor Vehicle and Gas Excise Tax) the following:

Fund 211

211.000.51100	ST HWY MATERIAL & MISC	\$ 50,000.00
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GRAND TOTAL APPROPRIATION FOR FUNDS 101, 201, AND 211**\$44,959,351.31****44,986,351.31**

SECTION 5: That any sums which shall be expended from the above appropriation and which are a proper charge against any other department, or against any person or firm, or corporation, shall, if repaid within the period covered by such appropriation, be credited to the General Fund and require re-appropriation action by Council.

SECTION 6: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for the amounts appropriated and for the purposes stated in this Ordinance, upon receiving the proper certificates and vouchers therefore, approved by the officer authorized by law to approve the same or authorized by an ordinance or Resolution of Council to make the expenditures. The City Auditor and Treasurer are hereby specifically prohibited from drawing warrants and making payments in excess of amounts appropriated by Council.

ORDINANCE NO. 118-2025

Amended 12-02-2025

SECTION 7: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason funds are to be available for the operations of the City on January 1, 2026; WHEREFORE, This Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

PASSED this ____ day of _____, 2025.

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2025.

Mayor

Requested & Prepared by: Michael T. Bivens, Mayor

Approved as to form: Bradley S. Nicodemus, City Attorney bsn 11/07/2025

ORDINANCE NO. 119-2025

AUTHORIZING AN APPROPRIATION FOR SPECIAL REVENUE, INTERNAL SERVICE AND FIDUCIARY EXPENSE ACCOUNTS FOR THE CALENDAR YEAR 2026 IN THE TOTAL SUM OF THIRTY-SIX MILLION, ONE HUNDRED SEVENTY-FOUR THOUSAND, FIVE HUNDRED NINETY-NINE DOLLARS AND TWENTY-TWO CENTS (\$36,174,599.22) AND DECLARING AN EMERGENCY.

WHEREAS, an annual appropriation ordinance is required for Special Revenue, Internal Service, and Fiduciary Expense Accounts to allow the Auditor and Treasurer to pay expenses chargeable to these expense accounts, and;

WHEREAS, certain that these accounts will have deposits received directly or by transfer during the calendar year 2026, thereby requiring an appropriation before disbursement for the intended purpose and requiring that monies be appropriated at this this time; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: There is hereby appropriated from unencumbered monies and from monies to be received into these accounts during 2026 for the total sum as follows:

<u>ACCOUNT NO.</u>	<u>TITLE</u>	<u>Amount</u>
212.000.50020	ONE TIME STRATEGIC COME	\$ 365,000.00
212.000.50050	PD GRANT FUND CADET INT PROGRAM EXPENSE	\$ 1,500.00
241.000.50000	LAW ENFORCEMENT TRUST FUND	\$ 65,906.50
241.000.51000	LET SETASIDE FORFEITURE	\$ 30,000.00
241.000.51500	LAW ENFORCEMENT TRUST PAYROLL ACCOUNT	\$ 15,000.00
241.000.52000	LAW ENFORCEMENT TRUST K-9 EXPENSE	\$ 44,000.00
243.000.50000	DEPT OF JUSTICE	\$ 10,000.00
251.000.50000	MANDATORY DRUG FINE FUND	\$ 40,000.00
255.000.50010	STATE OF OHIO OPIOID SETTLEMENT	\$ 6,120.27
256.000.50000	FRANKLIN COUNTY BOARD OF HEALTH GRANT	\$ 3,950.00
260.000.50000	PD TRAINING REIMBURSEMENT	\$ 47,000.00
263.000.50000	INDIGENT DRVR INTERLOCK/ALC MONITORING	\$ 8,389.02
271.000.51000	YOUTH VIOLENCE GRANT EXP	\$ 18,157.67
279.000.50001	MAIN YEARLING INCENTIVE	\$ 1,602,000.00
279.000.50002	MAIN HAMILTON INCENTIVE	\$ 629,000.00
279.000.50003	T&C INCENTIVE	\$ 1,775,000.00
279.000.50004	HAMILTON BROAD INCENTIVE	\$ 45,000.00
279.000.50005	POTH ROAD INCENTIVE	\$ 99,000.00
279.000.50008	ETNA ROAD INCENTIVE	\$ 100,000.00
279.000.50009	90-339 HAMILTON/BROAD TIF	\$ 470,000.00
279.000.59600	TIF FEES	\$ 20,000.00
279.000.59999	WMPITIE TRANSFER	\$ 570,000.00
280.000.59600	PD LEVY AUDITS AND FEES	\$ 11,664.14
280.000.59999	TRANSFER EXP ACCT	\$ 1,400,000.00
290.000.50000	MYRS OFF COMP	\$ 5,000.00
290.000.52000	SPLIES/TRAINING	\$ 12,000.00
290.000.53000	EQUIP/PAYROLL	\$ 5,000.00
291.000.51000	CLK OF CT COMPUTERIZATION	\$ 21,000.00
295.000.52500	TOURISM	\$ 50,000.00
295.000.57500	ECONOMIC IMPROVEMENT	\$ 75,000.00

301.000.50000	FIRE DEPT NEW EQUIPMENT FUND	\$ 600,000.00
301.000.51000	EMS REFUNDS	\$ 22,248.00
302.000.50000	MEDICAL SUPPLY	\$ 137,303.00
302.000.51000	EMS REFUNDS	\$ 7,416.00
305.000.50000	WATER SEWER MANDATE IMP	\$ 1,039,000.00
311.000.54000	CAPITAL IMPROVEMENT	\$ 550,000.00
312.000.54000	CAPITAL EQ REPLACEMENT	\$ 180,200.00
313.000.50000	FLEET RESERV & MAINT	\$ 300,000.00
313.000.55000	FLEET RESERVE - PD	\$ 367,000.00
314.000.50000	TECHNOLOGY ACCT	\$ 45,000.00
314.000.51000	IT MAINTENANCE CONTRACTS	\$ 624,075.00
315.000.50000	COMP LIFE CYCLE REP	\$ 181,520.00
316.000.50000	ECONOMIC DEV INCENTIVES/PLAN	\$ 2,300,000.00
322.000.53000	E BROAD ST IMPVMT PHASE 2	\$ 3,483,565.00
322.000.54000	E BROAD ST IMPVMT PHASE 3	\$ 3,725,335.00
324.000.50000	POLICE BUILDING RENO/ADD	\$ 1,000,000.00
325.000.50000	2024 WHITEHALL WATER MAIN	\$ 4,000,000.00
330.000.50000	CITY HALL RENOVATION	\$ 500,000.00
401.000.50000	DEBT SERVICE	\$ 4,000,000.00
505.000.51000	ACCRUED BENEFIT RESERVE ACCT	\$ 180,000.00
510.000.50000	UNCLAIMED FUNDS	\$ 38,356.62
511.000.50000	SELF-FUNDED INSURANCE TRUST FUND	\$ 2,500,000.00
550.000.53000	HOME REINVESTMENT PROGRAM	\$ 100,000.00
804.000.50000	INSPECTION DEPOSIT	\$ 125,000.00
810.000.50000	ENERGY PROJECT FUND EXPENSE	\$ 122,458.00
820.000.50000	FSA EXPENSE	\$ 50,000.00
820.000.51000	FSA ADMIN FEES	\$ 5,000.00
840.000.50000	SEWER UTILITY EXPENSE ACCOUNT	\$ 425,000.00
841.000.50000	WATER UTILITY EXPENSE ACCOUNT	\$ 1,925,000.00
860.000.50000	RECREATION TRUST FUND	\$ 25,000.00
860.000.51000	YOUTH BASEBALL	\$ 71,435.00
		<u>\$ 36,174,599.22</u>

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason monies shall be appropriated before January 1, 2026 in order for the city to continue operating effectively and efficiently; WHEREFORE, This Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

PASSED this _____ day of _____, 2025.

