

COMMITTEE OF THE WHOLE LEGISLATION/ISSUES:

DRAFT # 1

ORDINANCE NO. 129-2025 (*Comm. Of the Whole.-2nd reading- SUSP &ADOPT- 12-16-2025- /*)

AMENDING ORDINANCE 003-2025; AUTHORIZING AND APPROVING THE FOLLOWING CHANGES TO 161.38 AND DECLARING AN EMERGENCY.

WHEREAS, efficient personnel and payroll record keeping requires a permanent definition of uniform published standards; and

WHEREAS, the current salary ordinance requires updating for the year 2026; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1:

161.38 SALARY SCHEDULE.

(a) The following salary ranges are hereby set, with pay to be determined by the respective appointing authority.

Clerk of Council (hourly)	2020	25.00 to 35.39
Office Assistant Part-time (hourly)	2020	11.00 to 22.57
Deputy Auditor (hourly)	2025 <u>2026</u>	30.10 to 40.87 <u>44.23</u>
Deputy Tax Commissioner (hourly)	2025 <u>2026</u>	to 44.91 <u>48.08</u>
Payroll Administrator (hourly)	2024 <u>2026</u>	To 36.00 <u>39.06</u>
Accounting Specialist (hourly)	2024 <u>2026</u>	to 35.00 <u>37.02</u>
Director of Public Service (hourly)	2025	to 55.57
Administrative Assistant (hourly)	2024	to 36.00
Code Enforcement Officer (hourly)	2024	to 36.00
Chief Building Official (hourly)	2022 <u>2026</u>	to 52.00 <u>52.61</u>
Assistant Building Inspector Part-time (hourly)	2020	to 30.00
Director for Public Safety (salary)	2020 <u>2026</u>	to 30,000.00 <u>54,900.00</u>
Assistant City Attorney/Prosecutor (salary)	2025 <u>2026</u>	To 85,000.00 <u>89,000.00</u>
Assistant City Attorney, Part-time (salary)	2023	to 75,000.00
Prosecutor (Part-Time)* (salary)	2024	To 123,600.00
Legal Assistant (hourly)	2025 <u>2026</u>	to 37.98 <u>39.90</u>
Parks and Recreation Director (hourly)	2022 <u>2026</u>	to 50.48 <u>57.69</u>
Police Deputy Chiefs (hourly)	2025 <u>2026</u>	to 78.23 <u>82.14</u>
Assistant Fire Chief (hourly)	—2025 <u>2026</u>	to 78.23 <u>82.14</u>
Chief of Police (hourly)	2025 <u>2026</u>	to 88.39 <u>92.81</u>
Chief of Fire (hourly)	2025 <u>2026</u>	to 88.39 <u>92.81</u>

Crime Analyst Supervisor	2025 <u>2026</u>	to 42.23 <u>43.82</u>
Coordinator of Victim Services (hourly)	2020	21.00 to 33.89
Property Room Coordinator (hourly)	2025 <u>2026</u>	to 26.53 <u>27.86</u>
Property Room Clerk (hourly)	2025 <u>2026</u>	-to 26.53 <u>27.86</u>
Crime Analyst (hourly)	2025 <u>2026</u>	23.04 to 34.22 <u>35.93</u>
Human Resources Director (hourly)	2020 <u>2026</u>	38.53 to 47.88 <u>49.28</u>
HR Generalist (hourly)	2024 <u>2026</u>	28.00 to 32.21 <u>33.17</u>
Director of Development (hourly)	2022	to 55.00
Deputy Director of Public Affairs (hourly)	2023	to 42.79
Director of Information Technology (hourly)	2022 <u>2026</u>	to 52.00 <u>54.33</u>
Systems Administrator (hourly)	2024	to 44.00
Senior Administrative Assistant (hourly)	2025 <u>2026</u>	to 39.39 <u>40.37</u>
Executive Assistant to the Mayor (hourly)	2024 <u>2026</u>	to 38.50 <u>40.87</u>
Clerk of Courts (hourly)	2023 <u>2026</u>	to 35.73 <u>41.20</u>
Paralegal (hourly)	2025 <u>2026</u>	20.00 to 27.88 <u>33.65</u>
Recreation Superintendent (hourly)	2023	to 38.25
Code Enforcement/Animal Control Officer (hourly)	2025 <u>2026</u>	to 31.23 <u>32.53</u>
IT Security Specialist	2024 <u>2026</u>	to 37.09 <u>38.20</u>
Full-Time IT Technician (hourly)	2024	to 37.09
Grants Administrator (hourly)	2025	to 46.34
Records Clerk Part-time (hourly)	2023 <u>2026</u>	to 26.00 <u>28.96</u>
Economic Development Specialist (hourly)	2024 <u>2026</u>	to 36.00 <u>36.59</u>
Adult Resource & Engagement Specialist	2022 <u>2026</u>	to 26.44 <u>27.89</u>
Street Superintendent	2025 <u>2026</u>	to 52.76 <u>54.62</u>
P&R Program Supervisor (hourly)	2025	to 34.06
Recreation Manager (full-time)	2024 <u>2026</u>	15.00 — 25.00 <u>22.00 — 27.00</u>
Program Assistant (part-time)	2024	15.00 — 25.00
Assistant Clerk of Courts	2025 <u>2026</u>	to 26.44 <u>34.13</u>
Communication and Marketing Specialist	2025 <u>2026</u>	to 31.25 <u>33.65</u>
Police Community Coordinator	2025 <u>2026</u>	to 25.00 <u>26.25</u>
Director of Neighborhoods	2026	to 44.23
Events and Advancement Coordinator	2026	to 29.33
Service Maintenance Custodian	2026	to 26.44
Police Custodian	2025 <u>2026</u>	to 22.54 <u>26.44</u>

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety, and welfare, and for the further reason it is necessary for preparation for the first payroll in January 2026; WHEREFORE, this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested by: Michael T Bivens, Mayor
Prepared by: Tracy Wentz, Director of HR
Approved as to form: Brad Nicodemus, City Attorney

DRAFT # 2
ORDINANCE NO. 130-2025 (*Comm. Of the Whole.-2nd reading- SUSP & ADOPT- 12-16-2025- /*)

AUTHORIZING AND APPROVING AN AMENDMENT TO THE CODIFIED ORDINANCES OF THE CITY OF WHITEHALL 161 TABLE OF AUTHORIZED PERSONNEL FOR THE FISCAL YEAR 2026 AND DECLARING AN EMERGENCY.

WHEREAS, the budget presented by various departments includes updated titles that best represent what employees do in their daily work and also includes new positions for the City of Whitehall.; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The Council of the City of Whitehall, Ohio approves the following changes to the Table of Authorized Personnel for the fiscal year 2026.

161.37 TABLE OF AUTHORIZED PERSONNEL.

The following legends shall apply to all tables delineating authorized strength:

Column	Name	Code
1	Position title	
2	Pay grade or salary pay range	SPR
3	Classified civil service	CCS
	Unclassified civil service	UCS
4	Number authorized	
5	Union bargaining unit	UBU
	Exempt from union	EFU

(a) Office of the Mayor.

1	2	3	4	5
Executive Assistant to the Mayor	SPR	UCS	1	EFU
Clerk of Court	SPR	CCS	1	EFU
Deputy Clerk of Courts	C-21	CCS	1	UBU
Communication & Marketing Specialist	SPR	UCS	1	EFU
Director of Information Technology	SPR	UCS	1	EFU
System Administrator	SPR	UCS	1	EFU
IT Network Security Administrator	SPR	UCS	1	EFU
Full-Time Information Technology Technician	SPR	UCS	2	EFU
Seasonal Intern	SPR	UCS	1	EFU
Assistant Clerk of Courts	SPR	UCS	1	EFU

(b) Development Department.

1	2	3	4	5
Director of Development	SPR	UCS	1	EFU
Economic Development Specialist	SPR	UCS	1	EFU
Chief Building Official	SPR	CCS	1	EFU
Assistant Building Inspector (part-time)	SPR	UCS	1	EFU
Permit Specialist	C-21	CCS	1	UBU

(c) Department of Neighborhoods.

1	2	3	4	5
Director of Neighborhoods	SPR	UCS	1	EFU
Events and Advancement Coordinator	SPR	UCS	1	EFU

(d) Office of the City Attorney.

1	2	3	4	5
Legal Secretary	SPR	UCS	1	EFU
Legal Assistant	SPR	UCS	1	EFU
Coordinator of Victim Services	SPR	UCS	1	EFU
Assistant City Attorney (part-time) and either	SPR	UCS	1	EFU
Assistant City Attorney/Prosecutor or	SPR	USC	1	EFU
Prosecutor (part-time)	SPR	UCS	2	EFU
Paralegal (full-time)	SPR	UCS	1	EFU

(e) Office of the City Auditor and Tax Commissioner.

1	2	3	4	5
Deputy Tax Commissioner and Tax Investigator	SPR	CCS	1	EFU
Deputy Auditor	SPR	UCS	1	EFU
Administrative Assistant	SPR	UCS	1	EFU
Payroll Administrator	SPR	CCS	1	EFU
Income Tax Specialist	C-23	CCS	1	UBU
Accounting Specialist	SPR	CCS	1	EFU
Tax Clerk (full-time)	C-21	CCS	1	UBU

(f) Service Department and Street Employees.

1	2	3	4	5
Administrative Assistant (full-time)	SPR	UCS	1*	EFU
OR				
Administrative Assistant (part-time)	SPR	UCS	± 2*	EFU
*If the Administrative Assistant is held as a PT position, the FT position is not authorized				
Director of Public Service	SPR	UCS	1	EFU
Facilities Operations Maintenance Chief	S-25	CCS	1	UBU
Part-time Custodian, <u>full-time</u>	SPR	UCS	1	EFU
Street Superintendent Public Service	SPR	CCS	1	EFU
Crew Chiefs	S-25	CCS	2	UBU
Chief Automotive Mechanic	S-25	CCS	1	UBU

Mechanic	S-24	CCS	1	UBU
Service Worker	S-22	UCS	13	UBU
Code Enforcement Officer	SPR	UCS	1	EFU
Animal Control and Code Enforcement Officer	SPR	UCS	1	EFU
Part-time casual employees/ seasonal employees (Labor Maintenance Office Employee)	SPR	UCS	15	EFU

(g) Public Safety Department.

1	2	3	4	5
Director of Public Safety (part-time) (full time)	SPR	UCS	1	EFU
Senior Administrative Assistant	SPR	UCS	2	EFU
Crime Analyst	SPR	CCS	1 2	EFU
Analyst Supervisor	SPR	CCS	1	EFU

(h) Fire Division.

1	2	3	4	5
Chief	FF5	CCS	1	EFU
Assistant Fire Chief	FF4	CCS	1	EFU
Battalion Chief	FF3	CCS	3	UBU
EMS Supervisor	FF3	CCS	1	EFU
Lieutenant	FF2	CCS	6	UBU
Firefighters	FF1	CCS	28 29	UBU
Administrative Assistant	C-20	CCS	1	UBU

(i) Police Division.

1	2	3	4	5
Chief	PO5	CCS	1	EFU
Deputy Chiefs	PO4	CCS	3	EFU
Lieutenant	PO3	CCS	3	UBU
Sergeant	PO2	CCS	5	UBU
Patrol	PO1	CCS	48	UBU
Communications Operator (full-time)	SPR	CCS	10	UBU
Communications Operator (part-time)	SPR	UCS	1	UBU
Records Clerk (full-time)	C-21	CCS	5	UBU
Records Clerk (part-time)	SPR	CCS	2	EFU
Property Room Clerk	SPR	UCS	1	EFU
Property Room Coordinator	SPR	UCS	1	EFU
Grants Administrator	SPR	UCS	1	EFU
PT <u>FT</u> Custodian	SPR	UCS	1	EFU
Police Community Coordinator	SPR	UCS	1	EFU

(j) Parks and Recreation.

