



WHITEHALL CITY COUNCIL COMMITTEE MEETING

TUESDAY, NOVEMBER 25, 2025

COMMITTEE OF THE WHOLE LEGISLATION/ISSUES:

DRAFT # 1

ORDINANCE NO. 129-2025 (*Comm. Of the Whole.-2nd reading- SUSP &ADOPT- 12-16-2025- /*)

AMENDING ORDINANCE 003-2025; AUTHORIZING AND APPROVING THE FOLLOWING CHANGES TO 161.38 AND DECLARING AN EMERGENCY.

WHEREAS, efficient personnel and payroll record keeping requires a permanent definition of uniform published standards; and

WHEREAS, the current salary ordinance requires updating for the year 2026; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1:

161.38 SALARY SCHEDULE.

(a) The following salary ranges are hereby set, with pay to be determined by the respective appointing authority.

Clerk of Council (hourly)	2020	25.00 to 35.39
Office Assistant Part-time (hourly)	2020	11.00 to 22.57
Deputy Auditor (hourly)	2025 <u>2026</u>	30.10 to 40.87 <u>44.23</u>
Deputy Tax Commissioner (hourly)	2025 <u>2026</u>	to 44.91 <u>48.08</u>
Payroll Administrator (hourly)	2024 <u>2026</u>	To 36.00 <u>39.06</u>
Accounting Specialist (hourly)	2024 <u>2026</u>	to 35.00 <u>37.02</u>
Director of Public Service (hourly)	2025	to 55.57
Administrative Assistant (hourly)	2024	to 36.00
Code Enforcement Officer (hourly)	2024	to 36.00
Chief Building Official (hourly)	2022 <u>2026</u>	to 52.00 <u>52.61</u>
Assistant Building Inspector Part-time (hourly)	2020	to 30.00
Director for Public Safety (salary)	2020 <u>2026</u>	to 30,000.00 <u>54,900.00</u>
Assistant City Attorney/Prosecutor (salary)	2025 <u>2026</u>	To 85,000.00 <u>89,000.00</u>
Assistant City Attorney, Part-time (salary)	2023	to 75,000.00
Prosecutor (Part-Time)* (salary)	2024	To 123,600.00
Legal Assistant (hourly)	2025 <u>2026</u>	to 37.98 <u>39.90</u>
Parks and Recreation Director (hourly)	2022 <u>2026</u>	to 50.48 <u>57.69</u>
Police Deputy Chiefs (hourly)	2025 <u>2026</u>	to 78.23 <u>82.14</u>
Assistant Fire Chief (hourly)	—2025 <u>2026</u>	to 78.23 <u>82.14</u>
Chief of Police (hourly)	2025 <u>2026</u>	to 88.39 <u>92.81</u>
Chief of Fire (hourly)	2025 <u>2026</u>	to 88.39 <u>92.81</u>