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2025. _____
Mayor

Requested and Prepared by: Michael Bivens, Mayor and Steven Quincel, Auditor

Approved as to form: Bradley S. Nicodemus, City Attorney bsn 11/12/2025

ORDINANCE NO. 120-2025

ALLOWING A SPECIAL PERMIT UNDER 1125.04 TO ALLOW DRIVE-THROUGH FACILITIES ON THE PROPERTY LOCATED AT 0 S. HAMILTON ROAD, PARCEL NUMBER 090-008433, PROPERTY OWNED BY WRIGHT PATT CREDIT UNION INC AND DECLARING AN EMERGENCY.

WHEREAS, Council has received a new application from Wright Patt Credit Union, Inc for a special use permit to permit drive-through facilities on land located at 0 S. Hamilton Road; and

WHEREAS, Said request for a special permit was referred to the Planning Commission Case No. 901, which reported a _____ recommendation on said request; and

WHEREAS, Council has held a Public Hearing after due notice according to law; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: If development of the special permit use does not commence within a period of one year, the approval shall be voided unless an application for a specified time extension of six months is submitted to and granted by Council.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety, and welfare, and for the further reason that the project is supported by and is in line with the goals of the Whitehall Works Comprehensive Development Blueprint adopted by City Council on July 16, 2019; WHEREFORE, this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

PASSED this _____ day of _____, 2025.

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2025. _____
Mayor

ORDINANCE NO. 127-2025

AMENDING PART ONE, TITLE FIVE ADMINISTRATIVE CODE OF THE CITY OF WHITEHALL: (1) ENACTING CHAPTER 168, CREATING THE DEPARTMENT OF NEIGHBORHOODS AND DECLARING AN EMERGENCY.

WHEREAS, the Administration engaged the firm of Clemans, Nelson & Associates to conduct a comprehensive study of City departments and operations; and

WHEREAS, to increase the effectiveness, efficiency, accessibility, and responsiveness of City government, this Council deems it necessary to establish an Office on Neighborhoods focused on resident engagement, neighborhood connectivity, collaboration, and resource coordination; and

WHEREAS, the Office on Neighborhoods will foster strong partnerships, support community programming, elevate resident voices, expand access to City services, and encourage thriving, safe, and connected neighborhoods; and

WHEREAS, the unique neighborhoods of the City of Whitehall are vital community assets that, with intentional investment and coordinated support, will yield generational impact and continued community growth; and

WHEREAS, Whitehall City Charter Section 2(f) provides that Council has the authority, by Ordinance and upon two-thirds vote, to take such action; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That Part One, Title Five of the Administrative Code of the Codified Ordinances of the City of Whitehall be, and hereby is, amended by the enactment of Chapter 168, titled "Office on Neighborhoods," to read as follows:

168.01 OFFICE ON NEIGHBORHOODS.

(a) There is hereby established the Department of Neighborhoods, to be headed by a Director of Neighborhoods.

(b) The Department of Neighborhoods shall consist of a Director, Events and Advancement coordinator, and neighborhood advocates. This Department shall be responsible for management and coordination of neighborhood events, grants administration, and dissemination of information regarding services to enhance the lives of the residents of the City. The Department of Neighborhoods shall also have as its primary duty the function of strategic coordination of resources, collaboration of community stakeholders, resident engagement and implementation of programs with a focus towards breaking down silos and the encouragement of healthy, safe and vibrant neighborhoods. The Department of Neighborhoods shall perform all other lawful functions as directed by the Mayor or Ordinance of Council.

168.02. DIRECTOR OF NEIGHBORHOODS.

(a) There is hereby established the position of Director of Neighborhoods, which shall be appointed by the Mayor. The Director shall serve at the pleasure of and may be removed by the Mayor. The Director shall perform such duties and work in such capacities as directed by the Mayor.

(b) The Director of the Office on Neighborhoods shall serve as a central coordinating party responsible for: Advancing resident engagement strategies and strengthening neighborhood relationships; Connecting residents to City resources, programs, services, and community partners; Supporting neighborhood-led initiatives, events, and programming; Coordinating cross-departmental collaboration to eliminate service gaps; Supporting equitable access to community investment, education, wellness, and quality of life initiatives; Managing resident communication, feedback, and neighborhood advocacy

ORDINANCE NO. 127-2025

efforts; Supporting grant coordination and neighborhood capacity-building opportunities; and Performing all other lawful functions as directed by the Mayor or by Ordinance of Council.

SECTION 2: That this Ordinance is hereby declared an emergency measure, immediately necessary for the preservation of the public health, peace, safety, and welfare of the City of Whitehall, and for the further reason that the establishment of the Office on Neighborhoods will provide essential support, resources, and community coordination benefiting residents of the City.

WHEREFORE, this Ordinance shall take full force and effect immediately upon passage and approval by the Mayor.

PASSED this ____ day of _____, 2025.

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____ 2025.

Mayor

ORDINANCE NO. 128-2025

AUTHORIZING AN APPROPRIATION IN THE AMOUNT OF THREE HUNDRED THIRTY-ONE THOUSAND ONE HUNDRED THIRTY AND SEVENTY-FOUR/DOLLARS (\$331,130.74) FROM UNAPPROPRIATED MONIES IN THE WIMPITE FUND 279 TO THE ETNA RD TIF EXPENSE ACCOUNT 279.000.50008 AND AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF SIX HUNDRED TWENTY SIX THOUSAND FIVE HUNDRED FIFTY THREE AND SIXTY-NINE DOLLARS (\$626,553.69) FROM UNAPPROPRIATED MONIES IN THE ECONOMIC DEV FUND 316 TO THE ECONOMIC DEV INCENTIVES/PLAN EXPENSE ACCOUNT 316.000.50000 AND DECLARING AN EMERGENCY.

WHEREAS, the City desires to remit a compensation payment to the Whitehall City School District for a total amount of \$957,684.43; and

WHEREAS, the City desires to appropriate funds from the applicable TIF Fund and a supplemental appropriation from the Economic Development Fund to make the compensation payment; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The Whitehall City Council authorizes an appropriation to the Etna Rd. TIF Expense Account 279.000.50008 in the sum of \$331,130.74 from unappropriated monies in the WIMPITE Fund 279.