1	2	3	4	5
Parks and Recreation Director (full-time)	SPR	UCS	1	EFU
Crew Chief (full-time)	S-25	UCS	1	UBU
Parks Maintenance Worker (full-time)	S-22	UCS	4	UBU
Parks Superintendent (full-time)	S-27	UCS	1	UBU
Parks and Recreation Skilled Technician (part-time)	SPR	UCS	2	EFU
Team Member-Parks (part-time)	SPR	UCS	10	EFU
Administrative & Operations Supervisor (full-time)	C-21	UCS	1	UBU
Parks and Recreation Ranger (part-time)	SPR	UCS	10	EFU
Parks and Recreation (seasonal)	SPR	UCS	20	EFU
Team Member - Recreation (part-time)	SPR	UCS	8	EFU
Recreation Superintendent (full-time)	SPR	UCS	1	EFU
Parks and Recreation Program Supervisor (FT)	SPR	UCS	2	EFU
Adult Resource & Engagement Specialist (FT)	SPR	UCS	1	EFU
Recreation Manager (full-time)	SPR	UCS	2	EFU
Program Assistant (part-time)	SPR	UCS	2	EFU

(k) Council.

1	2	3	4	5
Clerk of Council (FT)	SPR	UCS	1	EFU
Office Assistant (part-time)	SPR	UCS	2*	EFU
Senior Clerk of Council (PT)	SPR	UCS	1	EFU

* If the Clerk of Council position is held as a full-time position, one Office Assistant is authorized; if the Clerk of Council position is held as a part-time position, two part-time Office Assistant positions are authorized.

(l) Civil Service Commission.

1	2	3	4	5
Civil Service Commission (part-time)	SPR	UCS	3	EFU

(m) Human Resources.

1	2	3	4	5
Human Resources Director	SPR	UCS	1	EFU
Hu Human Resources Generalist	SPR	UCS	1	EFU

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason these title changes reasonably reflect the duties of the position, and additional positions that were budgeted; WHEREFORE, This Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested by: Michael T Bivens, Mayor
Prepared by: Tracy Wentz, Director of HR
Approved as to form: Brad Nicodemus, City Attorney

SECOND READING:

ORDINANCE NO. 118-2025 (*Comm. Of the Whole – 3rd Reading- ADOPT 12-16-2025 –Harcar/Elmore*)
MAKING APPROPRIATION FOR CURRENT GENERAL FUND (101) EXPENSES, STREET (201) EXPENSES AND STATE HIGHWAY MATERIALS (211) EXPENSES DURING THE PERIOD FROM JANUARY 1, 2026 TO DECEMBER 31, 2026 IN THE TOTAL SUM OF FORTY-FOUR MILLION, NINE HUNDRED FIFTY-NINE THOUSAND, THREE HUNDRED FIFTY-ONE DOLLARS AND 31/100 (\$44,959,351.31) AND DECLARING AN EMERGENCY.

ORDINANCE NO. 119-2025 (*Comm. Of the Whole – 3rd Reading- ADOPT 12-16-2025 –Dixon/Brown*)
AUTHORIZING AN APPROPRIATION FOR SPECIAL REVENUE, INTERNAL SERVICE AND FIDUCIARY EXPENSE ACCOUNTS FOR THE CALENDAR YEAR 2026 IN THE TOTAL SUM OF THIRTY-SIX MILLION, ONE HUNDRED SEVENTY-FOUR THOUSAND, FIVE HUNDRED NINETY-NINE DOLLARS AND TWENTY-TWO CENTS (\$36,174,599.22) AND DECLARING AN EMERGENCY.

ORDINANCE NO. 127-2025 (*Comm. Of the Whole – 3rd Reading- ADOPT 12-16-2025 - /)*
AMENDING PART ONE, TITLE FIVE ADMINISTRATIVE CODE OF THE CITY OF WHITEHALL: (1) ENACTING CHAPTER 168, CREATING THE DEPARTMENT OF NEIGHBORHOODS AND DECLARING AN EMERGENCY.

RESOLUTION NO. 048-2025 (*Comm. Of the Whole – 3rd Reading- ADOPT 12-16-2025 - /)*
AUTHORIZING THE MAYOR TO ENTER INTO A SCHOOL COMPENSATION AGREEMENT WITH WHITEHALL CITY SCHOOLS AND DECLARING AN EMERGENCY.

STANDING COMMITTEES

ADMINISTRATION AND FINANCIAL MANAGEMENT - CHAIRPERSON ELMORE

SECOND READING:

ORDINANCE NO. 128-2025 (*Adm.& Fin. Mgmt.-3rd reading- ADOPT 12-16-2025- Elmore/)*
AUTHORIZING AN APPROPRIATION IN THE AMOUNT OF THREE HUNDRED THIRTY-ONE THOUSAND ONE HUNDRED THIRTY AND SEVENTY-FOUR/DOLLARS (\$331,130.74) FROM UNAPPROPRIATED MONIES IN THE WIMPITE FUND 279 TO THE ETNA RD TIF EXPENSE ACCOUNT 279.000.50008 AND AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF SIX HUNDRED TWENTY SIX THOUSAND FIVE HUNDRED FIFTY THREE AND SIXTY-NINE DOLLARS (\$626,553.69) FROM UNAPPROPRIATED MONIES IN THE ECONOMIC DEV FUND 316 TO THE ECONOMIC DEV INCENTIVES/PLAN EXPENSE ACCOUNT 316.000.50000 AND DECLARING AN EMERGENCY.

COMMUNITY AND ELDER ADVOCACY– CHAIRPERSON HARCAR

Members: Heck, Dixon, Brown

No drafts or pending legislation.

COMMUNITY STANDARDS AND ENFORCEMENT – CHAIRPERSON SMITH

Members: Dixon, Elmore & Harcar

DRAFT #3

ORDINANCE NO. 131 -2025 (Comm. Stand & Enf.-2nd reading- SUSP & ADOPT- 12-16-2025- Smith/)

AMENDING SECTION 1303, TITLED “ADMINISTRATION AND PERMITS” OF THE BUILDING CODE OF THE CITY OF WHITEHALL TO UPDATE THE FEE SCHEDULE OF THE BUILDING DEPARTMENT.

WHEREAS, it becomes necessary to periodically update portions of the Building Code to ensure that permit fees adequately reflect administrative, permit, plan review and inspection costs and;

WHEREAS, the Chief Building Official and the permit specialist reviewed Section 1303.04 through 1303.07 and;

WHEREAS, as a result of this review, significant changes to this portion of the Code are recommended;
NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: Section 1301, Titled “Title One- Administration and Enforcement” be hereby amended as follows:

* * *

1303.04 PERMIT FEES FOR NEW BUILDINGS, ADDITIONS AND/OR ALTERATIONS TO EXISTING BUILDINGS.

(a) ~~Residential 1, 2, & 3 Family Dwellings. The building permit fee for the construction of a new residential dwelling shall be three hundred dollars (\$300.00) for the first 500 sq. ft. of living space and fifty dollars (\$50.00) for each additional 500 sq. ft. of living space or fraction thereof, calculated by the gross square footage of the habitable living space. The basement is not considered living space unless otherwise specified and meets code for a living space. The building permit fee for adding square footage of living space on to a dwelling shall be two hundred dollars (\$200.00) for the first 500 sq. ft. and forty dollars (\$40.00) for each additional 500 sq. ft.~~

~~(b) Garages. The permit fee to construct a new garage up to 660 sq. ft. per parcel shall be one hundred and fifty dollars (\$150.00) No garage may exceed 660 sq. ft. unless a variance has been granted as per Section 1126.14 (b) of the Zoning Code. If granted, the permit fee shall be two hundred and twenty five dollars (\$225.00).~~

~~(c) Deck, Ramp and Concrete Patio. The permit fee for a residential deck or ramp of any size shall be sixty dollars (\$60.00). A Commercial deck or ramp of any size shall be one hundred dollars (\$100.00).
—The permit fee for a concrete patio or hard surface pad of any size shall be forty dollars (\$40.00).—~~

~~(d) Other Buildings. The building permit fee for all buildings and any additions thereto, other than one, two and three family dwellings, shall be five hundred dollars (\$500.00) up to and including 1,000 square feet and fifty dollars (\$50.00) for each additional 500 square feet.~~

~~(e) Utility/Accessory Building. The permit fee for a utility/accessory building, shed or a similar type of structure 200 sq. ft. or less shall be forty dollars (\$40.00). The building permit fee for a utility/accessory building, shed, or a similar type of structure exceeding 200 sq. ft. shall be seventy five dollars (\$75.00).~~

They shall comply with the zoning and building regulations specified in this Code.—

—
(f) ~~The fee for residential roofing replacement permits shall be seventy five dollars (\$75.00) per unit.~~

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(g) ~~The fee for commercial roofing replacement permits shall be one hundred dollars (\$100.00) plus five dollars (\$5.00) per 100 sq. ft.~~

—
(h) ~~The fee for all siding replacement permits shall be seventy five dollars (\$75.00) per building.~~

—
(i) ~~The permit fee for all types of fencing up to six feet in height shall be one dollar (1.00) per post with a minimum fee of fifteen dollars (\$15.00).~~

—
(j) ~~Concrete permit fees to install/replace public sidewalks shall be five dollars (\$5.00) per panel, with a minimum fee of fifteen dollars (\$15.00) A driveway approach permit fee for all size approaches shall be thirty dollars (\$30.00). The permit fee for removing an existing driveway and replacing with either asphalt or concrete shall be forty dollars (\$40.00). The permit fee for resurfacing or capping a driveway shall be thirty dollars (\$30.00).~~

—
(k) ~~The permit fee to install/resurface/cap/ parking lots shall be fifty dollars (\$50.00) for the first 1,000 sq. ft. plus ten dollars (\$10.00) for each 1,000 sq. ft. or fraction thereof per parcel.—~~

—
(l) ~~The permit fee for installation of heating stoves/fireplaces/chimneys shall be forty dollars (\$40.00).~~

(m) ~~The sanitary sewer lateral repair/replacement permit fee shall be seventy five dollars (\$75.00). Sanitary and storm sewer tap permit fees shall be one hundred fifty dollars (\$150.00) each.~~

—
(n) ~~Building permit fee for all structural repairs and minor alterations shall be one hundred dollars (\$100.00).~~

—
(o) ~~The mechanical permit fee for installation of building services piping (gas, hydronic, etc.) shall be seventy dollars (\$70.00) base fee plus fifteen dollars (\$15.00) per valve or appliance.~~

—
(p) ~~The fee for fire suppression systems shall be as follows:~~

- ~~• 1-19 sprinkler heads — \$300.00~~
- ~~• 20 or more sprinkler heads — \$300.00 + \$2.00 per head~~
- ~~• Independent suppression system — \$300.00 + \$2.00 per~~
- ~~• Head Automatic Extinguishing system — \$200.00~~
- ~~• Other fire protection System — \$100.00~~

~~A twenty five dollar (\$25.00) service fee shall be charged on each permit. Multiple inspection fees may apply.~~

—
(q) ~~The fee for fire alarm systems shall be as follows:~~

- ~~• 1-5 devices — \$200.00~~
- ~~• More than 5 devices — \$200.00 + \$3.00 per device~~
- ~~• A twenty five dollar (\$25.00) service fee shall be charged on each permit. Multiple inspection fees may apply.~~

—
(r) ~~The fee for a commercial hood shall be two hundred dollars (\$200.00) each. A twenty five dollar (\$25.00) service fee shall be charged on each permit.~~

—
(s) ~~Application fees. A non-refundable fee of twenty dollars (\$20.00) shall be charged for all residential~~

permit applications. A non-refundable fee of one hundred dollars (\$100.00) shall be charged for all other building and zoning permit applications.