Crime Analyst Supervisor	2025 <u>2026</u>	to 42.23 <u>43.82</u>
Coordinator of Victim Services (hourly)	2020	21.00 to 33.89
Property Room Coordinator (hourly)	2025 <u>2026</u>	to 26.53 <u>27.86</u>
Property Room Clerk (hourly)	2025 <u>2026</u>	-to 26.53 <u>27.86</u>
Crime Analyst (hourly)	2025 <u>2026</u>	23.04 to 34.22 <u>35.93</u>
Human Resources Director (hourly)	2020 <u>2026</u>	38.53 to 47.88 <u>49.28</u>
HR Generalist (hourly)	2024 <u>2026</u>	28.00 to 32.21 <u>33.17</u>
Director of Development (hourly)	2022	to 55.00
Deputy Director of Public Affairs (hourly)	2023	to 42.79
Director of Information Technology (hourly)	2022 <u>2026</u>	to 52.00 <u>54.33</u>
Systems Administrator (hourly)	2024	to 44.00
Senior Administrative Assistant (hourly)	2025 <u>2026</u>	to 39.39 <u>40.37</u>
Executive Assistant to the Mayor (hourly)	2024 <u>2026</u>	to 38.50 <u>40.87</u>
Clerk of Courts (hourly)	2023 <u>2026</u>	to 35.73 <u>41.20</u>
Paralegal (hourly)	2025 <u>2026</u>	20.00 to 27.88 <u>33.65</u>
Recreation Superintendent (hourly)	2023	to 38.25
Code Enforcement/Animal Control Officer (hourly)	2025 <u>2026</u>	to 31.23 <u>32.53</u>
IT Security Specialist	2024 <u>2026</u>	to 37.09 <u>38.20</u>
Full-Time IT Technician (hourly)	2024	to 37.09
Grants Administrator (hourly)	2025	to 46.34
Records Clerk Part-time (hourly)	2023 <u>2026</u>	to 26.00 <u>28.96</u>
Economic Development Specialist (hourly)	2024 <u>2026</u>	to 36.00 <u>36.59</u>
Adult Resource & Engagement Specialist	2022 <u>2026</u>	to 26.44 <u>27.89</u>
Street Superintendent	2025 <u>2026</u>	to 52.76 <u>54.62</u>
P&R Program Supervisor (hourly)	2025	to 34.06
Recreation Manager (full-time)	2024 <u>2026</u>	15.00 — 25.00 <u>22.00 — 27.00</u>
Program Assistant (part-time)	2024	15.00 – 25.00
Assistant Clerk of Courts	2025 <u>2026</u>	to 26.44 <u>34.13</u>
Communication and Marketing Specialist	2025 <u>2026</u>	to 31.25 <u>33.65</u>
Police Community Coordinator	2025 <u>2026</u>	to 25.00 <u>26.25</u>
Director of Neighborhoods	2026	to 44.23
Events and Advancement Coordinator	2026	to 29.33
Service Maintenance Custodian	2026	to 26.44
Police Custodian	2025 <u>2026</u>	to 22.54 <u>26.44</u>

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety, and welfare, and for the further reason it is necessary for preparation for the first payroll in January 2026; WHEREFORE, this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested by: Michael T Bivens, Mayor
Prepared by: Tracy Wentz, Director of HR
Approved as to form: Brad Nicodemus, City Attorney

DRAFT # 2

ORDINANCE NO. 130-2025 (*Comm. Of the Whole.-2nd reading- SUSP &ADOPT- 12-16-2025- /*)

AUTHORIZING AND APPROVING AN AMENDMENT TO THE CODIFIED ORINANCES OF THE CITY OF WHITEHALL 161 TABLE OF AUTHORIZED PERSONNEL FOR THE FISCAL YEAR 2026 AND DECLARING AN EMERGENCY.

WHEREAS, the budget presented by various departments includes updated titles that best represent what employees do in their daily work and also includes new positions for the City of Whitehall.; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The Council of the City of Whitehall, Ohio approves the following changes to the Table of Authorized Personnel for the fiscal year 2026.

161.37 TABLE OF AUTHORIZED PERSONNEL.

The following legends shall apply to all tables delineating authorized strength:

Column	Name	Code
1	Position title	
2	Pay grade or salary pay range	SPR
3	Classified civil service	CCS
	Unclassified civil service	UCS
4	Number authorized	
5	Union bargaining unit	UBU
	Exempt from union	EFU

(a) Office of the Mayor.

1	2	3	4	5
Executive Assistant to the Mayor	SPR	UCS	1	EFU
Clerk of Court	SPR	CCS	1	EFU
Deputy Clerk of Courts	C-21	CCS	1	UBU
Communication & Marketing Specialist	SPR	UCS	1	EFU
Director of Information Technology	SPR	UCS	1	EFU
System Administrator	SPR	UCS	1	EFU
IT Network Security Administrator	SPR	UCS	1	EFU
Full-Time Information Technology Technician	SPR	UCS	2	EFU
Seasonal Intern	SPR	UCS	1	EFU
Assistant Clerk of Courts	SPR	UCS	1	EFU

(b) Development Department.

1	2	3	4	5
Director of Development	SPR	UCS	1	EFU
Economic Development Specialist	SPR	UCS	1	EFU
Chief Building Official	SPR	CCS	1	EFU
Assistant Building Inspector (part-time)	SPR	UCS	1	EFU
Permit Specialist	C-21	CCS	1	UBU

(c) Department of Neighborhoods.

1	2	3	4	5
Director of Neighborhoods	SPR	UCS	1	EFU
Events and Advancement Coordinator	SPR	UCS	1	EFU

(d) Office of the City Attorney.