SECTION 2: The Whitehall City Council authorizes a supplemental appropriation to the Economic Development Incentives/Plan Expense Account 316.000.5000 in the sum of \$626,553.69 from unappropriated monies in the Economic Development Fund 316.

SECTION 3: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds for the purpose stated.

SECTION 4: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety, and welfare, and for the further reason that legal agreements have been reached and now payment is required; WHEREFORE, this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

PASSED this ____ day of _____, 2025.

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2025.

Mayor

RESOLUTION NO. 048-2025

AUTHORIZING THE MAYOR TO ENTER INTO A SCHOOL COMPENSATION AGREEMENT WITH WHITEHALL CITY SCHOOLS AND DECLARING AN EMERGENCY.

WHEREAS, the City of Whitehall is interested in the redevelopment of our community and is interested in using economic development tools like real property tax abatements and other economic incentives because these incentives promote redevelopment, job creation, and public infrastructure investment within the City; and

WHEREAS, such incentives may result in the diversion or reduction of real property tax revenues that would otherwise be distributed to the Whitehall City School District; and

WHEREAS, the Ohio Revised Code permits and in certain cases requires the City to provide compensation to the School District as a part of certain tax exemptions or TIF arrangements; and

WHEREAS, the City of Whitehall and the Whitehall City School District have negotiated a School Compensation Agreement that establishes the terms under which the School District will receive compensation related to past tax incentive agreements, as well as for future negotiated agreements; and

WHEREAS, entering into the School Compensation Agreement will ensure transparency, predictability, and fairness in the distribution of revenues resulting from economic development projects; and

WHEREAS, the Agreement promotes a continued cooperative partnership between the City and the School District;

WHEREAS, it is therefore necessary and appropriate for the City to enter into the School Compensation Agreement and authorize the execution of all related documents; NOW, THEREFORE

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO

SECTION 1: That the School Compensation Agreement between the City and Whitehall City School District, in substantially the form attached in Exhibit A, is hereby approved.

SECTION 2: That the Mayor is hereby authorized to enter into all necessary agreements with Whitehall City School (WCS) District.

SECTION 3: That this Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety, and welfare, and for the further reason that legal agreements have been reached and now payment is required; WHEREFORE, this Resolution shall go into effect immediately upon its passage and approval by the Mayor.

PASSED this _____ day of _____, 2025

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2025. _____
Mayor

RESOLUTION NO. 048-2025

Exhibit A

City of Whitehall and Whitehall City School District

School Compensation Agreement

This School Compensation Agreement (this "Agreement") is made and entered into as of this day 17th of December 2025, by and among the City of Whitehall, Ohio (the "City"), a municipal corporation organized and existing under the constitution and the laws of the State of Ohio and its Charter, and the Whitehall City School District (the "School District"), a public school district existing under the Constitution and laws of the State of Ohio.

WHEREAS, it has been and is in the best interest of the City to designate certain areas located within the School District for commercial and other business development; and

WHEREAS, the City desires to (i) encourage the development of structures (each a "Project" and collectively the "Projects") comprising a business environment and other related new developments, (ii) encouraging housing development, and (iii) support the construction of public infrastructure improvements, including, but not limited to, public roadways, public utilities and other public infrastructure; and

WHEREAS, the City desires to offer tax incentives to new development and businesses locating in the City of Whitehall pursuant to R.C. 3735.65 *et seq.* ("Community Reinvestment Areas" or "CRA's") and support the development of public infrastructure improvements in that Area through R.C. 5709.40(B), 5709.42 and 5709.43 ("Tax Increment Financing" or "TIF's") on an ongoing basis, in connection with the execution of this Agreement; and

WHEREAS, the Board of Education of the School District by its Resolution No. _____ adopted November 20, 2025, a true copy of which is attached hereto as Exhibit A, has approved and authorized the execution of this Agreement;

NOW, THEREFORE, in consideration of the premises and covenants contained herein, the parties hereto agree to the foregoing premises and as follows:

Section 1. School District Approval of CRA and TIF in School District Area. The City and the School District hereby agree as follows:

- (a) Commercial/Industrial CRA and CRA real property tax exemption. The School District approves of and consents to, and agrees it will not challenge, any commercial or industrial CRA and related commercial or industrial CRA real property tax exemption subject to the City's obligation to make the payments to the School District as provided in Section 2.
- (b) Residential CRA and CRA real property tax exemption. The School District acknowledges that it is not currently authorized by R.C. 3735.66 or R.C. 3735.671 to approve or disapprove of residential CRA's or

RESOLUTION NO. 048-2025

residential CRA real property exemptions. If at any time during the term of this Agreement as defined in Section 9, the Ohio General Assembly amends the CRA statutes to grant a right of approval or disapproval to the School District for any residential CRA or residential CRA real property tax exemption, the City acknowledges and agrees that it shall comply with any such amended statutes for providing proper notice to the School District and obtaining the School District's approval and consent for any such residential CRA or residential CRA real property tax exemption.

- (c) Commercial/Industrial TIF and TIF real property exemption. The School District approves of and consents to, and agrees it will not challenge, any commercial or industrial TIF and related commercial or industrial TIF real property exemption, provided that if a mixed-use commercial project includes a multi-family residential component, then the City's enabling legislation for any such TIF or TIF real property exemption for a mixed-use commercial project that includes a multi-family residential component shall require the City to pay to the School District during the term of the TIF exemption the amount of twenty-five percent (25%) of the annual payments in lieu of taxes provided for in R.C. 5709.42 received by the City from such property, comprising the multi-family residential component during the term of the TIF exemption (the "Annual TIF Payment"). The City shall make the Annual TIF Payment at the same time as the payments provided for in Section 2.
- (d) Residential TIF and TIF real property tax exemption. The School District approves of and consents to, and agrees it will not challenge, any residential TIF and residential TIF real property exemption provided that the City's enabling legislation for any such TIF or TIF real property exemption requires that, in accordance with R.C. 5709.40(D)(1) and R.C. 5709.42(B), payments in lieu of taxes provided for in R.C. 5709.42 with respect to that TIF or any related TIF real property tax exemption shall be paid to the School District by the county treasurer in the amount of taxes that would have been payable to the School District absent that TIF or any related TIF real property tax exemption (i.e. a non-school TIF).

Section 2. Payments to School District. The City agrees to pay the School District the following amounts:

- (a) Payment for all existing City real property tax exemptions approved by the School District prior to the execution of this Agreement. The City shall pay to the School District the amount of three hundred thousand dollars (\$300,000) annually (the "Annual Flat Payment") for all active and existing City real property tax exemptions previously approved by the School District prior to the execution of this Agreement. The City shall make the payment to the School District annually on or before May 31st in the next calendar year following the City's collection of income tax revenues. The amount of the Annual Flat Payment is subject to review by the City and the School District at each five-year anniversary of this Agreement as provided in Section 9.
- (b) Payment for all City real property tax exemptions enacted after the execution of this Agreement. For all real property tax exemptions enacted by the City following the execution of this Agreement, the City shall pay to the School District the amount of thirty-two percent (32%) of the income tax revenues collected by the City from employee payroll or net profit earned on the applicable exempted real property (the "Annual Percentage Payment"). The Annual Percentage Payment shall

RESOLUTION NO. 048-2025

be paid at the same time as the Annual Flat Payment and is in addition to the Annual TIF Payment required by Section 1(c) herein.