—
(t) ~~Architectural Plan Review Fees.~~ In addition to permit fees, the owner or owner's representative shall be charged for the architectural review of building plans. The charge will be determined according to rates established in the City's agreement with the consulting engineering firm for professional engineering and architectural services. —

—
(u) ~~Inspection Fee.~~ The consulting engineering and Inspection agency(s) shall provide a cost estimate for the required inspections as determined by the Building Official. This fee shall be collected from the owner or owner's representative.

—
(v) ~~Re-inspection fees.~~ Failure to correct violations other than electric and plumbing in which the observed items of non-compliance have not been corrected by the specified date shall be subject to a re-inspection fee of one hundred fifty dollars (\$150.00). Failure to cancel scheduled inspections prior to arrival of the inspector shall be subject to a re-inspection fee of fifty dollars (\$50.00).

—
(w) ~~Multiple Inspections.~~ The fee for installation of appliances, fixtures, or systems that require more than one type of inspection, shall be the cost of the inspection.

—
(x) ~~After hours Inspections.~~ The fee shall be two hundred dollars (\$200.00) for the first two hours and one hundred dollars (\$100.00) per hour over two hours.

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(y) — (1) A bond in the amount of five hundred dollars (\$500.00) for street cleaning maybe required at commercial properties at the discretion of the Director of Public Service.

— (2) Upon completion or final inspection and upon the approval of the Director of Public Service, the bonds will be returned or a portion thereof, if the street in front of the construction site and on either side thereof for the distance the debris from the construction site has been allowed to accumulate thereon has been continuously kept clean of mud, dirt, sand, gravel and other debris from construction by the owner or the contractor during the time of construction.

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1303.05 AIR CONDITIONING, REFRIGERATION, HEATING AND VENTILATION PERMIT REQUIRED; FEES.

(a) ~~Fees for Air Conditioning/Refrigeration Permit.~~ The permit fee for each new air conditioning/refrigeration for residential systems shall be thirty dollars (\$30.00). The permit fee for each new air conditioning/refrigeration for all other systems shall be forty dollars (\$40.00). A twenty dollar (\$20.00) service fee shall be charged on each permit. Multiple inspection fees may apply.

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(b) ~~Fees for Heating Permits; Warm Air.~~ The permit fee for each gravity hot air furnace or winter air conditioning including central heating plant, conversion burner, direct-fired unit heaters, space heaters and floor furnace for residential shall be thirty-five dollars (\$35.00) plus two dollars (\$2.00) per outlet. The permit fee for each gravity hot air furnace or winter air conditioning including central heating plant, conversion burner, direct-fired unit heaters, space heaters and floor furnace for all others shall be fifty dollars (\$50.00) plus two dollars (\$2.00) per outlet. A twenty-five dollar (\$25.00) service fee shall be charged on each permit. Multiple inspection fees may apply.

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(c) ~~Fees for Steam or Boiler Heating Permits.~~ —

(1) For new or replacement installations, fifty dollars (\$50.00) for each boiler or heating unit, plus five dollars (\$5.00) for each radiator, unit heater or 300 square feet of radiant panel.

— (2) For swimming pool water heating, a fee of five dollars (\$5.00) shall be charged for each 300 square feet of surface area or fraction thereof. The minimum fee shall be twenty five dollars

~~(\$25.00).~~

~~(d) Fees for Ventilating Permits. For new or replacement installations, a fee of twenty five dollars (\$25.00) shall be charged for each boiler or fan plus five dollars (\$5.00) for each air outlet or inlet.~~

~~(e) A twenty five dollar (\$25.00) service fee shall be charged on each permit. Multiple inspection fees may apply.~~

~~1303.06 ALTERATION AND REPAIR OF EXISTING FACILITIES; PERMIT REQUIRED; FEES.~~

~~(a) No person, firm or corporation, either as owner or agent shall alter, repair or remodel any existing facility without first obtaining a permit to do so from the Building Official and paying the fee prescribed herein for such work.~~

~~(b) All applications for permits to alter, repair or remodel existing facilities shall be made to the Building Department. The application approved by the Building Official shall be accompanied by a fee in accordance to this chapter.~~

~~(c) Each permit issued by the Building Official shall be subject to revocation whenever it appears, in the judgment of the Building Official, that such work is being so constructed as to violate any term and/or condition of this chapter or any statute of the State.~~

~~1303.07 DEMOLITION PERMIT FEES.~~

~~(a) No permit is required for the demolition of a residential accessory building 200 square feet or less.~~

~~(b) The fee for demolition of all other buildings or structures shall be as follows:~~

SQUARE FEET	PERMIT FEE
Up to 660 square feet	\$70.00
661 square feet to 2,000 square feet	\$90.00
Over 2,000 square feet	\$300.00

* * *

SECTION 2: RESIDENTIAL AND COMMERCIAL FEE SCHEDULES TO BE REPLACED WITH EXHIBIT A AND EXHIBIT B.

SECTION 3: This Ordinance shall go into effect at the earliest time provided for by law.

Requested and Prepared by: Jackie Russell, Director of Economic Development
Approved as to form: Bradley S. Nicodemus, City Attorney 11/25/2025

EXHIBIT A
EXHIBIT B

THIRD READING:

ORDINANCE NO. 112 -2025 (Comm. Stand & Enf.-3rd reading- ADOPT- 12-02-2025- Smith/Dixon)
AN ORDINANCE AMENDING USE REGULATIONS AND TABLES 1103.02, TABLE 1103.03, AND TABLE 1108.01 OF PART 11 – THE PLANNING AND ZONING CODE.

ECONOMIC DEVELOPMENT – CHAIRPERSON DIXON

Members: Smith, Morrison, Brown

THIRD READING:

ORDINANCE NO. 113 -2025 (*Econ. Dev.3rd reading- ADOPT- 12-02-2025- Dixon/Smith*)

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE NECESSARY CONVEYANCE DOCUMENTS TO ACQUIRE PROPERTY FROM COLUMBUS HOUSING PARTNERSHIP INC. LOCATED AT 0 ETNA ROAD, WHITEHALL, OHIO AND DECLARING AN EMERGENCY.

ORDINANCE NO. 114-2025 (*Econ. Dev.- 3rd reading- ADOPT- 12-02-2025- Dixon/Smith*)

AUTHORIZING AN APPROPRIATION IN THE AMOUNT OF THREE HUNDRED SEVENTY-FIVE THOUSAND AND NO/DOLLARS (\$375,000.00) FROM UNAPPROPRIATED MONIES IN THE WIMPITE FUND 279 TO THE ETNA RD TIF EXPENSE ACCOUNT 279.000.50008 AND DECLARING AN EMERGENCY.

SECOND READING:

ORDINANCE NO. 120-2025 (*Econ. Dev.-3rd reading- ADOPT- 12-16-2025-Dixon/Smith*)

(Planning Commission Mtg December 4, 2025)

(Public Hearing @ City Council will be on December 2, 2025)

ALLOWING A SPECIAL PERMIT UNDER 1125.04 TO ALLOW DRIVE-THROUGH FACILITIES ON THE PROPERTY LOCATED AT 0 S. HAMILTON ROAD, PARCEL NUMBER 090-008433, PROPERTY OWNED BY WRIGHT PATT CREDIT UNION INC AND DECLARING AN EMERGENCY.

INFRASTRUCTURE, MAINTENANCE AND SERVICES - CHAIRPERSON BROWN

Members: Morrison, Dixon and Heck

No drafts or pending legislation.

PUBLIC SAFETY – CHAIRPERSON MORRISON

Members: Elmore, Heck, Harcar

No drafts or pending legislation.

PARKS AND RECREATION – CHAIRPERSON HECK

Members: Elmore, Harcar, Smith

No drafts or pending legislation.

ADJOURN

ORDINANCE NO. 118-2025

MAKING APPROPRIATION FOR CURRENT GENERAL FUND (101) EXPENSES, STREET (201) EXPENSES AND STATE HIGHWAY MATERIALS (211) EXPENSES DURING THE PERIOD FROM JANUARY 1, 2026 TO DECEMBER 31, 2026 IN THE TOTAL SUM OF **FORTY-FOUR MILLION, NINE HUNDRED FIFTY-NINE THOUSAND, THREE HUNDRED FIFTY-ONE DOLLARS AND 31/100 (\$44,959,351.31)** AND DECLARING AN EMERGENCY.

WHEREAS, an annual appropriation ordinance is required to allow the Auditor and Treasurer of the City of Whitehall to pay the various salaries and expenses of the City, as well as establish monetary ceilings for various other funds and accounts for the preservation of the public property, health, peace, safety, and welfare; and

WHEREAS, it is necessary by law to pass the General Appropriation Ordinance; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: To provide for current expenses and other expenditures of the City of Whitehall during the fiscal year ending December 31, 2026, the following sums are set aside and appropriated as follows:

COUNCIL

101.100.51000	COUNCIL SALARIES	\$	63,000.00
101.100.51200	CLERK OF COUNCIL	\$	71,745.00
101.100.52000	COUNCIL MISCELLANEOUS	\$	14,750.00
101.100.58314	COUNCIL TECH	\$	71,950.00
101.100.58010	COUNCIL TRAINING/CERTIFICATION	\$	6,000.00
		\$	227,445.00

MAYOR

101.200.51000	MAYOR SALARY	\$	105,000.00
101.200.51100	MAYORS MAGISTRATE	\$	40,000.00
101.200.51351	SEASONAL INTERN	\$	35,000.00
101.200.51500	EXECUTIVE ASST TO MAYOR	\$	85,000.00
101.200.51700	COMMUNITY AFFAIRS SPECIALIST	\$	70,000.00
101.200.52700	PUBLIC RELATIONS EXPENSE	\$	85,000.00
101.200.55000	MAYORS OFFICE MISC	\$	2,000.00
101.200.56100	COMMUNITY AFFAIRS EXPENSE ACCT	\$	152,000.00
101.200.56150	FOOD TRUCK AND FUN FESTIVAL	\$	300,000.00
101.200.58010	MAYOR TRAINING/CERTIFICATION	\$	10,000.00
101.200.58314	MAYOR TECH	\$	20,000.00
		\$	904,000.00

ECONOMIC DEVELOPMENT

101.201.51200	DIRECTOR OF DEVELOPMENT	\$	114,000.00
101.201.51300	ECON DEV SPECIALIST	\$	76,100.00
101.201.51400	CHF BLD OFFICE	\$	109,436.00
101.201.51700	PERMIT SPECIALIST SALARY	\$	72,700.00
101.201.53010	COMMUNITY STRATEGIC PLAN	\$	110,000.00
101.201.58010	ECON DEV TRAINING/CERTIFICATOIN	\$	10,000.00
101.201.58314	ECON DEV TECH	\$	41,000.00
		\$	533,236.00

MAYOR

101.202.51600	DIRECTOR OF IT	\$	113,000.00
101.202.51650	IT TECH SALARY	\$	223,000.00
101.202.51655	IT SECURITY SPECIALIST	\$	79,450.00
		\$	415,450.00