1	2	3	4	5
Legal Secretary	SPR	UCS	1	EFU
Legal Assistant	SPR	UCS	1	EFU
Coordinator of Victim Services	SPR	UCS	1	EFU
Assistant City Attorney (part-time) and either	SPR	UCS	1	EFU
Assistant City Attorney/Prosecutor or	SPR	USC	1	EFU
Prosecutor (part-time)	SPR	UCS	2	EFU
Paralegal (full-time)	SPR	UCS	1	EFU

(e) Office of the City Auditor and Tax Commissioner.

1	2	3	4	5
Deputy Tax Commissioner and Tax Investigator	SPR	CCS	1	EFU
Deputy Auditor	SPR	UCS	1	EFU
Administrative Assistant	SPR	UCS	1	EFU
Payroll Administrator	SPR	CCS	1	EFU
Income Tax Specialist	C-23	CCS	1	UBU
Accounting Specialist	SPR	CCS	1	EFU
Tax Clerk (full-time)	C-21	CCS	1	UBU

(f) Service Department and Street Employees.

1	2	3	4	5
Administrative Assistant (full-time)	SPR	UCS	1*	EFU
OR				
Administrative Assistant (part-time)	SPR	UCS	± 2*	EFU
*If the Administrative Assistant is held as a PT position, the FT position is not authorized				
Director of Public Service	SPR	UCS	1	EFU
Facilities Operations Maintenance Chief	S-25	CCS	1	UBU
Part-time Custodian, <u>full-time</u>	SPR	UCS	1	EFU
Street Superintendent Public Service	SPR	CCS	1	EFU
Crew Chiefs	S-25	CCS	2	UBU
Chief Automotive Mechanic	S-25	CCS	1	UBU

Mechanic	S-24	CCS	1	UBU
Service Worker	S-22	UCS	13	UBU
Code Enforcement Officer	SPR	UCS	1	EFU
Animal Control and Code Enforcement Officer	SPR	UCS	1	EFU
Part-time casual employees/ seasonal employees (Labor Maintenance Office Employee)	SPR	UCS	15	EFU

(g) Public Safety Department.

1	2	3	4	5
Director of Public Safety (part-time) (full time)	SPR	UCS	1	EFU
Senior Administrative Assistant	SPR	UCS	2	EFU
Crime Analyst	SPR	CCS	1 2	EFU
Analyst Supervisor	SPR	CCS	1	EFU

(h) Fire Division.

1	2	3	4	5
Chief	FF5	CCS	1	EFU
Assistant Fire Chief	FF4	CCS	1	EFU
Battalion Chief	FF3	CCS	3	UBU
EMS Supervisor	FF3	CCS	1	EFU
Lieutenant	FF2	CCS	6	UBU
Firefighters	FF1	CCS	28 29	UBU
Administrative Assistant	C-20	CCS	1	UBU

(i) Police Division.

1	2	3	4	5
Chief	PO5	CCS	1	EFU
Deputy Chiefs	PO4	CCS	3	EFU
Lieutenant	PO3	CCS	3	UBU
Sergeant	PO2	CCS	5	UBU
Patrol	PO1	CCS	48	UBU
Communications Operator (full-time)	SPR	CCS	10	UBU
Communications Operator (part-time)	SPR	UCS	1	UBU
Records Clerk (full-time)	C-21	CCS	5	UBU
Records Clerk (part-time)	SPR	CCS	2	EFU
Property Room Clerk	SPR	UCS	1	EFU
Property Room Coordinator	SPR	UCS	1	EFU
Grants Administrator	SPR	UCS	1	EFU
PT <u>FT</u> Custodian	SPR	UCS	1	EFU
Police Community Coordinator	SPR	UCS	1	EFU

(j) Parks and Recreation.