Section 3. No Other Application of R.C. 5709.82. The School District acknowledges and agrees that this Agreement provides for the only compensation to be received by the School District from the City in connection with the real property tax exemptions governed by this Agreement and the compensation provided for herein is in lieu of any other compensation that may be provided for in R.C. 5709.82.

Section 4. Amendment. This Agreement may be amended or modified by the parties only in writing, signed by both parties to the Agreement.

Section 5. Entire Agreement; Waiver of Notice. This Agreement is executed pursuant to R.C. 5709.82 and sets forth the entire agreement and understanding between the parties as to the subject matter hereof, including without limitation all forms of compensation to be paid by the City to the School District pursuant to those sections, and merges and supersedes all prior discussions, agreements, and undertakings of every kind and nature between the parties with respect to the subject matter of this Agreement. The School District, by adoption and execution of this Agreement, hereby waives any notice requirements in connection with the City's TIF's and CRA's, including, but not limited to, those set forth in R.C. 3735.67, 3735.671, 5709.40, 5709.41, 5709.83 and 5715.27 and waives any defects or irregularities relating to the period for which the exemptions or abatements granted by the TIF's, or CRA's will apply.

Section 6. Notices. All payments, certificates and notices which are required to or may be given pursuant to the provisions of this Agreement shall be sent by the United States certified mail, postage prepaid, and shall be deemed to have been given or delivered when so mailed to the following addresses:

If to the City:

City of Whitehall
Attn: Economic Development Director
360 S Yearling Rd
Whitehall, Ohio 43213

If to the School District:

Whitehall City School District
Attn: Superintendent
625 S. Yearling Rd
Whitehall, Ohio 43213

RESOLUTION NO. 048-2025

Either party may change its address for receiving notices and reports by giving written notice of such change to the other party.

Section 7. Counterparts. This Agreement may be executed in any number of counterparts, all of which taken together shall constitute one and the same instrument, and any party to this Agreement may execute this Agreement by signing any such counterpart.

Section 8. Extent of Covenants, Binding Effect; No Personal Liability. All covenants, stipulations, obligations and agreements of the parties contained in this Agreement shall be effective to the extent authorized and permitted by applicable law. Each provision of the Agreement is binding upon the officer(s) or other person(s) and anybody or bodies as may from time to time have the authority under the law to take the actions as may be necessary to perform all or any part of the duty required by a given provision of this Agreement. Each duty of the City and its bodies, officers and employees, undertaken pursuant to the Agreement, is established as a duty of the City and of each such officer, employee or body having authority to perform that duty, specifically enjoined by law resulting from an office, trust or station within the meaning R.C. 2731.01, providing for enforcement by writ of mandamus. No such covenant, stipulation, obligation or agreement shall be deemed a covenant, stipulation, obligation or agreement of any present or future member, officer, agent, or employee of any parties in their individual capacity.

Section 9. Term of Agreement. This Agreement shall remain in full force and effect for a period of thirty (30) years following execution, unless terminated earlier by mutual written consent of the City and the School District. However, on each consecutive five (5) year anniversary of this Agreement, the City and the School District shall cooperate with one another and confer regarding any potential necessary or desirable modification or amendment of this Agreement. During this term, the rights, obligations, and payment provisions set forth herein shall remain binding and enforceable on the parties.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed in their respective names by their duly authorized representatives, all as of the date first written above.

CITY OF WHITEHALL

By: _____

Mayor Michael T. Bivens

WHITEHALL CITY SCHOOL DISTRICT

By: _____

Darryl Hammock Jr., Board President

By: _____

Melissa Griffth, Treasurer

RESOLUTION NO. 048-2025

AUDITOR'S CERTIFICATE

The undersigned, Auditor of the City of Whitehall, Ohio, certifies hereby that the moneys required to meet the obligations (if any) of the City during the year 2025 under the foregoing Agreement have been appropriated lawfully for that purpose, and are in the Treasury of the City or in the process of collection to the credit of an appropriate fund, free from any previous encumbrances. This Certificate is given in compliance with Sections 5705.41 and 5705.44, Ohio Revised Code.

Dated: December_____, 2025

Signature_____

Steve Quincel

Auditor, City of Whitehall, Ohio

ORDINANCE NO. 129-2025

AMENDING ORDINANCE 003-2025; AUTHORIZING AND APPROVING THE FOLLOWING CHANGES TO 161.38 AND DECLARING AN EMERGENCY.

WHEREAS, efficient personnel and payroll record keeping requires a permanent definition of uniform published standards; and

WHEREAS, the current salary ordinance requires updating for the year 2026; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1:

161.38 SALARY SCHEDULE.

(a) The following salary ranges are hereby set, with pay to be determined by the respective appointing authority.

Clerk of Council (hourly)	2020	25.00 to 35.39
Office Assistant Part-time (hourly)	2020	11.00 to 22.57
Deputy Auditor (hourly)	2025 <u>2026</u>	30.10 to 40.87 <u>44.23</u>
Deputy Tax Commissioner (hourly)	2025 <u>2026</u>	to 44.91 <u>48.08</u>
Payroll Administrator (hourly)	2024 <u>2026</u>	To 36.00 <u>39.06</u>
Accounting Specialist (hourly)	2024 <u>2026</u>	to 35.00 <u>37.02</u>
Director of Public Service (hourly)	2025	to 55.57
Administrative Assistant (hourly)	2024	to 36.00
Code Enforcement Officer (hourly)	2024	to 36.00
Chief Building Official (hourly)	2022 <u>2026</u>	to 52.00 <u>52.61</u>
Assistant Building Inspector Part-time (hourly)	2020	to 30.00
Director for Public Safety (salary)	2020 <u>2026</u>	to 30,000.00 <u>54,900.00</u>
Assistant City Attorney/Prosecutor (salary)	2025 <u>2026</u>	To 85,000.00 <u>89,000.00</u>
Assistant City Attorney, Part-time (salary)	2023	to 75,000.00
Prosecutor (Part-Time)* (salary)	2024	To 123,600.00
Legal Assistant (hourly)	2025 <u>2026</u>	to 37.98 <u>39.90</u>
Parks and Recreation Director (hourly)	2022 <u>2026</u>	to 50.48 <u>57.69</u>
Police Deputy Chiefs (hourly)	2025 <u>2026</u>	to 78.23 <u>82.14</u>
Assistant Fire Chief (hourly)	2025 <u>2026</u>	to 78.23 <u>82.14</u>
Chief of Police (hourly)	2025 <u>2026</u>	to 88.39 <u>92.81</u>
Chief of Fire (hourly)	2025 <u>2026</u>	to 88.39 <u>92.81</u>
Crime Analyst Supervisor	2025 <u>2026</u>	to 42.23 <u>43.82</u>
Coordinator of Victim Services (hourly)	2020	21.00 to 33.89
Property Room Coordinator (hourly)	2025 <u>2026</u>	to 26.53 <u>27.86</u>
Property Room Clerk (hourly)	2025 <u>2026</u>	to 26.53 <u>27.86</u>
Crime Analyst (hourly)	2025 <u>2026</u>	23.04 to 34.22 <u>35.93</u>
Human Resources Director (hourly)	2020 <u>2026</u>	38.53 to 47.88 <u>49.28</u>
HR Generalist (hourly)	2024 <u>2026</u>	28.00 to 32.21 <u>33.17</u>
Director of Development (hourly)	2022	to 55.00