ORDINANCE NO. 118-2025

MAYOR

101.203.51800	CT CLERK SALARY	\$ 85,700.00
101.203.51850	ASSISTANT CLERK OF COURTS	\$ 71,000.00
101.203.51900	DEPUTY CLERK OF CT	\$ 75,000.00
101.203.51950	COURT INTERPRETER	\$ 8,000.00
		\$ 239,700.00

MAYOR

101.204.51200	DIRECTOR OF NEIGHBORHOODS	\$ 92,000.00
101.204.51300	ASS'T TO DIRECTOR OF NEIGHB	\$ 61,000.00
101.204.58010	TRAINING CERTIFICATION	\$ 7,500.00
101.204.58314	NEIGHBORHOODS TECH	\$ 5,000.00
		\$ 165,500.00

AUDITOR

101.300.51000	AUDITOR SALARY	\$ 100,000.00
101.300.51100	AUDTR ADM ASST	\$ 70,200.00
101.300.51110	SEASONAL INTERN	\$ 15,000.00
101.300.51200	DEP AUDTR SALARY	\$ 92,000.00
101.300.51300	ACCTG SPECIALIST	\$ 77,000.00
101.300.51450	PAYROLL ADMINISTRATOR	\$ 81,250.00
101.300.55000	AUDTR MISC	\$ 72,000.00
101.300.58010	AUDITOR TRAINING/CERTIFICATION	\$ 10,000.00
101.300.58314	AUDITOR TECH	\$ 150,000.00
		\$ 667,450.00

INC TAX OFFICE

101.350.51500	DT COMM SALARY	\$ 100,015.00
101.350.51800	INC TAX SALARIES	\$ 161,000.00
101.350.55000	INC TAX OFFC MISC	\$ 36,000.00
101.350.57000	INC TAX REFUNDS	\$ 2,000,000.00
		\$ 2,297,015.00

TREASURER

101.400.51000	TREAS SALARY	\$ 15,000.00
101.400.52000	TREAS OFF SPLY	\$ 200.00
101.400.58010	TREASURER TRAINING/CERTIFICATION	\$ 1,000.00
		\$ 16,200.00

HUMAN RESOURCES

101.450.51000	HR DIRECTOR SALARY	\$ 102,500.00
101.450.51200	HR GENERALIST	\$ 69,000.00
101.450.52000	HR OFFICE SUPPLIES	\$ 2,000.00
101.450.52500	PRE-EMPLOYMENT MISC	\$ 58,000.00
101.450.52700	FEDERAL PROGRAMS ACCOUNTING	\$ 7,800.00
101.450.55000	HR TRAINING/EDUCATION SP	\$ 8,000.00
101.450.58314	HR TECH	\$ 32,800.00
		\$ 280,100.00

ORDINANCE NO. 118-2025**ATTORNEY**

101.500.51000	ATTY'S SALARY	\$ 100,000.00
101.500.51011	AST CTY ATTY PT	\$ 89,000.00
101.500.51100	LEGAL ASST FT	\$ 83,000.00
101.500.51200	PT PROSECUTORS	\$ 100,000.00
101.500.51600	PARALEGAL	\$ 70,000.00
101.500.51800	DOMESTIC VIOL ADVOCATE	\$ 66,452.00
101.500.51900	DV ADV SUPPLY/MISC	\$ 1,300.00
101.500.52000	ATTY OFF SPLIS	\$ 6,000.00
101.500.56000	ATTY LAW LIBRARY	\$ 4,600.00
101.500.58010	ATTORNEY TRAINING/CERTIFICATION	\$ 9,000.00
101.500.58314	ATTORNEY TECH	\$ 15,000.00
101.500.58500	PUB DEFNDR ACCT	\$ 15,000.00
		\$ 559,352.00

SERVICE DIRECTOR

101.600.51000	DIR PUB SERVICE	\$ 115,600.00
101.600.51100	ASST CODE ENFORCEMENT	\$ 73,584.00
101.600.51200	SERVICE ADMIN ASSISTANT	\$ 26,000.00
101.600.51600	SEASONAL SERV STAFF PT	\$ 40,000.00
101.600.51650	ADMIN ASSISTANT	\$ 32,000.00
101.600.51800	ANIMAL CNTRL/AST CODE ENF	\$ 67,657.00
101.600.51850	ANIMAL CONTROL EXPENSES	\$ 8,000.00
101.600.51900	FACILITIES MAINT TECHNICIAN	\$ 97,000.00
101.600.51950	FULL TIME CUSTODIAN	\$ 55,000.00
101.600.52000	SD OFF SPLIES	\$ 11,000.00
101.600.52100	UNIFORMS EXPENSE	\$ 3,500.00
101.600.53000	PLANNING COMM EXPENSE (MORPC)	\$ 30,000.00
101.600.58010	SERVICE TRAINING/CERTIFICATION	\$ 10,500.00
101.600.58314	SERVICE TECH	\$ 16,000.00
		\$ 585,841.00

PARK & REC

101.700.51000	REC DIR SALARY	\$ 120,000.00
101.700.51050	RECREATION SUPERINTENDENT	\$ 75,000.00
101.700.51100	REC MAINT SALARY	\$ 414,227.84
101.700.51200	PROGRAM COORDINATOR	\$ 128,622.40
101.700.51250	ACTIVE LIVING COORDINATOR	\$ 58,000.00
101.700.51500	STAFF PT	\$ 225,000.00
101.700.51550	SR ADMIN ASSISTANT	\$ 77,123.20
101.700.51600	PERS SERV/NON EMPLOYEE	\$ 3,000.00
101.700.52100	REC UNIFORMS ACCOUNT	\$ 11,500.00
101.700.55000	REC MISC	\$ 24,000.00
101.700.55100	FACILITY RENTALS	\$ 5,000.00
101.700.56000	REC NEW EQUIP	\$ 25,000.00
101.700.57000	REPEQ/JANEQ/SP	\$ 7,700.00
101.700.57100	SENIOR CITIZENS	\$ 31,000.00
101.700.58000	VEHICLE MAINTENANCE & REPAIR	\$ 8,000.00
101.700.58010	PARK & REC TRAINING/CERTIFICATION	\$ 7,300.00
101.700.58100	PROGRAMS AND EVENTS	\$ 50,000.00
101.700.58314	PARK & REC TECH	\$ 14,380.00
101.700.59000	REC/PARK FUND	\$ 280,000.00
		\$ 1,564,853.44

ORDINANCE NO. 118-2025**PARK & REC**

101.750.54100	FAC MAINTENANCE	\$	15,500.00
101.750.55000	WCP REFUNDS	\$	1,500.00
		\$	17,000.00

CIVIL SERVICE

101.800.51000	CSERV COMM SALARY	\$	3,200.00
101.800.53000	CIVIL SERVICE TESTING & MISC	\$	26,000.00
		\$	29,200.00

EMPLOYEE RELATED

101.900.51000	LEGAL DEFENSE ACCT	\$	159,000.00
101.900.51010	LABOR RELATIONS	\$	45,000.00
101.900.51011	UNEMP COMPENSATION	\$	20,000.00
101.900.51012	SERV CR PAY	\$	128,750.00
101.900.51013	WRKRS COMPENSATION	\$	330,000.00
101.900.51014	P E R S	\$	1,305,010.00
101.900.51017	WELLNESS	\$	40,000.00
101.900.51018	MANDATED HEALTH EXP	\$	2,000.00
101.900.51022	EMPLOYER HSA CONTRIBUTIONS	\$	185,000.00
101.900.51025	AFFORDABLE HEALTHCARE ACT FEES	\$	2,500.00
101.900.51200	SICK LEAVE BUYBACK	\$	61,800.00
101.900.51250	PERSONAL LEAVE BUYBACK	\$	87,550.00
101.900.51280	COMP TIME BUYBACK	\$	82,400.00
101.900.51520	LIFE INSURANCE	\$	35,500.00
101.900.51530	LIFELOCK ACCOUNT	\$	7,100.00
101.900.51540	DENTAL INSURANCE	\$	150,000.00
101.900.51560	VISION INSURANCE	\$	36,750.00
101.900.51600	POLICE & FIREMAN PENSION	\$	3,000,000.00
101.900.51650	MEDICARE	\$	262,650.00
101.900.51710	TUITION REIMBURSEMENT	\$	30,000.00
101.900.51800	AUTO MILEAGE EXPENSE	\$	7,000.00
101.900.51825	BOARD/COMMIS MILEAGE/MISC	\$	4,000.00
101.900.51850	PARKING FEES	\$	2,500.00
101.900.51860	CREDIT MONITORING SERVICES	\$	-
		\$	5,984,510.00

ORDINANCE NO. 118-2025

BLDG RELATED

101.950.52000	POSTAGE	\$ 25,000.00
101.950.53100	BLDG EQUIPMENT	\$ 2,000.00
101.950.53200	EQUIP RENTAL	\$ 1,000.00
101.950.53300	CITY HALL BLDG/LOT MAINT	\$ 50,000.00
101.950.53600	FIRE HYDRANTS	\$ 25,000.00
101.950.53700	NPDES	\$ 25,000.00
101.950.53800	UTILITY EXPENSE	\$ 600,000.00
101.950.53850	VEHICLE GAS	\$ 300,000.00
101.950.55000	GARBAGE & REFUSE COLLECTION	\$ 25,000.00
101.950.55100	RECORDS MAINTENANCE	\$ 6,180.00
101.950.56000	ENGINEERING EXPENSE	\$ 120,000.00
101.950.56500	INS & BONDS	\$ 250,000.00
101.950.57200	MUNI CT COST	\$ 12,360.00
101.950.58000	LEGAL ADVERTISING	\$ 3,800.00
101.950.58500	BD OF HEALTH FC	\$ 226,000.00
101.950.59000	ELECTION EXPENSE	\$ 1,500.00
101.950.59400	PROP MAINTENANCE	\$ 83,000.00
101.950.59500	JUDGMNT & CLAIMS	\$ 1,500.00
101.950.59600	AUDITS & FEES	\$ 172,010.00
101.950.59610	MUNICIPAL NET PROFIT TAX FEES	\$ 618.00
101.950.59620	CREDIT CARD FEES ACCOUNT	\$ 8,500.00
101.950.59650	BANK FEES	\$ 7,725.00
101.950.59700	COMMUNITY NON PROFIT GRANT PROG	\$ 50,000.00
101.950.59750	YMCA PROGRAM AND MISC.	\$ 175,000.00
101.950.59800	WTR BRK REPAIR SERVICES	\$ 400,000.00
101.950.59850	PROPERTY ACQUISITION & MAINT	\$ 65,000.00
101.950.59900	CONTINGENCY EXPENSE	\$ 350,000.00
101.950.59990	FUND ADV EXPENSE	\$ 25,000.00
101.950.59999	TRANS EXP ACCT	\$ 7,631,425.23
		\$ 10,642,618.23