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1	2	3	4	5
Parks and Recreation Director (full-time)	SPR	UCS	1	EFU
Crew Chief (full-time)	S-25	UCS	1	UBU
Parks Maintenance Worker (full-time)	S-22	UCS	4	UBU
Parks Superintendent (full-time)	S-27	UCS	1	UBU
Parks and Recreation Skilled Technician (part-time)	SPR	UCS	2	EFU
Team Member-Parks (part-time)	SPR	UCS	10	EFU
Administrative & Operations Supervisor (full-time)	C-21	UCS	1	UBU
Parks and Recreation Ranger (part-time)	SPR	UCS	10	EFU
Parks and Recreation (seasonal)	SPR	UCS	20	EFU
Team Member - Recreation (part-time)	SPR	UCS	8	EFU
Recreation Superintendent (full-time)	SPR	UCS	1	EFU
Parks and Recreation Program Supervisor (FT)	SPR	UCS	2	EFU
Adult Resource & Engagement Specialist (FT)	SPR	UCS	1	EFU
Recreation Manager (full-time)	SPR	UCS	2	EFU
Program Assistant (part-time)	SPR	UCS	2	EFU

(k) Council.

1	2	3	4	5
Clerk of Council (FT)	SPR	UCS	1	EFU
Office Assistant (part-time)	SPR	UCS	2*	EFU
Senior Clerk of Council (PT)	SPR	UCS	1	EFU

* If the Clerk of Council position is held as a full-time position, one Office Assistant is authorized; if the Clerk of Council position is held as a part-time position, two part-time Office Assistant positions are authorized.

(l) Civil Service Commission.

1	2	3	4	5
Civil Service Commission (part-time)	SPR	UCS	3	EFU

(m) Human Resources.

1	2	3	4	5
Human Resources Director	SPR	UCS	1	EFU
Hu Human Resources Generalist	SPR	UCS	1	EFU

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason these title changes reasonably reflect the duties of the position, and additional positions that were budgeted; WHEREFORE, This Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested by: Michael T Bivens, Mayor
Prepared by: Tracy Wentz, Director of HR
Approved as to form: Brad Nicodemus, City Attorney

SECOND READING:

ORDINANCE NO. 118-2025 (*Comm. Of the Whole – 3rd Reading- ADOPT 12-16-2025 –Harcar/Elmore*)
MAKING APPROPRIATION FOR CURRENT GENERAL FUND (101) EXPENSES, STREET (201) EXPENSES AND STATE HIGHWAY MATERIALS (211) EXPENSES DURING THE PERIOD FROM JANUARY 1, 2026 TO DECEMBER 31, 2026 IN THE TOTAL SUM OF FORTY-FOUR MILLION, NINE HUNDRED FIFTY-NINE THOUSAND, THREE HUNDRED FIFTY-ONE DOLLARS AND 31/100 (\$44,959,351.31) AND DECLARING AN EMERGENCY.

ORDINANCE NO. 119-2025 (*Comm. Of the Whole – 3rd Reading- ADOPT 12-16-2025 –Dixon/Brown*)
AUTHORIZING AN APPROPRIATION FOR SPECIAL REVENUE, INTERNAL SERVICE AND FIDUCIARY EXPENSE ACCOUNTS FOR THE CALENDAR YEAR 2026 IN THE TOTAL SUM OF THIRTY-SIX MILLION, ONE HUNDRED SEVENTY-FOUR THOUSAND, FIVE HUNDRED NINETY-NINE DOLLARS AND TWENTY-TWO CENTS (\$36,174,599.22) AND DECLARING AN EMERGENCY.

ORDINANCE NO. 127-2025 (*Comm. Of the Whole – 3rd Reading- ADOPT 12-16-2025 - /)*
AMENDING PART ONE, TITLE FIVE ADMINISTRATIVE CODE OF THE CITY OF WHITEHALL: (1) ENACTING CHAPTER 168, CREATING THE DEPARTMENT OF NEIGHBORHOODS AND DECLARING AN EMERGENCY.

RESOLUTION NO. 048-2025 (*Comm. Of the Whole – 3rd Reading- ADOPT 12-16-2025 - /)*
AUTHORIZING THE MAYOR TO ENTER INTO A SCHOOL COMPENSATION AGREEMENT WITH WHITEHALL CITY SCHOOLS AND DECLARING AN EMERGENCY.