ORDINANCE NO. 129-2025

Deputy Director of Public Affairs (hourly)	2023	to 42.79
Director of Information Technology (hourly)	2022 <u>2026</u>	to 52.00 <u>54.33</u>
Systems Administrator (hourly)	2024	to 44.00
Senior Administrative Assistant (hourly)	2025 <u>2026</u>	to 39.39 <u>40.37</u>
Executive Assistant to the Mayor (hourly)	2024 <u>2026</u>	to 38.50 <u>40.87</u>
Clerk of Courts (hourly)	2023 <u>2026</u>	to 35.73 <u>41.20</u>
Paralegal (hourly)	2025 <u>2026</u>	20.00 to 27.88 <u>33.65</u>
Recreation Superintendent (hourly)	2023	to 38.25
Code Enforcement/Animal Control Officer (hourly)	2025 <u>2026</u>	to 31.23 <u>32.53</u>
IT Security Specialist	2024 <u>2026</u>	to 37.09 <u>38.20</u>
Full-Time IT Technician (hourly)	2024	to 37.09
Grants Administrator (hourly)	2025	to 46.34
Records Clerk Part-time (hourly)	2023 <u>2026</u>	to 26.00 <u>28.96</u>
Economic Development Specialist (hourly)	2024 <u>2026</u>	to 36.00 <u>36.59</u>
Adult Resource & Engagement Specialist	2022 <u>2026</u>	to 26.44 <u>27.89</u>
Street Superintendent	2025 <u>2026</u>	to 52.76 <u>54.62</u>
P&R Program Supervisor (hourly)	2025	to 34.06
Recreation Manager (full-time)	2024 <u>2026</u>	15.00 – 25.00 <u>22.00 – 27.00</u>
Program Assistant (part-time)	2024	15.00 – 25.00
Assistant Clerk of Courts	2025 <u>2026</u>	to 26.44 <u>34.13</u>
Communication and Marketing Specialist	2025 <u>2026</u>	to 31.25 <u>33.65</u>
Police Community Coordinator	2025 <u>2026</u>	to 25.00 <u>26.25</u>
Director of Neighborhoods	<u>2026</u>	to <u>44.23</u>
Events and Advancement Coordinator	<u>2026</u>	to <u>29.33</u>
Service Maintenance Custodian	<u>2026</u>	to <u>26.44</u>
Police Custodian	2025 <u>2026</u>	to 22.54 <u>26.44</u>

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason it is necessary for preparation for the first payroll in January 2026; WHEREFORE, This Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

PASSED this ____ day of _____, 2025.

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2025.

Mayor

Requested by: Michael T Bivens, Mayor
Prepared by: Tracy Wentz, Director of HR
Approved as to form: Brad Nicodemus, City Attorney bsn/jo 11/25/2025

ORDINANCE NO. 130-2025

AUTHORIZING AND APPROVING AN AMENDMENT TO THE CODIFIED ORDINANCES OF THE CITY OF WHITEHALL 161 TABLE OF AUTHORIZED PERSONNEL FOR THE FISCAL YEAR 2026 AND DECLARING AN EMERGENCY.

WHEREAS, the budget presented by various departments includes updated titles that best represent what employees do in their daily work and also includes new positions for the City of Whitehall.; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The Council of the City of Whitehall, Ohio approves the following changes to the Table of Authorized Personnel for the fiscal year 2026.

161.37 TABLE OF AUTHORIZED PERSONNEL.

The following legends shall apply to all tables delineating authorized strength:

Column	Name	Code
1	Position title	
2	Pay grade or salary pay range	SPR
3	Classified civil service	CCS
	Unclassified civil service	UCS
4	Number authorized	
5	Union bargaining unit	UBU
	Exempt from union	EFU

(a) Office of the Mayor.

1	2	3	4	5
Executive Assistant to the Mayor	SPR	UCS	1	EFU
Clerk of Court	SPR	CCS	1	EFU
Deputy Clerk of Courts	C-21	CCS	1	UBU
Communication & Marketing Specialist	SPR	UCS	1	EFU
Director of Information Technology	SPR	UCS	1	EFU
System Administrator	SPR	UCS	1	EFU
IT Network Security Administrator	SPR	UCS	1	EFU
Full-Time Information Technology Technician	SPR	UCS	2	EFU
Seasonal Intern	SPR	UCS	1	EFU
Assistant Clerk of Courts	SPR	UCS	1	EFU

ORDINANCE NO. 130-2025**(b) Development Department.**

1	2	3	4	5
Director of Development	SPR	UCS	1	EFU
Economic Development Specialist	SPR	UCS	1	EFU
Chief Building Official	SPR	CCS	1	EFU
Assistant Building Inspector (part-time)	SPR	UCS	1	EFU
Permit Specialist	C-21	CCS	1	UBU

(c) Department of Neighborhoods.

1	2	3	4	5
Director of Neighborhoods	SPR	UCS	1	EFU
Events and Advancement Coordinator	SPR	UCS	1	EFU

(d) Office of the City Attorney.

1	2	3	4	5
Legal Secretary	SPR	UCS	1	EFU
Legal Assistant	SPR	UCS	1	EFU
Coordinator of Victim Services	SPR	UCS	1	EFU
Assistant City Attorney (part-time)	SPR	UCS	1	EFU
and either				
Assistant City Attorney/Prosecutor	SPR	USC	1	EFU
or				
Prosecutor (part-time)	SPR	UCS	2	EFU
Paralegal (full-time)	SPR	UCS	1	EFU

(e) Office of the City Auditor and Tax Commissioner.

1	2	3	4	5
Deputy Tax Commissioner and Tax Investigator	SPR	CCS	1	EFU
Deputy Auditor	SPR	UCS	1	EFU
Administrative Assistant	SPR	UCS	1	EFU
Payroll Administrator	SPR	CCS	1	EFU
Income Tax Specialist	C-23	CCS	1	UBU
Accounting Specialist	SPR	CCS	1	EFU
Tax Clerk (full-time)	C-21	CCS	1	UBU

ORDINANCE NO. 130-2025

(f) Service Department and Street Employees.