ORDINANCE NO. 118-2025**POLICE DEPT**

101.960.51000	SAFE DIR SALARY	\$ 27,450.00
101.960.51200	POL SALARIES	\$ 7,182,508.00
101.960.51300	RADIO OPERATORS SALARY	\$ 827,478.80
101.960.51350	P/T CIV PROP ROOM	\$ 98,227.92
101.960.51355	CUSTODIAN FT SALARY	\$ 66,560.00
101.960.51400	DATA ANALYST	\$ 243,020.54
101.960.51420	POLICE COMMUNITY LIAISON	\$ 27,300.00
101.960.51500	RECORD CLERKS' SALARIES	\$ 338,691.57
101.960.51550	SR ADMIN ASSISTANT	\$ 83,969.60
101.960.51600	UNIFORM ALLOWANCE	\$ 67,600.00
101.960.51610	DRY CLEAN ALLOWANCE	\$ 33,480.00
101.960.51620	SPCL UNIFORM	\$ 38,000.00
101.960.51650	C & RO UNIFORM ALLOWANCE	\$ 8,220.00
101.960.51700	AUXILIARY UNIFORM ALLOWANCE	\$ 9,900.00
101.960.51900	SCHOOLS & SEMINARS	\$ 40,000.00
101.960.52000	OFF EQUIP & SUPPLIES	\$ 29,000.00
101.960.52500	PHOTO SUPPLIES	\$ 2,000.00
101.960.53000	EVENT SERVICES	\$ 10,000.00
101.960.54000	NEW EQUIPMENT	\$ 91,413.00
101.960.54100	EQUIP REPAIR	\$ 6,020.00
101.960.54500	BLDG REP & MAINT	\$ 215,000.00
101.960.55000	MISC EXPENSE	\$ 188,224.00
101.960.55100	NEW HIRE CONTINGENCY	\$ 58,254.00
101.960.55500	AMMO SUPPLIES	\$ 64,725.00
101.960.56000	LEADS	\$ 7,200.00
101.960.57000	COMMUNITY POLICING	\$ 6,000.00
101.960.58314	POLICE TECH	\$ 736,485.21
101.960.59500	BOARDING OF PRISONERS	\$ 280,000.00
		\$ 10,786,727.64

FIRE DEPT

101.970.51000	FIREMENS' SALARIES	\$ 5,647,238.00
101.970.51400	SR ADMIN ASSISTANT	\$ 85,524.00
101.970.51500	COMM OPR CONTRACT SERVICES	\$ 413,795.00
101.970.51600	SCHOOLS & SEMINARS	\$ 50,000.00
101.970.51900	UNIFORM ALLOWANCE	\$ 83,600.00
101.970.52000	OFFICE SUPPLIES	\$ 6,000.00
101.970.53000	BLDG REP & MAINT	\$ 255,000.00
101.970.55000	MISCELLANEOUS EXPENSE	\$ 35,000.00
101.970.56800	REPAIR OF EQUIPMENT	\$ 150,000.00
101.970.58010	FIRE TRAINING/CERTIFICATION	\$ 10,000.00
101.970.58314	FIRE TECH	\$ 40,000.00
101.970.58500	MED DIR/HLTH WELLNESS	\$ 81,713.00
101.970.59000	SERVICE CONTRACTS	\$ 60,680.00
101.970.59500	EMS ADMN/REFUNDS	\$ 8,000.00
		\$ 6,926,550.00

ORDINANCE NO. 118-2025

SECTION 2: That there be and hereby is appropriated from the General Fund to the following accounts, to wit:

TOTAL GENERAL FUND APPROPRIATION

\$42,842,748.31

SECTION 3: That there by and hereby is appropriated from the Street Construction Maintenance and Repair Fund (Motor Vehicle License and Gas Excise Tax and transfers to the Street Fund) the following:

Fund 201

201.000.51000	STREET DEPT STAFF	\$ 1,300,000.00
201.000.51500	PUBLIC SERV SUPER	\$ 113,603.00
201.000.51800	UNIFORM ALLOWANCE	\$ 21,000.00
201.000.52000	STREET MATERIALS	\$ 50,000.00
201.000.52200	SEWER REPAIR	\$ 10,000.00
201.000.52500	GAS, OIL, ETC	\$ 25,000.00
201.000.53000	NEW EQUIPMENT	\$ 167,000.00
201.000.53500	SIGNALS/SIGNS	\$ 100,000.00
201.000.54000	REPAIRS OF EQUIPMENT	\$ 15,000.00
201.000.54500	BLDG & LOT MAINTENANCE	\$ 250,000.00
201.000.56000	SEASONAL LABOR APPRENTICE PRGM	\$ 15,000.00
		\$ 2,066,603.00

SECTION 4: That there be and hereby is appropriated from the State Highway Fund (Motor Vehicle and Gas Excise Tax) the following:

Fund 211

211.000.51100	ST HWY MATERIAL & MISC	\$ 50,000.00
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GRAND TOTAL APPROPRIATION FOR FUNDS 101, 201, AND 211

\$44,959,351.31

SECTION 5: That any sums which shall be expended from the above appropriation and which are a proper charge against any other department, or against any person or firm, or corporation, shall, if repaid within the period covered by such appropriation, be credited to the General Fund and require re-appropriation action by Council.

SECTION 6: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for the amounts appropriated and for the purposes stated in this Ordinance, upon receiving the proper certificates and vouchers therefore, approved by the officer authorized by law to approve the same or authorized by an ordinance or Resolution of Council to make the expenditures. The City Auditor and Treasurer are hereby specifically prohibited from drawing warrants and making payments in excess of amounts appropriated by Council.

SECTION 7: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason funds are to be available for the operations of the City on January 1, 2026; WHEREFORE, This Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

ORDINANCE NO. 118-2025

PASSED this ____ day of _____, 2025.

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2025.

Mayor

ORDINANCE NO. 119-2025

AUTHORIZING AN APPROPRIATION FOR SPECIAL REVENUE, INTERNAL SERVICE AND FIDUCIARY EXPENSE ACCOUNTS FOR THE CALENDAR YEAR 2026 IN THE TOTAL SUM OF THIRTY-SIX MILLION, ONE HUNDRED SEVENTY-FOUR THOUSAND, FIVE HUNDRED NINETY-NINE DOLLARS AND TWENTY-TWO CENTS (\$36,174,599.22) AND DECLARING AN EMERGENCY.

WHEREAS, an annual appropriation ordinance is required for Special Revenue, Internal Service, and Fiduciary Expense Accounts to allow the Auditor and Treasurer to pay expenses chargeable to these expense accounts, and;

WHEREAS, certain that these accounts will have deposits received directly or by transfer during the calendar year 2026, thereby requiring an appropriation before disbursement for the intended purpose and requiring that monies be appropriated at this this time; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: There is hereby appropriated from unencumbered monies and from monies to be received into these accounts during 2026 for the total sum as follows:

<u>ACCOUNT NO.</u>	<u>TITLE</u>	<u>Amount</u>
212.000.50020	ONE TIME STRATEGIC COME	\$ 365,000.00
212.000.50050	PD GRANT FUND CADET INT PROGRAM EXPENSE	\$ 1,500.00
241.000.50000	LAW ENFORCEMENT TRUST FUND	\$ 65,906.50
241.000.51000	LET SETASIDE FORFEITURE	\$ 30,000.00
241.000.51500	LAW ENFORCEMENT TRUST PAYROLL ACCOUNT	\$ 15,000.00
241.000.52000	LAW ENFORCEMENT TRUST K-9 EXPENSE	\$ 44,000.00
243.000.50000	DEPT OF JUSTICE	\$ 10,000.00
251.000.50000	MANDATORY DRUG FINE FUND	\$ 40,000.00
255.000.50010	STATE OF OHIO OPIOID SETTLEMENT	\$ 6,120.27
256.000.50000	FRANKLIN COUNTY BOARD OF HEALTH GRANT	\$ 3,950.00
260.000.50000	PD TRAINING REIMBURSEMENT	\$ 47,000.00
263.000.50000	INDIGENT DRVR INTERLOCK/ALC MONITORING	\$ 8,389.02
271.000.51000	YOUTH VIOLENCE GRANT EXP	\$ 18,157.67
279.000.50001	MAIN YEARLING INCENTIVE	\$ 1,602,000.00
279.000.50002	MAIN HAMILTON INCENTIVE	\$ 629,000.00
279.000.50003	T&C INCENTIVE	\$ 1,775,000.00
279.000.50004	HAMILTON BROAD INCENTIVE	\$ 45,000.00
279.000.50005	POTH ROAD INCENTIVE	\$ 99,000.00
279.000.50008	ETNA ROAD INCENTIVE	\$ 100,000.00
279.000.50009	90-339 HAMILTON/BROAD TIF	\$ 470,000.00
279.000.59600	TIF FEES	\$ 20,000.00
279.000.59999	WMPITIE TRANSFER	\$ 570,000.00
280.000.59600	PD LEVY AUDITS AND FEES	\$ 11,664.14
280.000.59999	TRANSFER EXP ACCT	\$ 1,400,000.00
290.000.50000	MYRS OFF COMP	\$ 5,000.00
290.000.52000	SPLIES/TRAINING	\$ 12,000.00
290.000.53000	EQUIP/PAYROLL	\$ 5,000.00
291.000.51000	CLK OF CT COMPUTERIZATION	\$ 21,000.00
295.000.52500	TOURISM	\$ 50,000.00
295.000.57500	ECONOMIC IMPROVEMENT	\$ 75,000.00

301.000.50000	FIRE DEPT NEW EQUIPMENT FUND	\$ 600,000.00
301.000.51000	EMS REFUNDS	\$ 22,248.00
302.000.50000	MEDICAL SUPPLY	\$ 137,303.00
302.000.51000	EMS REFUNDS	\$ 7,416.00
305.000.50000	WATER SEWER MANDATE IMP	\$ 1,039,000.00
311.000.54000	CAPITAL IMPROVEMENT	\$ 550,000.00
312.000.54000	CAPITAL EQ REPLACEMENT	\$ 180,200.00
313.000.50000	FLEET RESERV & MAINT	\$ 300,000.00
313.000.55000	FLEET RESERVE - PD	\$ 367,000.00
314.000.50000	TECHNOLOGY ACCT	\$ 45,000.00
314.000.51000	IT MAINTENANCE CONTRACTS	\$ 624,075.00
315.000.50000	COMP LIFE CYCLE REP	\$ 181,520.00
316.000.50000	ECONOMIC DEV INCENTIVES/PLAN	\$ 2,300,000.00
322.000.53000	E BROAD ST IMPVMT PHASE 2	\$ 3,483,565.00
322.000.54000	E BROAD ST IMPVMT PHASE 3	\$ 3,725,335.00
324.000.50000	POLICE BUILDING RENO/ADD	\$ 1,000,000.00
325.000.50000	2024 WHITEHALL WATER MAIN	\$ 4,000,000.00
330.000.50000	CITY HALL RENOVATION	\$ 500,000.00
401.000.50000	DEBT SERVICE	\$ 4,000,000.00
505.000.51000	ACCRUED BENEFIT RESERVE ACCT	\$ 180,000.00
510.000.50000	UNCLAIMED FUNDS	\$ 38,356.62
511.000.50000	SELF-FUNDED INSURANCE TRUST FUND	\$ 2,500,000.00
550.000.53000	HOME REINVESTMENT PROGRAM	\$ 100,000.00
804.000.50000	INSPECTION DEPOSIT	\$ 125,000.00
810.000.50000	ENERGY PROJECT FUND EXPENSE	\$ 122,458.00
820.000.50000	FSA EXPENSE	\$ 50,000.00
820.000.51000	FSA ADMIN FEES	\$ 5,000.00
840.000.50000	SEWER UTILITY EXPENSE ACCOUNT	\$ 425,000.00
841.000.50000	WATER UTILITY EXPENSE ACCOUNT	\$ 1,925,000.00
860.000.50000	RECREATION TRUST FUND	\$ 25,000.00
860.000.51000	YOUTH BASEBALL	\$ 71,435.00
		<u>\$ 36,174,599.22</u>

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason monies shall be appropriated before January 1, 2026 in order for the city to continue operating effectively and efficiently; WHEREFORE, This Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

PASSED this _____ day of _____, 2025.