STANDING COMMITTEES

ADMINISTRATION AND FINANCIAL MANAGEMENT - CHAIRPERSON ELMORE

SECOND READING:

ORDINANCE NO. 128-2025 (*Adm.& Fin. Mgmt.-3rd reading- ADOPT 12-16-2025- Elmore/)*
AUTHORIZING AN APPROPRIATION IN THE AMOUNT OF THREE HUNDRED THIRTY-ONE THOUSAND ONE HUNDRED THIRTY AND SEVENTY-FOUR/DOLLARS (\$331,130.74) FROM UNAPPROPRIATED MONIES IN THE WIMPITE FUND 279 TO THE ETNA RD TIF EXPENSE ACCOUNT 279.000.50008 AND AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF SIX HUNDRED TWENTY SIX THOUSAND FIVE HUNDRED FIFTY THREE AND SIXTY-NINE DOLLARS (\$626,553.69) FROM UNAPPROPRIATED MONIES IN THE ECONOMIC DEV FUND 316 TO THE ECONOMIC DEV INCENTIVES/PLAN EXPENSE ACCOUNT 316.000.50000 AND DECLARING AN EMERGENCY.

COMMUNITY AND ELDER ADVOCACY– CHAIRPERSON HARCAR

Members: Heck, Dixon, Brown

No drafts or pending legislation.

COMMUNITY STANDARDS AND ENFORCEMENT – CHAIRPERSON SMITH

Members: Dixon, Elmore & Harcar

DRAFT #3

ORDINANCE NO. 131 -2025 (Comm. Stand & Enf.-2nd reading- SUSP & ADOPT- 12-16-2025- Smith/)

AMENDING SECTION 1303, TITLED “ADMINISTRATION AND PERMITS” OF THE BUILDING CODE OF THE CITY OF WHITEHALL TO UPDATE THE FEE SCHEDULE OF THE BUILDING DEPARTMENT.

WHEREAS, it becomes necessary to periodically update portions of the Building Code to ensure that permit fees adequately reflect administrative, permit, plan review and inspection costs and;

WHEREAS, the Chief Building Official and the permit specialist reviewed Section 1303.04 through 1303.07 and;

WHEREAS, as a result of this review, significant changes to this portion of the Code are recommended;
NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: Section 1301, Titled “Title One- Administration and Enforcement” be hereby amended as follows:

* * *

~~1303.04 PERMIT FEES FOR NEW BUILDINGS, ADDITIONS AND/OR ALTERATIONS TO EXISTING BUILDINGS.~~

~~(a) Residential 1, 2, & 3 Family Dwellings. The building permit fee for the construction of a new residential dwelling shall be three hundred dollars (\$300.00) for the first 500 sq. ft. of living space and fifty dollars (\$50.00) for each additional 500 sq. ft. of living space or fraction thereof, calculated by the gross square footage of the habitable living space. The basement is not considered living space unless otherwise specified and meets code for a living space. The building permit fee for adding square footage of living space on to a dwelling shall be two hundred dollars (\$200.00) for the first 500 sq. ft. and forty dollars (\$40.00) for each additional 500 sq. ft.~~

~~(b) Garages. The permit fee to construct a new garage up to 660 sq. ft. per parcel shall be one hundred and fifty dollars (\$150.00) No garage may exceed 660 sq. ft. unless a variance has been granted as per Section 1126.14 (b) of the Zoning Code. If granted, the permit fee shall be two hundred and twenty five dollars (\$225.00).~~

~~(c) Deck, Ramp and Concrete Patio. The permit fee for a residential deck or ramp of any size shall be sixty dollars (\$60.00). A Commercial deck or ramp of any size shall be one hundred dollars (\$100.00).
—The permit fee for a concrete patio or hard surface pad of any size shall be forty dollars (\$40.00).—~~

~~(d) Other Buildings. The building permit fee for all buildings and any additions thereto, other than one, two and three family dwellings, shall be five hundred dollars (\$500.00) up to and including 1,000 square feet and fifty dollars (\$50.00) for each additional 500 square feet.~~

~~(e) Utility/Accessory Building. The permit fee for a utility/accessory building, shed or a similar type of structure 200 sq. ft. or less shall be forty dollars (\$40.00). The building permit fee for a utility/accessory building, shed, or a similar type of structure exceeding 200 sq. ft. shall be seventy five dollars (\$75.00).~~

They shall comply with the zoning and building regulations specified in this Code.—

—
(f) ~~The fee for residential roofing replacement permits shall be seventy five dollars (\$75.00) per unit.~~