1	2	3	4	5
Administrative Assistant (full-time)	SPR	UCS	1*	EFU
OR				
Administrative Assistant (part-time)	SPR	UCS	± 2*	EFU
*If the Administrative Assistant is held as a PT position, the FT position is not authorized				
Director of Public Service	SPR	UCS	1	EFU
Facilities Operations Maintenance Chief	S-25	CCS	1	UBU
Part-time Custodian, <u>full-time</u>	SPR	UCS	1	EFU
Street Superintendent Public Service	SPR	CCS	1	EFU
Crew Chiefs	S-25	CCS	2	UBU
Chief Automotive Mechanic	S-25	CCS	1	UBU
Mechanic	S-24	CCS	1	UBU
Service Worker	S-22	UCS	13	UBU
Code Enforcement Officer	SPR	UCS	1	EFU
Animal Control and Code Enforcement Officer	SPR	UCS	1	EFU
Part-time casual employees/ seasonal employees (Labor Maintenance Office Employee)	SPR	UCS	15	EFU

(g) Public Safety Department.

1	2	3	4	5
Director of Public Safety (part-time) (<u>full-time</u>)	SPR	UCS	1	EFU
Senior Administrative Assistant	SPR	UCS	2	EFU
Crime Analyst	SPR	CCS	± 2	EFU
Analyst Supervisor	SPR	CCS	1	EFU

(h) Fire Division.

1	2	3	4	5
Chief	FF5	CCS	1	EFU
Assistant Fire Chief	FF4	CCS	1	EFU
Battalion Chief	FF3	CCS	3	UBU
EMS Supervisor	FF3	CCS	1	EFU
Lieutenant	FF2	CCS	6	UBU
Firefighters	FF1	CCS	28-29	UBU
Administrative Assistant	C-20	CCS	1	UBU

ORDINANCE NO. 130-2025**(i) Police Division.**

1	2	3	4	5
Chief	PO5	CCS	1	EFU
Deputy Chiefs	PO4	CCS	3	EFU
Lieutenant	PO3	CCS	3	UBU
Sergeant	PO2	CCS	57	UBU
Patrol	PO1	CCS	48 46	UBU
Communications Operator (full-time)	SPR	CCS	10	UBU
Communications Operator (part-time)	SPR	UCS	1	UBU
Records Clerk (full-time)	C-21	CCS	5	UBU
Records Clerk (part-time)	SPR	CCS	2	EFU
Property Room Clerk	SPR	UCS	1	EFU
Property Room Coordinator	SPR	UCS	1	EFU
Grants Administrator	SPR	UCS	1	EFU
PT FT Custodian	SPR	UCS	1	EFU
Police Community Coordinator	SPR	UCS	1	EFU

(j) Parks and Recreation.

1	2	3	4	5
Parks and Recreation Director (full-time)	SPR	UCS	1	EFU
Crew Chief (full-time)	S-25	UCS	1	UBU
Parks Maintenance Worker (full-time)	S-22	UCS	4	UBU
Parks Superintendent (full-time)	S-27	UCS	1	UBU
Parks and Recreation Skilled Technician (part-time)	SPR	UCS	2	EFU
Team Member-Parks (part-time)	SPR	UCS	10	EFU
Administrative & Operations Supervisor (full-time)	C-21	UCS	1	UBU
Parks and Recreation Ranger (part-time)	SPR	UCS	10	EFU
Parks and Recreation (seasonal)	SPR	UCS	20	EFU
Team Member - Recreation (part-time)	SPR	UCS	8	EFU
Recreation Superintendent (full-time)	SPR	UCS	1	EFU
Parks and Recreation Program Supervisor (FT)	SPR	UCS	2	EFU
Adult Resource & Engagement Specialist (FT)	SPR	UCS	1	EFU
Recreation Manager (full-time)	SPR	UCS	2	EFU
Program Assistant (part-time)	SPR	UCS	2	EFU

ORDINANCE NO. 130-2025

(k) Council.

1	2	3	4	5
Clerk of Council (FT)	SPR	UCS	1	EFU
Office Assistant (part-time)	SPR	UCS	2*	EFU
Senior Clerk of Council (PT)	SPR	UCS	1	EFU

* If the Clerk of Council position is held as a full-time position, one Office Assistant is authorized; if the Clerk of Council position is held as a part-time position, two part-time Office Assistant positions are authorized.

(l) Civil Service Commission.

1	2	3	4	5
Civil Service Commission (part-time)	SPR	UCS	3	EFU

(m) Human Resources.

1	2	3	4	5
Human Resources Director	SPR	UCS	1	EFU
Human Resources Generalist	SPR	UCS	1	EFU

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason these title changes reasonably reflect the duties of the position, and additional positions that were budgeted; WHEREFORE, This Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

PASSED this ____ day of _____, 2025.

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2025.

Mayor

Requested by: Michael T Bivens, Mayor
Prepared by: Tracy Wentz, Director of HR
Approved as to form: Brad Nicodemus, City Attorney bsn/jo 11/25/2025

ORDINANCE NO. 131-2025

AMENDING SECTION 1303, TITLED "ADMINISTRATION AND PERMITS" OF THE BUILDING CODE OF THE CITY OF WHITEHALL TO UPDATE THE FEE SCHEDULE OF THE BUILDING DEPARTMENT.

WHEREAS, it becomes necessary to periodically update portions of the Building Code to ensure that permit fees adequately reflect administrative, permit, plan review and inspection costs and;

WHEREAS, the Chief Building Official and the permit specialist reviewed Section 1303.04 through 1303.07 and;

WHEREAS, as a result of this review, significant changes to this portion of the Code are recommended;
NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: Section 1301, Titled "Title One- Administration and Enforcement" be hereby amended as follows:

* * *

1303.04 PERMIT FEES FOR NEW BUILDINGS, ADDITIONS AND/OR ALTERATIONS TO EXISTING BUILDINGS.

~~(a) Residential 1, 2, & 3 Family Dwellings. The building permit fee for the construction of a new residential dwelling shall be three hundred dollars (\$300.00) for the first 500 sq. ft. of living space and fifty dollars (\$50.00) for each additional 500 sq. ft. of living space or fraction thereof, calculated by the gross square footage of the habitable living space. The basement is not considered living space unless otherwise specified and meets code for a living space. The building permit fee for adding square footage of living space on to a dwelling shall be two hundred dollars (\$200.00) for the first 500 sq. ft. and forty dollars (\$40.00) for each additional 500 sq. ft.~~

~~(b) Garages. The permit fee to construct a new garage up to 660 sq. ft. per parcel shall be one hundred and fifty dollars (\$150.00) No garage may exceed 660 sq. ft. unless a variance has been granted as per Section 1126.14 (b) of the Zoning Code. If granted, the permit fee shall be two hundred and twenty five dollars (\$225.00).~~

~~(c) Deck, Ramp and Concrete Patio. The permit fee for a residential deck or ramp of any size shall be sixty dollars (\$60.00). A Commercial deck or ramp of any size shall be one hundred dollars (\$100.00).~~

~~—The permit fee for a concrete patio or hard surface pad of any size shall be forty dollars (\$40.00).~~

~~(d) Other Buildings. The building permit fee for all buildings and any additions thereto, other than one, two and three family dwellings, shall be five hundred dollars (\$500.00) up to and including 1,000 square feet and fifty dollars (\$50.00) for each additional 500 square feet.~~