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2025. _____
Mayor

Requested and Prepared by: Michael Bivens, Mayor and Steven Quincel, Auditor

Approved as to form: Bradley S. Nicodemus, City Attorney bsn 11/12/2025

ORDINANCE NO. 127-2025

AMENDING PART ONE, TITLE FIVE ADMINISTRATIVE CODE OF THE CITY OF WHITEHALL: (1) ENACTING CHAPTER 168, CREATING THE DEPARTMENT OF NEIGHBORHOODS AND DECLARING AN EMERGENCY.

WHEREAS, the Administration engaged the firm of Clemans, Nelson & Associates to conduct a comprehensive study of City departments and operations; and

WHEREAS, to increase the effectiveness, efficiency, accessibility, and responsiveness of City government, this Council deems it necessary to establish an Office on Neighborhoods focused on resident engagement, neighborhood connectivity, collaboration, and resource coordination; and

WHEREAS, the Office on Neighborhoods will foster strong partnerships, support community programming, elevate resident voices, expand access to City services, and encourage thriving, safe, and connected neighborhoods; and

WHEREAS, the unique neighborhoods of the City of Whitehall are vital community assets that, with intentional investment and coordinated support, will yield generational impact and continued community growth; and

WHEREAS, Whitehall City Charter Section 2(f) provides that Council has the authority, by Ordinance and upon two-thirds vote, to take such action; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That Part One, Title Five of the Administrative Code of the Codified Ordinances of the City of Whitehall be, and hereby is, amended by the enactment of Chapter 168, titled "Office on Neighborhoods," to read as follows:

168.01 OFFICE ON NEIGHBORHOODS.

(a) There is hereby established the Department of Neighborhoods, to be headed by a Director of Neighborhoods.

(b) The Department of Neighborhoods shall consist of a Director, Events and Advancement coordinator, and neighborhood advocates. This Department shall be responsible for management and coordination of neighborhood events, grants administration, and dissemination of information regarding services to enhance the lives of the residents of the City. The Department of Neighborhoods shall also have as its primary duty the function of strategic coordination of resources, collaboration of community stakeholders, resident engagement and implementation of programs with a focus towards breaking down silos and the encouragement of healthy, safe and vibrant neighborhoods. The Department of Neighborhoods shall perform all other lawful functions as directed by the Mayor or Ordinance of Council.

168.02. DIRECTOR OF NEIGHBORHOODS.

(a) There is hereby established the position of Director of Neighborhoods, which shall be appointed by the Mayor. The Director shall serve at the pleasure of and may be removed by the Mayor. The Director shall perform such duties and work in such capacities as directed by the Mayor.

(b) The Director of the Office on Neighborhoods shall serve as a central coordinating party responsible for: Advancing resident engagement strategies and strengthening neighborhood relationships; Connecting residents to City resources, programs, services, and community partners; Supporting neighborhood-led initiatives, events, and programming; Coordinating cross-departmental collaboration to eliminate service gaps; Supporting equitable access to community investment, education, wellness, and quality of life initiatives; Managing resident communication, feedback, and neighborhood advocacy

ORDINANCE NO. 127-2025

efforts; Supporting grant coordination and neighborhood capacity-building opportunities; and Performing all other lawful functions as directed by the Mayor or by Ordinance of Council.

SECTION 2: That this Ordinance is hereby declared an emergency measure, immediately necessary for the preservation of the public health, peace, safety, and welfare of the City of Whitehall, and for the further reason that the establishment of the Office on Neighborhoods will provide essential support, resources, and community coordination benefiting residents of the City.

WHEREFORE, this Ordinance shall take full force and effect immediately upon passage and approval by the Mayor.

PASSED this ____ day of _____, 2025.

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____ 2025.

Mayor

RESOLUTION NO. 048-2025

AUTHORIZING THE MAYOR TO ENTER INTO A SCHOOL COMPENSATION AGREEMENT WITH WHITEHALL CITY SCHOOLS AND DECLARING AN EMERGENCY.

WHEREAS, the City of Whitehall is interested in the redevelopment of our community and is interested in using economic development tools like real property tax abatements and other economic incentives because these incentives promote redevelopment, job creation, and public infrastructure investment within the City; and

WHEREAS, such incentives may result in the diversion or reduction of real property tax revenues that would otherwise be distributed to the Whitehall City School District; and

WHEREAS, the Ohio Revised Code permits and in certain cases requires the City to provide compensation the School District as a part of certain tax exemptions or TIF arrangements; and

WHEREAS, the City of Whitehall and the Whitehall City School District have negotiated a School Compensation Agreement that establishes the terms under which the School District will receive compensation related to past tax incentive agreements, as well as for future negotiated agreements; and

WHEREAS, entering into the School Compensation Agreement will ensure transparency, predictability, and fairness in the distribution of revenues resulting from economic development projects; and

WHEREAS, the Agreement promotes a continued cooperative partnership between the City and the School District;

WHEREAS, it is therefore necessary and appropriate for the City to enter into the School Compensation Agreement and authorize the execution of all related documents; NOW, THEREFORE

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO

SECTION 1: That the School Compensation Agreement between the City and Whitehall City School District, in substantially the form attached in Exhibit A, is hereby approved.

SECTION 2: That the Mayor is hereby authorized to enter into all necessary agreements with Whitehall City School (WCS) District.

SECTION 3: That this Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety, and welfare, and for the further reason that legal agreements have been reached and now payment is required; WHEREFORE, this Resolution shall go into effect immediately upon its passage and approval by the Mayor.

PASSED this _____ day of _____, 2025

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2025.

Mayor

RESOLUTION NO. 048-2025

Exhibit A

City of Whitehall and Whitehall City School District

School Compensation Agreement

This School Compensation Agreement (this "Agreement") is made and entered into as of this day 17th of December 2025, by and among the City of Whitehall, Ohio (the "City"), a municipal corporation organized and existing under the constitution and the laws of the State of Ohio and its Charter, and the Whitehall City School District (the "School District"), a public school district existing under the Constitution and laws of the State of Ohio.

WHEREAS, it has been and is in the best interest of the City to designate certain areas located within the School District for commercial and other business development; and

WHEREAS, the City desires to (i) encourage the development of structures (each a "Project" and collectively the "Projects") comprising a business environment and other related new developments, (ii) encouraging housing development, and (iii) support the construction of public infrastructure improvements, including, but not limited to, public roadways, public utilities and other public infrastructure; and

WHEREAS, the City desires to offer tax incentives to new development and businesses locating in the City of Whitehall pursuant to R.C. 3735.65 *et seq.* ("Community Reinvestment Areas" or "CRA's") and support the development of public infrastructure improvements in that Area through R.C. 5709.40(B), 5709.42 and 5709.43 ("Tax Increment Financing" or "TIF's") on an ongoing basis, in connection with the execution of this Agreement; and

WHEREAS, the Board of Education of the School District by its Resolution No. _____ adopted November 20, 2025, a true copy of which is attached hereto as Exhibit A, has approved and authorized the execution of this Agreement;

NOW, THEREFORE, in consideration of the premises and covenants contained herein, the parties hereto agree to the foregoing premises and as follows:

Section 1. School District Approval of CRA and TIF in School District Area. The City and the School District hereby agree as follows:

- (a) Commercial/Industrial CRA and CRA real property tax exemption. The School District approves of and consents to, and agrees it will not challenge, any commercial or industrial CRA and related commercial or industrial CRA real property tax exemption subject to the City's obligation to make the payments to the School District as provided in Section 2.
- (b) Residential CRA and CRA real property tax exemption. The School District acknowledges that it is not currently authorized by R.C. 3735.66 or R.C. 3735.671 to approve or disapprove of residential CRA's or

RESOLUTION NO. 048-2025

residential CRA real property exemptions. If at any time during the term of this Agreement as defined in Section 9, the Ohio General Assembly amends the CRA statutes to grant a right of approval or disapproval to the School District for any residential CRA or residential CRA real property tax exemption, the City acknowledges and agrees that it shall comply with any such amended statutes for providing proper notice to the School District and obtaining the School District's approval and consent for any such residential CRA or residential CRA real property tax exemption.

- (c) Commercial/Industrial TIF and TIF real property exemption. The School District approves of and consents to, and agrees it will not challenge, any commercial or industrial TIF and related commercial or industrial TIF real property exemption, provided that if a mixed-use commercial project includes a multi-family residential component, then the City's enabling legislation for any such TIF or TIF real property exemption for a mixed-use commercial project that includes a multi-family residential component shall require the City to pay to the School District during the term of the TIF exemption the amount of twenty-five percent (25%) of the annual payments in lieu of taxes provided for in R.C. 5709.42 received by the City from such property, comprising the multi-family residential component during the term of the TIF exemption (the "Annual TIF Payment"). The City shall make the Annual TIF Payment at the same time as the payments provided for in Section 2.
- (d) Residential TIF and TIF real property tax exemption. The School District approves of and consents to, and agrees it will not challenge, any residential TIF and residential TIF real property exemption provided that the City's enabling legislation for any such TIF or TIF real property exemption requires that, in accordance with R.C. 5709.40(D)(1) and R.C. 5709.42(B), payments in lieu of taxes provided for in R.C. 5709.42 with respect to that TIF or any related TIF real property tax exemption shall be paid to the School District by the county treasurer in the amount of taxes that would have been payable to the School District absent that TIF or any related TIF real property tax exemption (i.e. a non-school TIF).

Section 2. Payments to School District. The City agrees to pay the School District the following amounts:

- (a) Payment for all existing City real property tax exemptions approved by the School District prior to the execution of this Agreement. The City shall pay to the School District the amount of three hundred thousand dollars (\$300,000) annually (the "Annual Flat Payment") for all active and existing City real property tax exemptions previously approved by the School District prior to the execution of this Agreement. The City shall make the payment to the School District annually on or before May 31st in the next calendar year following the City's collection of income tax revenues. The amount of the Annual Flat Payment is subject to review by the City and the School District at each five-year anniversary of this Agreement as provided in Section 9.
- (b) Payment for all City real property tax exemptions enacted after the execution of this Agreement. For all real property tax exemptions enacted by the City following the execution of this Agreement, the City shall pay to the School District the amount of thirty-two percent (32%) of the income tax revenues collected by the City from employee payroll or net profit earned on the applicable exempted real property (the "Annual Percentage Payment"). The Annual Percentage Payment shall

RESOLUTION NO. 048-2025

be paid at the same time as the Annual Flat Payment and is in addition to the Annual TIF Payment required by Section 1(c) herein.

Section 3. No Other Application of R.C. 5709.82. The School District acknowledges and agrees that this Agreement provides for the only compensation to be received by the School District from the City in connection with the real property tax exemptions governed by this Agreement and the compensation provided for herein is in lieu of any other compensation that may be provided for in R.C. 5709.82.

Section 4. Amendment. This Agreement may be amended or modified by the parties only in writing, signed by both parties to the Agreement.

Section 5. Entire Agreement; Waiver of Notice. This Agreement is executed pursuant to R.C. 5709.82 and sets forth the entire agreement and understanding between the parties as to the subject matter hereof, including without limitation all forms of compensation to be paid by the City to the School District pursuant to those sections, and merges and supersedes all prior discussions, agreements, and undertakings of every kind and nature between the parties with respect to the subject matter of this Agreement. The School District, by adoption and execution of this Agreement, hereby waives any notice requirements in connection with the City's TIF's and CRA's, including, but not limited to, those set forth in R.C. 3735.67, 3735.671, 5709.40, 5709.41, 5709.83 and 5715.27 and waives any defects or irregularities relating to the period for which the exemptions or abatements granted by the TIF's, or CRA's will apply.