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(g) ~~The fee for commercial roofing replacement permits shall be one hundred dollars (\$100.00) plus five dollars (\$5.00) per 100 sq. ft.~~

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(h) ~~The fee for all siding replacement permits shall be seventy five dollars (\$75.00) per building.~~

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(i) ~~The permit fee for all types of fencing up to six feet in height shall be one dollar (1.00) per post with a minimum fee of fifteen dollars (\$15.00).~~

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(j) ~~Concrete permit fees to install/replace public sidewalks shall be five dollars (\$5.00) per panel, with a minimum fee of fifteen dollars (\$15.00) A driveway approach permit fee for all size approaches shall be thirty dollars (\$30.00). The permit fee for removing an existing driveway and replacing with either asphalt or concrete shall be forty dollars (\$40.00). The permit fee for resurfacing or capping a driveway shall be thirty dollars (\$30.00).~~

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(k) ~~The permit fee to install/resurface/cap/ parking lots shall be fifty dollars (\$50.00) for the first 1,000 sq. ft. plus ten dollars (\$10.00) for each 1,000 sq. ft. or fraction thereof per parcel.—~~

—
(l) ~~The permit fee for installation of heating stoves/fireplaces/chimneys shall be forty dollars (\$40.00).~~

(m) ~~The sanitary sewer lateral repair/replacement permit fee shall be seventy five dollars (\$75.00). Sanitary and storm sewer tap permit fees shall be one hundred fifty dollars (\$150.00) each.~~

—
(n) ~~Building permit fee for all structural repairs and minor alterations shall be one hundred dollars (\$100.00).~~

—
(o) ~~The mechanical permit fee for installation of building services piping (gas, hydronic, etc.) shall be seventy dollars (\$70.00) base fee plus fifteen dollars (\$15.00) per valve or appliance.~~

—
(p) ~~The fee for fire suppression systems shall be as follows:~~

- ~~• 1-19 sprinkler heads — \$300.00~~
- ~~• 20 or more sprinkler heads — \$300.00 + \$2.00 per head~~
- ~~• Independent suppression system — \$300.00 + \$2.00 per~~
- ~~• Head Automatic Extinguishing system — \$200.00~~
- ~~• Other fire protection System — \$100.00~~

~~A twenty five dollar (\$25.00) service fee shall be charged on each permit. Multiple inspection fees may apply.~~

—
(q) ~~The fee for fire alarm systems shall be as follows:~~

- ~~• 1-5 devices — \$200.00~~
- ~~• More than 5 devices — \$200.00 + \$3.00 per device~~
- ~~• A twenty five dollar (\$25.00) service fee shall be charged on each permit. Multiple inspection fees may apply.~~

—
(r) ~~The fee for a commercial hood shall be two hundred dollars (\$200.00) each. A twenty five dollar (\$25.00) service fee shall be charged on each permit.~~

—
(s) ~~Application fees. A non-refundable fee of twenty dollars (\$20.00) shall be charged for all residential~~

permit applications. A non-refundable fee of one hundred dollars (\$100.00) shall be charged for all other building and zoning permit applications.

—
(t) ~~Architectural Plan Review Fees.~~ In addition to permit fees, the owner or owner's representative shall be charged for the architectural review of building plans. The charge will be determined according to rates established in the City's agreement with the consulting engineering firm for professional engineering and architectural services. —

—
(u) ~~Inspection Fee.~~ The consulting engineering and Inspection agency(s) shall provide a cost estimate for the required inspections as determined by the Building Official. This fee shall be collected from the owner or owner's representative.

—
(v) ~~Re-inspection fees.~~ Failure to correct violations other than electric and plumbing in which the observed items of non-compliance have not been corrected by the specified date shall be subject to a re-inspection fee of one hundred fifty dollars (\$150.00). Failure to cancel scheduled inspections prior to arrival of the inspector shall be subject to a re-inspection fee of fifty dollars (\$50.00).

—
(w) ~~Multiple Inspections.~~ The fee for installation of appliances, fixtures, or systems that require more than one type of inspection, shall be the cost of the inspection.

—
(x) ~~After hours Inspections.~~ The fee shall be two hundred dollars (\$200.00) for the first two hours and one hundred dollars (\$100.00) per hour over two hours.