~~(e) Utility/Accessory Building. The permit fee for a utility/accessory building, shed or a similar type of structure 200 sq. ft. or less shall be forty dollars (\$40.00). The building permit fee for a utility/accessory building, shed, or a similar type of structure exceeding 200 sq. ft. shall be seventy five dollars (\$75.00). They shall comply with the zoning and building regulations specified in this Code.~~

~~(f) The fee for residential roofing replacement permits shall be seventy five dollars (\$75.00) per unit.~~

~~(g) The fee for commercial roofing replacement permits shall be one hundred dollars (\$100.00) plus five dollars (\$5.00) per 100 sq. ft.~~

~~(h) The fee for all siding replacement permits shall be seventy five dollars (\$75.00) per building.~~

~~(i) The permit fee for all types of fencing up to six feet in height shall be one dollar (1.00) per post with a minimum fee of fifteen dollars (\$15.00).~~

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~~(j) Concrete permit fees to install/replace public sidewalks shall be five dollars (\$5.00) per panel, with a minimum fee of fifteen dollars (\$15.00). A driveway approach permit fee for all size approaches shall be thirty dollars (\$30.00). The permit fee for removing an existing driveway and replacing with either asphalt or concrete shall be forty dollars (\$40.00). The permit fee for resurfacing or capping a driveway shall be thirty dollars (\$30.00).~~

~~(k) The permit fee to install/resurface/cap/ parking lots shall be fifty dollars (\$50.00) for the first 1,000 sq. ft. plus ten dollars (\$10.00) for each 1,000 sq. ft. or fraction thereof per parcel.~~

~~(l) The permit fee for installation of heating stoves/fireplaces/chimneys shall be forty dollars (\$40.00).~~

~~(m) The sanitary sewer lateral repair/replacement permit fee shall be seventy-five dollars (\$75.00). Sanitary and storm sewer tap permit fees shall be one hundred fifty dollars (\$150.00) each.~~

~~(n) Building permit fee for all structural repairs and minor alterations shall be one hundred dollars (\$100.00).~~

~~(o) The mechanical permit fee for installation of building services piping (gas, hydronic, etc.) shall be seventy dollars (\$70.00) base fee plus fifteen dollars (\$15.00) per valve or appliance.~~

~~(p) The fee for fire suppression systems shall be as follows:~~

- ~~—• 1-19 sprinkler heads—\$300.00~~
- ~~—• 20 or more sprinkler heads—\$300.00 + \$2.00 per head~~
- ~~—• Independent suppression system—\$300.00 + \$2.00 per~~
- ~~—• Head Automatic Extinguishing system—\$200.00~~
- ~~—• Other fire protection System—\$100.00~~

~~A twenty-five-dollar (\$25.00) service fee shall be charged on each permit. Multiple inspection fees may apply.~~

~~(q) The fee for fire alarm systems shall be as follows:~~

- ~~—• 1-5 devices—\$200.00~~
- ~~—• More than 5 devices—\$200.00 + \$3.00 per device~~
- ~~—• A twenty-five-dollar (\$25.00) service fee shall be charged on each permit. Multiple inspection fees may apply.~~

~~(r) The fee for a commercial hood shall be two hundred dollars (\$200.00) each. A twenty-five-dollar (\$25.00) service fee shall be charged on each permit.~~

~~(s) Application fees. A non-refundable fee of twenty dollars (\$20.00) shall be charged for all residential permit applications. A non-refundable fee of one hundred dollars (\$100.00) shall be charged for all other building and zoning permit applications.~~

~~(t) Architectural Plan Review Fees. In addition to permit fees, the owner or owner's representative shall be charged for the architectural review of building plans. The charge will be determined according to rates established in the City's agreement with the consulting engineering firm for professional engineering and architectural services.~~

~~(u) Inspection Fee. The consulting engineering and inspection agency(s) shall provide a cost estimate for the required inspections as determined by the Building Official. This fee shall be collected from the owner or owner's representative.~~

~~(v) Re-inspection fees. Failure to correct violations other than electric and plumbing in which the observed items of non-compliance have not been corrected by the specified date shall be subject to a re-inspection fee of one~~

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hundred fifty dollars (\$150.00). Failure to cancel scheduled inspections prior to arrival of the inspector shall be subject to a re-inspection fee of fifty dollars (\$50.00).

(w) ~~Multiple Inspections.~~ The fee for installation of appliances, fixtures, or systems that require more than one type of inspection, shall be the cost of the inspection.

(x) ~~After hours Inspections.~~ The fee shall be two hundred dollars (\$200.00) for the first two hours and one hundred dollars (\$100.00) per hour over two hours.

(y) ~~(1) A bond in the amount of five hundred dollars (\$500.00) for street cleaning maybe required at commercial properties at the discretion of the Director of Public Service.~~

~~(2) Upon completion or final inspection and upon the approval of the Director of Public Service, the bonds will be returned or a portion thereof, if the street in front of the construction site and on either side thereof for the distance the debris from the construction site has been allowed to accumulate thereon has been continuously kept clean of mud, dirt, sand, gravel and other debris from construction by the owner or the contractor during the time of construction.~~

~~1303.05 AIR CONDITIONING, REFRIGERATION, HEATING AND VENTILATION PERMIT REQUIRED; FEES.~~

~~(a) Fees for Air Conditioning/Refrigeration Permit.~~ The permit fee for each new air conditioning/ refrigeration for residential systems shall be thirty dollars (\$30.00). The permit fee for each new air conditioning/ refrigeration for all other systems shall be forty dollars (\$40.00). A twenty dollar (\$20.00) service fee shall be charged on each permit. Multiple inspection fees may apply.

~~(b) Fees for Heating Permits; Warm Air.~~ The permit fee for each gravity hot air furnace or winter air conditioning including central heating plant, conversion burner, direct-fired unit heaters, space heaters and floor furnace for residential shall be thirty five dollars (\$35.00) plus two dollars (\$2.00) per outlet. The permit fee for each gravity hot air furnace or winter air conditioning including central heating plant, conversion burner, direct-fired unit heaters, space heaters and floor furnace for all others shall be fifty dollars (\$50.00) plus two dollars (\$2.00) per outlet. A twenty-five dollar (\$25.00) service fee shall be charged on each permit. Multiple inspection fees may apply.

~~(c) Fees for Steam or Boiler Heating Permits.~~

~~(1) For new or replacement installations, fifty dollars (\$50.00) for each boiler or heating unit, plus five dollars (\$5.00) for each radiator, unit heater or 300 square feet of radiant panel.~~

~~(2) For swimming pool water heating, a fee of five dollars (\$5.00) shall be charged for each 300 square feet of surface area or fraction thereof. The minimum fee shall be twenty five dollars (\$25.00).~~

~~(d) Fees for Ventilating Permits.~~ For new or replacement installations, a fee of twenty five dollars (\$25.00) shall be charged for each boiler or fan plus five dollars (\$5.00) for each air outlet or inlet.