Section 6. Notices. All payments, certificates and notices which are required to or may be given pursuant to the provisions of this Agreement shall be sent by the United States certified mail, postage prepaid, and shall be deemed to have been given or delivered when so mailed to the following addresses:

If to the City:

City of Whitehall
Attn: Economic Development Director
360 S Yearling Rd
Whitehall, Ohio 43213

If to the School District:

Whitehall City School District
Attn: Superintendent
625 S. Yearling Rd
Whitehall, Ohio 43213

RESOLUTION NO. 048-2025

Either party may change its address for receiving notices and reports by giving written notice of such change to the other party.

Section 7. Counterparts. This Agreement may be executed in any number of counterparts, all of which taken together shall constitute one and the same instrument, and any party to this Agreement may execute this Agreement by signing any such counterpart.

Section 8. Extent of Covenants, Binding Effect; No Personal Liability. All covenants, stipulations, obligations and agreements of the parties contained in this Agreement shall be effective to the extent authorized and permitted by applicable law. Each provision of the Agreement is binding upon the officer(s) or other person(s) and anybody or bodies as may from time to time have the authority under the law to take the actions as may be necessary to perform all or any part of the duty required by a given provision of this Agreement. Each duty of the City and its bodies, officers and employees, undertaken pursuant to the Agreement, is established as a duty of the City and of each such officer, employee or body having authority to perform that duty, specifically enjoined by law resulting from an office, trust or station within the meaning R.C. 2731.01, providing for enforcement by writ of mandamus. No such covenant, stipulation, obligation or agreement shall be deemed a covenant, stipulation, obligation or agreement of any present or future member, officer, agent, or employee of any parties in their individual capacity.

Section 9. Term of Agreement. This Agreement shall remain in full force and effect for a period of thirty (30) years following execution, unless terminated earlier by mutual written consent of the City and the School District. However, on each consecutive five (5) year anniversary of this Agreement, the City and the School District shall cooperate with one another and confer regarding any potential necessary or desirable modification or amendment of this Agreement. During this term, the rights, obligations, and payment provisions set forth herein shall remain binding and enforceable on the parties.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed in their respective names by their duly authorized representatives, all as of the date first written above.

CITY OF WHITEHALL

By: _____

Mayor Michael T. Bivens

WHITEHALL CITY SCHOOL DISTRICT

By: _____

Darryl Hammock Jr., Board President

By: _____

Melissa Griffth, Treasurer

RESOLUTION NO. 048-2025

AUDITOR'S CERTIFICATE

The undersigned, Auditor of the City of Whitehall, Ohio, certifies hereby that the moneys required to meet the obligations (if any) of the City during the year 2025 under the foregoing Agreement have been appropriated lawfully for that purpose, and are in the Treasury of the City or in the process of collection to the credit of an appropriate fund, free from any previous encumbrances. This Certificate is given in compliance with Sections 5705.41 and 5705.44, Ohio Revised Code.

Dated: December_____, 2025

Signature_____

Steve Quincel

Auditor, City of Whitehall, Ohio

ORDINANCE NO. 128-2025

AUTHORIZING AN APPROPRIATION IN THE AMOUNT OF THREE HUNDRED THIRTY-ONE THOUSAND ONE HUNDRED THIRTY AND SEVENTY-FOUR/DOLLARS (\$331,130.74) FROM UNAPPROPRIATED MONIES IN THE WIMPITE FUND 279 TO THE ETNA RD TIF EXPENSE ACCOUNT 279.000.50008 AND AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF SIX HUNDRED TWENTY SIX THOUSAND FIVE HUNDRED FIFTY THREE AND SIXTY-NINE DOLLARS (\$626,553.69) FROM UNAPPROPRIATED MONIES IN THE ECONOMIC DEV FUND 316 TO THE ECONOMIC DEV INCENTIVES/PLAN EXPENSE ACCOUNT 316.000.50000 AND DECLARING AN EMERGENCY.

WHEREAS, the City desires to remit a compensation payment to the Whitehall City School District for a total amount of \$957,684.43; and

WHEREAS, the City desires to appropriate funds from the applicable TIF Fund and a supplemental appropriation from the Economic Development Fund to make the compensation payment; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The Whitehall City Council authorizes an appropriation to the Etna Rd. TIF Expense Account 279.000.50008 in the sum of \$331,130.74 from unappropriated monies in the WIMPITE Fund 279.

SECTION 2: The Whitehall City Council authorizes a supplemental appropriation to the Economic Development Incentives/Plan Expense Account 316.000.5000 in the sum of \$626,553.69 from unappropriated monies in the Economic Development Fund 316.

SECTION 3: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds for the purpose stated.

SECTION 4: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety, and welfare, and for the further reason that legal agreements have been reached and now payment is required; WHEREFORE, this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

PASSED this ____ day of _____, 2025.

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2025.

Mayor

ORDINANCE NO. 131-2025

AMENDING SECTION 1303, TITLED "ADMINISTRATION AND PERMITS" OF THE BUILDING CODE OF THE CITY OF WHITEHALL TO UPDATE THE FEE SCHEDULE OF THE BUILDING DEPARTMENT.

WHEREAS, it becomes necessary to periodically update portions of the Building Code to ensure that permit fees adequately reflect administrative, permit, plan review and inspection costs and;

WHEREAS, the Chief Building Official and the permit specialist reviewed Section 1303.04 through 1303.07 and;

WHEREAS, as a result of this review, significant changes to this portion of the Code are recommended;
NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: Section 1301, Titled "Title One- Administration and Enforcement" be hereby amended as follows:

* * *

1303.04 PERMIT FEES FOR NEW BUILDINGS, ADDITIONS AND/OR ALTERATIONS TO EXISTING BUILDINGS.

(a) ~~Residential 1, 2, & 3 Family Dwellings. The building permit fee for the construction of a new residential dwelling shall be three hundred dollars (\$300.00) for the first 500 sq. ft. of living space and fifty dollars (\$50.00) for each additional 500 sq. ft. of living space or fraction thereof, calculated by the gross square footage of the habitable living space. The basement is not considered living space unless otherwise specified and meets code for a living space. The building permit fee for adding square footage of living space on to a dwelling shall be two hundred dollars (\$200.00) for the first 500 sq. ft. and forty dollars (\$40.00) for each additional 500 sq. ft.~~

(b) ~~Garages. The permit fee to construct a new garage up to 660 sq. ft. per parcel shall be one hundred and fifty dollars (\$150.00) No garage may exceed 660 sq. ft. unless a variance has been granted as per Section 1126.14 (b) of the Zoning Code. If granted, the permit fee shall be two hundred and twenty five dollars (\$225.00).~~

(c) ~~Deck, Ramp and Concrete Patio. The permit fee for a residential deck or ramp of any size shall be sixty dollars (\$60.00). A Commercial deck or ramp of any size shall be one hundred dollars (\$100.00).~~

~~—The permit fee for a concrete patio or hard surface pad of any size shall be forty dollars (\$40.00).~~

(d) ~~Other Buildings. The building permit fee for all buildings and any additions thereto, other than one, two and three family dwellings, shall be five hundred dollars (\$500.00) up to and including 1,000 square feet and fifty dollars (\$50.00) for each additional 500 square feet.~~

(e) ~~Utility/Accessory Building. The permit fee for a utility/accessory building, shed or a similar type of structure 200 sq. ft. or less shall be forty dollars (\$40.00). The building permit fee for a utility/accessory building, shed, or a similar type of structure exceeding 200 sq. ft. shall be seventy five dollars (\$75.00). They shall comply with the zoning and building regulations specified in this Code.~~

(f) ~~The fee for residential roofing replacement permits shall be seventy five dollars (\$75.00) per unit.~~

(g) ~~The fee for commercial roofing replacement permits shall be one hundred dollars (\$100.00) plus five dollars (\$5.00) per 100 sq. ft.~~

(h) ~~The fee for all siding replacement permits shall be seventy five dollars (\$75.00) per building.~~

(i) ~~The permit fee for all types of fencing up to six feet in height shall be one dollar (1.00) per post with a minimum fee of fifteen dollars (\$15.00).~~

ORDINANCE NO. 131-2025

~~(j) Concrete permit fees to install/replace public sidewalks shall be five dollars (\$5.00) per panel, with a minimum fee of fifteen dollars (\$15.00). A driveway approach permit fee for all size approaches shall be thirty dollars (\$30.00). The permit fee for removing an existing driveway and replacing with either asphalt or concrete shall be forty dollars (\$40.00). The permit fee for resurfacing or capping a driveway shall be thirty dollars (\$30.00).~~

~~(k) The permit fee to install/resurface/cap/ parking lots shall be fifty dollars (\$50.00) for the first 1,000 sq. ft. plus ten dollars (\$10.00) for each 1,000 sq. ft. or fraction thereof per parcel.~~

~~(l) The permit fee for installation of heating stoves/fireplaces/chimneys shall be forty dollars (\$40.00).~~

~~(m) The sanitary sewer lateral repair/replacement permit fee shall be seventy-five dollars (\$75.00). Sanitary and storm sewer tap permit fees shall be one hundred fifty dollars (\$150.00) each.~~

~~(n) Building permit fee for all structural repairs and minor alterations shall be one hundred dollars (\$100.00).~~

~~(o) The mechanical permit fee for installation of building services piping (gas, hydronic, etc.) shall be seventy dollars (\$70.00) base fee plus fifteen dollars (\$15.00) per valve or appliance.~~

~~(p) The fee for fire suppression systems shall be as follows:~~

- ~~— • 1-19 sprinkler heads—\$300.00~~
- ~~— • 20 or more sprinkler heads—\$300.00 + \$2.00 per head~~
- ~~— • Independent suppression system—\$300.00 + \$2.00 per~~
- ~~— • Head Automatic Extinguishing system—\$200.00~~
- ~~— • Other fire protection System—\$100.00~~

~~A twenty-five-dollar (\$25.00) service fee shall be charged on each permit. Multiple inspection fees may apply.~~

~~(q) The fee for fire alarm systems shall be as follows:~~

- ~~— • 1-5 devices—\$200.00~~
- ~~— • More than 5 devices—\$200.00 + \$3.00 per device~~
- ~~— • A twenty-five-dollar (\$25.00) service fee shall be charged on each permit. Multiple inspection fees may apply.~~

~~(r) The fee for a commercial hood shall be two hundred dollars (\$200.00) each. A twenty-five-dollar (\$25.00) service fee shall be charged on each permit.~~

~~(s) Application fees. A non-refundable fee of twenty dollars (\$20.00) shall be charged for all residential permit applications. A non-refundable fee of one hundred dollars (\$100.00) shall be charged for all other building and zoning permit applications.~~

~~(t) Architectural Plan Review Fees. In addition to permit fees, the owner or owner's representative shall be charged for the architectural review of building plans. The charge will be determined according to rates established in the City's agreement with the consulting engineering firm for professional engineering and architectural services.~~

~~(u) Inspection Fee. The consulting engineering and inspection agency(s) shall provide a cost estimate for the required inspections as determined by the Building Official. This fee shall be collected from the owner or owner's representative.~~

~~(v) Re-inspection fees. Failure to correct violations other than electric and plumbing in which the observed items of non-compliance have not been corrected by the specified date shall be subject to a re-inspection fee of one~~

ORDINANCE NO. 131-2025

hundred fifty dollars (\$150.00). Failure to cancel scheduled inspections prior to arrival of the inspector shall be subject to a re-inspection fee of fifty dollars (\$50.00).