~~(e) A twenty five dollar (\$25.00) service fee shall be charged on each permit. Multiple inspection fees may apply.~~

~~1303.06 ALTERATION AND REPAIR OF EXISTING FACILITIES; PERMIT REQUIRED; FEES.~~

~~(a) No person, firm or corporation, either as owner or agent shall alter, repair or remodel any existing facility without first obtaining a permit to do so from the Building Official and paying the fee prescribed herein for such work.~~

~~(b) All applications for permits to alter, repair or remodel existing facilities shall be made to the Building Department. The application approved by the Building Official shall be accompanied by a fee in accordance to this chapter.~~

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~~(c) Each permit issued by the Building Official shall be subject to revocation whenever it appears, in the judgment of the Building Official, that such work is being so constructed as to violate any term and/or condition of this chapter or any statute of the State.~~

1303.07 DEMOLITION PERMIT FEES:

~~(a) No permit is required for the demolition of a residential accessory building 200 square feet or less.~~

~~(b) The fee for demolition of all other buildings or structures shall be as follows:~~

SQUARE FEET	PERMIT FEE
Up to 660 square feet	\$70.00
661 square feet to 2,000 square feet	\$90.00
Over 2,000 square feet	\$300.00

* * *

SECTION 2: RESIDENTIAL AND COMMERCIAL FEE SCHEDULES TO BE REPLACED WITH EXHIBIT A AND EXHIBIT B.

SECTION 3: This Ordinance shall go into effect at the earliest time provided for by law.

PASSED this ____ day of _____, 2025.

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2025.

Mayor

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EXHIBIT A

ORDINANCE NO. 131-2025

EXHIBIT B

EXHIBIT A



RESIDENTIAL FEE SCHEDULE (1, 2, 3 family per unit)

Building - Addition/Alteration	\$200.00	1st 500 SF
	\$40.00	each add'l 500 SF
Building - New	\$300.00	1st 500 SF
	\$50.00	each add'l 500 SF
Building - Structural Repairs/ Minor Alterations	\$100.00	
Certificate of Occupancy	\$60.00	
Concrete/Hard Surface/Patio (exclusing driveway/approach)	\$60.00	
Contractor Registration	\$100.00	Per Registration Type
Curb Cut	\$100.00	
Deck/Ramp	\$75.00	
Demolition	\$100.00	
Driveway Replacement/ Approach (Concrete or Asphalt)	\$75.00	
Electrical - New, Alteration, or Replacement Service	\$150.00	
Electrical - Low Voltage / Temporary Service	\$75.00	
Excavation	\$100.00	
Fencing	\$60.00	
Garage	\$150.00	660sf or less
	\$225.00	Over 660sf *variance req.*
Gas Line	\$150.00	
Heating Stove/Fireplace	\$75.00	
Heating Swimming Pool or Spa/Hot Tub	\$75.00	
Air Conditioning/ Furnace/Boiler/Water Tank - New or Replacement	\$75.00	per unit
HVAC Duct Work Only	\$40.00	
◇ Inspection - (Excluding plumbing)	\$75.00	
Inspection - After Hours (before 7am/ after 5pm)	\$100.00	per hour
Piping (gas, hydronics)	\$90 +	\$15 per valve, 1st included
Plan Review Fee	\$50.00	
Plumbing Permit	\$135.00 +	\$20.00 per fixture
Public Sidewalks	\$50.00	
Roofing/ Siding Replacement	\$60.00	
Sanitary Sewer Lateral Repair/Replace	\$75.00	
Sanitary Sewer Capacity Fee	Fees by Tap Size	
Sanitary & Storm Tap	\$125.00	per tap
Shed	\$100.00	200sf or less
Solar Panels	\$275.00	
Swimming Pool	\$75.00	Above Ground
	\$125.00	In Ground
Ventilating Fan	\$50.00	
Water Capacity Fee	Fees by Tap Size	
◆ Water Line	\$100.00	
Zoning Fee	\$50.00	

A \$150 bond may be required depending on the project.

All fees are required to be paid at the time of permit drop-off.

A OBBS fee of 1% is added to all Building and Mechanical Permits (except plumbing).

◇ Plumbing work is inspected by Franklin County Public Health.

◆ New water taps are inspected by the City of Columbus.



COMMERCIAL FEE SCHEDULE

Accessory structure	\$150.00 200 SF and below
Accessory structure	\$200.00 201 SF and above
Air Conditioning/Refrigeration	\$100 per unit
♦ Approach	\$75.00
♦ Building - Addition & Alterations	\$500.00 Up to 2,000 SF
	\$650.00 2,001 SF and over
♦ Building - Demolition	\$200.00 Up to 600 SF
	\$300.00 601 SF and over
♦ Building - New	\$600.00 1st 2,000 SF
	\$100.00 each add'l 1,000 SF
Building - Minor Alterations	\$200.00
Certificate of Occupancy	\$125.00
Commercial Plan Review	Cost of review
♦ Concrete/Hard Surface/Patio	\$75.00
Conditional Occupancy	\$200.00
Contractor Registration	\$100 per registration type
♦ Curb Cut	\$150.00
♦ Deck/Ramp	\$150.00
Electrical - New or Replacement Service	\$175.00
Electrical - Low Voltage / Temporary Service	\$100.00
♦ Excavation	\$175.00
♦ Fencing	\$75.00
Fire Alarm	\$250.00
Fire Suppression	\$375.00
♦ Gas Line	\$200.00
Heating- Boiler/Furnace/ Stove/Fireplace	\$100.00
Heating Swimming Pool	\$100.00
Hood HVAC/ Supression	\$200.00
HVAC Permit	\$175.00
⌘ Inspections - Excluding plumbing	\$100.00
Inspections - After Hours (5:00pm to 8:00am)	\$125.00 per hour
♦ Parking Lot Install or Replace/Resurface	\$200.00
Piping (gas, hydronics)	\$125 + \$15 per valve, 1st included
Plumbing Permit	\$135.00 + \$40.00 per fixture
⌘ Plumbing Plan review	Cost of review
♦ Public Sidewalks	\$100.00
♦ Roofing Replacement/Re-shingle	\$150.00
Sanitary Sewer Capacity Fee	Cost based on water tap size
♦ Sanitary Sewer Lateral Repair/Replace	\$100.00
♦ Sanitary & Storm Tap	\$150.00
♦ Siding Replacement	\$100.00
Signs (Non-Illuminated)	\$125.00
Signs (Illuminated)	\$200.00
Signs Temporary	\$50.00
Ventilating Fan	\$75.00
Water Capacity Fee	Cost based on water tap size
Water Heater	\$125 per unit
◇ Water Line	\$100.00

All permit fees are required to be paid at the time of permit drop-off.

A OBBS fee of 3% is added to all Building and Mechanical Permits (except plumbing).

♦ A \$200.00 clean-up bond and/or a \$200.00 street cleaning bond may be added to the project.

⌘ Plumbing inspections & plan review go through Franklin County & should be submitted directly to FCo.

◇ Water lines are inspected by City of Columbus.