(w) ~~Multiple Inspections.~~ The fee for installation of appliances, fixtures, or systems that require more than one type of inspection, shall be the cost of the inspection.

(x) ~~After hours Inspections.~~ The fee shall be two hundred dollars (\$200.00) for the first two hours and one hundred dollars (\$100.00) per hour over two hours.

(y) ~~(1) A bond in the amount of five hundred dollars (\$500.00) for street cleaning maybe required at commercial properties at the discretion of the Director of Public Service.~~

~~(2) Upon completion or final inspection and upon the approval of the Director of Public Service, the bonds will be returned or a portion thereof, if the street in front of the construction site and on either side thereof for the distance the debris from the construction site has been allowed to accumulate thereon has been continuously kept clean of mud, dirt, sand, gravel and other debris from construction by the owner or the contractor during the time of construction.~~

~~1303.05 AIR CONDITIONING, REFRIGERATION, HEATING AND VENTILATION PERMIT REQUIRED; FEES.~~

~~(a) Fees for Air Conditioning/Refrigeration Permit.~~ The permit fee for each new air conditioning/ refrigeration for residential systems shall be thirty dollars (\$30.00). The permit fee for each new air conditioning/ refrigeration for all other systems shall be forty dollars (\$40.00). A twenty dollar (\$20.00) service fee shall be charged on each permit. Multiple inspection fees may apply.

~~(b) Fees for Heating Permits; Warm Air.~~ The permit fee for each gravity hot air furnace or winter air conditioning including central heating plant, conversion burner, direct-fired unit heaters, space heaters and floor furnace for residential shall be thirty five dollars (\$35.00) plus two dollars (\$2.00) per outlet. The permit fee for each gravity hot air furnace or winter air conditioning including central heating plant, conversion burner, direct-fired unit heaters, space heaters and floor furnace for all others shall be fifty dollars (\$50.00) plus two dollars (\$2.00) per outlet. A twenty-five dollar (\$25.00) service fee shall be charged on each permit. Multiple inspection fees may apply.

~~(c) Fees for Steam or Boiler Heating Permits.~~

~~(1) For new or replacement installations, fifty dollars (\$50.00) for each boiler or heating unit, plus five dollars (\$5.00) for each radiator, unit heater or 300 square feet of radiant panel.~~

~~(2) For swimming pool water heating, a fee of five dollars (\$5.00) shall be charged for each 300 square feet of surface area or fraction thereof. The minimum fee shall be twenty five dollars (\$25.00).~~

~~(d) Fees for Ventilating Permits.~~ For new or replacement installations, a fee of twenty five dollars (\$25.00) shall be charged for each boiler or fan plus five dollars (\$5.00) for each air outlet or inlet.

~~(e) A twenty five dollar (\$25.00) service fee shall be charged on each permit. Multiple inspection fees may apply.~~

~~1303.06 ALTERATION AND REPAIR OF EXISTING FACILITIES; PERMIT REQUIRED; FEES.~~

~~(a) No person, firm or corporation, either as owner or agent shall alter, repair or remodel any existing facility without first obtaining a permit to do so from the Building Official and paying the fee prescribed herein for such work.~~

~~(b) All applications for permits to alter, repair or remodel existing facilities shall be made to the Building Department. The application approved by the Building Official shall be accompanied by a fee in accordance to this chapter.~~

ORDINANCE NO. 131-2025

~~(c) Each permit issued by the Building Official shall be subject to revocation whenever it appears, in the judgment of the Building Official, that such work is being so constructed as to violate any term and/or condition of this chapter or any statute of the State.~~

1303.07 DEMOLITION PERMIT FEES:

~~(a) No permit is required for the demolition of a residential accessory building 200 square feet or less.~~

~~(b) The fee for demolition of all other buildings or structures shall be as follows:~~

SQUARE FEET	PERMIT FEE
Up to 660 square feet	\$70.00
661 square feet to 2,000 square feet	\$90.00
Over 2,000 square feet	\$300.00

* * *

SECTION 2: RESIDENTIAL AND COMMERCIAL FEE SCHEDULES TO BE REPLACED WITH EXHIBIT A AND EXHIBIT B.

SECTION 3: This Ordinance shall go into effect at the earliest time provided for by law.

PASSED this ____ day of _____, 2025.

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2025.

Mayor

ORDINANCE NO. 131-2025

EXHIBIT A

ORDINANCE NO. 131-2025

EXHIBIT B

ORDINANCE NO. 112-2025

AN ORDINANCE AMENDING USE REGULATIONS AND TABLES 1103.02, TABLE 1103.03, AND TABLE 1108.01 OF PART 11 – THE PLANNING AND ZONING CODE.

WHEREAS, the City of Whitehall updated the Planning and Zoning sections of the Whitehall Codified Code in 2023; and

WHEREAS, since that time, minor updates to the Planning and Zoning Code have become warranted to encourage residential unit creation and offer flexibility for residents to do so; NOW THEREFORE;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: Table 1103.02 STUR PERMITTED LAND USES & PERMIT REQUIREMENTS shall read as follows:

* * *

TABLE 1103.02 PERMITTED LAND USES & PERMIT REQUIREMENTS		
	PERMIT REQUIRED BY DISTRICT	SPECIFIC USE REGULATIONS
LAND USE TYPE	STUR	
Accessory Uses (Any use permitted within the district shall be permitted as an accessory use so long as it is subordinate to the primary use in total GFA devoted to the accessory use)		
RESIDENTIAL		
Accessory Dwelling Units	 	1116.03 E

* * *

SECTION 2: Table 1103.03 MUR PERMITTED LAND USES & PERMIT REQUIREMENTS shall read as follows:

* * *

TABLE 1103.03 PERMITTED LAND USES & PERMIT REQUIREMENTS		
	PERMIT REQUIRED BY DISTRICT	SPECIFIC USE REGULATIONS
LAND USE TYPE	MUR	
Accessory Uses (Any use permitted within the district shall be permitted as an accessory use so long as it is subordinate to the primary use in total GFA devoted to the accessory use)		

ORDINANCE NO. 112-2025

RESIDENTIAL		
Accessory Dwelling Units	 	1116.03 E

* * *

SECTION 3: Table 1108.01 COMPREHENSIVE USE TABLE shall read as follows:

TABLE 1108.01 PRINCIPLE USES BY ZONING DISTRICT											USE DEFINITION & STANDARDS
	STUR	MUR	BRD	MAIN	SH	YEAR	CCD	MILO	INDD	FP	
Accessory Uses (Any use permitted within the district shall be permitted as an accessory use so long as it is subordinate to the primary use in total GFA devoted to the accessory use)											
RESIDENTIAL											
Accessory Dwelling Units	 	 	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1116.03 E

* * *

SECTION 4: This Ordinance shall be in full force and effect from and after the earliest time provided for by law.

PASSED this ____ day of _____, 2025

ATTEST:

Clerk of Council_____
President of Council

APPROVED this ____ day of _____, 2025

Mayor

ORDINANCE NO. 112-2025

Requested and Prepared by: Jackie Russell, Director of Economic Development
Approved as to form: Bradley S. Nicodemus, City Attorney bsn 10/14/2025

ORDINANCE NO. 113-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE NECESSARY CONVEYANCE DOCUMENTS TO ACQUIRE PROPERTY FROM COLUMBUS HOUSING PARTNERSHIP INC. LOCATED AT 0 ETNA ROAD, WHITEHALL, OHIO AND DECLARING AN EMERGENCY.

WHEREAS, the City of Whitehall (the "City") has been negotiating with property owner Columbus Housing Partnership Inc. (the "Property Owner") for the purchase of his property located at 0 Etna Road, Whitehall, Ohio (the "Property"); and

WHEREAS, the City entered into a Purchase Sale Agreement with the Property Owner for the purchase of the Property; and

WHEREAS, the City and the Property Owner participated in good faith discussions and have come to mutually agreeable terms for the acquisition of the Property for the sum of \$375,000.00; and

WHEREAS, this property acquisition will position the City to attract and support the development of new commercial uses, as well as community-serving uses to strengthen the local tax base, provide opportunities for economic growth, and support the continued revitalization of the City; and

WHEREAS, the City desires to execute necessary conveyance documents to complete the transaction between the City and the Property Owner. NOW, THEREFORE,

BE IT ORDAINED by the Council of the City of Whitehall, Franklin County, State of Ohio, of the elected members concurring that:

SECTION 1. The Mayor is hereby authorized to execute all necessary conveyance documents to acquire the Property for \$375,000, said Property with a physical address of 0 Etna Road, Whitehall, Franklin County, Ohio 43213, and identified as Franklin County Parcel No. 090-001820-00.

SECTION 2. Council further hereby authorizes and directs the Mayor, Economic Development Director, City Attorney, the Director of Finance, the Clerk of Council, or other appropriate officers of the City to take any other actions as may be appropriate to implement this Ordinance without further legislation being required.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety, and welfare, and for the further reason that legal agreements have been reached and now agreements must be signed; WHEREFORE, this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

PASSED this ____ day of _____, 2025

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2025

Mayor

Requested and Prepared by: Jackie Russell, Director of Economic Development 10/13/2025
Approved as to form: Bradley S. Nicodemus, City Attorney bsn 10/14/2025

ORDINANCE NO. 114-2025

AUTHORIZING AN APPROPRIATION IN THE AMOUNT OF THREE HUNDRED SEVENTY-FIVE THOUSAND AND NO/DOLLARS (\$375,000.00) FROM UNAPPROPRIATED MONIES IN THE WIMPITE FUND 279 TO THE ETNA RD TIF EXPENSE ACCOUNT 279.000.50008 AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance 113-2025 authorized the Mayor to execute necessary conveyance documents to acquire property at 0 Etna Road, Franklin County parcels No. 090-001820-00, in the sum of \$375,000.00; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The Whitehall City Council authorizes an appropriation to the Etna Rd. TIF Expense Account 279.000.50008 in the sum of \$375,000.00 from unappropriated monies in the WIMPITE Fund 279.

SECTION 2: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds for the purpose stated.

SECTION 3: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason legal agreements have been reached and now payment is required; WHEREFORE, This Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

PASSED this ____ day of _____, 2025.

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2025.

Mayor

Requested by: Steve Quincel, City Auditor

Prepared by: Jackie Russell, Economic Development Director

Approved as to form: Bradley S. Nicodemus, City Attorney *bsn* 10/14/2025

ORDINANCE NO. 120-2025

ALLOWING A SPECIAL PERMIT UNDER 1125.04 TO ALLOW DRIVE-THROUGH FACILITIES ON THE PROPERTY LOCATED AT 0 S. HAMILTON ROAD, PARCEL NUMBER 090-008433, PROPERTY OWNED BY WRIGHT PATT CREDIT UNION INC AND DECLARING AN EMERGENCY.

WHEREAS, Council has received a new application from Wright Patt Credit Union, Inc for a special use permit to permit drive-through facilities on land located at 0 S. Hamilton Road; and

WHEREAS, Said request for a special permit was referred to the Planning Commission Case No. 901, which reported a _____ recommendation on said request; and

WHEREAS, Council has held a Public Hearing after due notice according to law; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: If development of the special permit use does not commence within a period of one year, the approval shall be voided unless an application for a specified time extension of six months is submitted to and granted by Council.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety, and welfare, and for the further reason that the project is supported by and is in line with the goals of the Whitehall Works Comprehensive Development Blueprint adopted by City Council on July 16, 2019; WHEREFORE, this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

PASSED this _____ day of _____, 2025.

ATTEST:

Clerk of Council

President of Council

APPROVED this ____ day of _____, 2025. _____
Mayor