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(y) — (1) A bond in the amount of five hundred dollars (\$500.00) for street cleaning maybe required at commercial properties at the discretion of the Director of Public Service.

— (2) Upon completion or final inspection and upon the approval of the Director of Public Service, the bonds will be returned or a portion thereof, if the street in front of the construction site and on either side thereof for the distance the debris from the construction site has been allowed to accumulate thereon has been continuously kept clean of mud, dirt, sand, gravel and other debris from construction by the owner or the contractor during the time of construction.

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1303.05 AIR CONDITIONING, REFRIGERATION, HEATING AND VENTILATION PERMIT REQUIRED; FEES.

(a) ~~Fees for Air Conditioning/Refrigeration Permit.~~ The permit fee for each new air conditioning/refrigeration for residential systems shall be thirty dollars (\$30.00). The permit fee for each new air conditioning/refrigeration for all other systems shall be forty dollars (\$40.00). A twenty dollar (\$20.00) service fee shall be charged on each permit. Multiple inspection fees may apply.

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(b) ~~Fees for Heating Permits; Warm Air.~~ The permit fee for each gravity hot air furnace or winter air conditioning including central heating plant, conversion burner, direct-fired unit heaters, space heaters and floor furnace for residential shall be thirty-five dollars (\$35.00) plus two dollars (\$2.00) per outlet. The permit fee for each gravity hot air furnace or winter air conditioning including central heating plant, conversion burner, direct-fired unit heaters, space heaters and floor furnace for all others shall be fifty dollars (\$50.00) plus two dollars (\$2.00) per outlet. A twenty-five dollar (\$25.00) service fee shall be charged on each permit. Multiple inspection fees may apply.

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(c) ~~Fees for Steam or Boiler Heating Permits.~~ —

(1) For new or replacement installations, fifty dollars (\$50.00) for each boiler or heating unit, plus five dollars (\$5.00) for each radiator, unit heater or 300 square feet of radiant panel.

— (2) For swimming pool water heating, a fee of five dollars (\$5.00) shall be charged for each 300 square feet of surface area or fraction thereof. The minimum fee shall be twenty five dollars

~~(\$25.00).~~

~~(d) Fees for Ventilating Permits. For new or replacement installations, a fee of twenty five dollars (\$25.00) shall be charged for each boiler or fan plus five dollars (\$5.00) for each air outlet or inlet.~~

~~(e) A twenty five dollar (\$25.00) service fee shall be charged on each permit. Multiple inspection fees may apply.~~

~~1303.06 ALTERATION AND REPAIR OF EXISTING FACILITIES; PERMIT REQUIRED; FEES.~~

~~(a) No person, firm or corporation, either as owner or agent shall alter, repair or remodel any existing facility without first obtaining a permit to do so from the Building Official and paying the fee prescribed herein for such work.~~

~~(b) All applications for permits to alter, repair or remodel existing facilities shall be made to the Building Department. The application approved by the Building Official shall be accompanied by a fee in accordance to this chapter.~~

~~(c) Each permit issued by the Building Official shall be subject to revocation whenever it appears, in the judgment of the Building Official, that such work is being so constructed as to violate any term and/or condition of this chapter or any statute of the State.~~

~~1303.07 DEMOLITION PERMIT FEES.~~

~~(a) No permit is required for the demolition of a residential accessory building 200 square feet or less.~~

~~(b) The fee for demolition of all other buildings or structures shall be as follows:~~

SQUARE FEET	PERMIT FEE
Up to 660 square feet	\$70.00
661 square feet to 2,000 square feet	\$90.00
Over 2,000 square feet	\$300.00

* * *

SECTION 2: RESIDENTIAL AND COMMERCIAL FEE SCHEDULES TO BE REPLACED WITH EXHIBIT A AND EXHIBIT B.

SECTION 3: This Ordinance shall go into effect at the earliest time provided for by law.

Requested and Prepared by: Jackie Russell, Director of Economic Development
Approved as to form: Bradley S. Nicodemus, City Attorney 11/25/2025

EXHIBIT A
EXHIBIT B

THIRD READING:

ORDINANCE NO. 112 -2025 (Comm. Stand & Enf.-3rd reading- ADOPT- 12-02-2025- Smith/Dixon)
AN ORDINANCE AMENDING USE REGULATIONS AND TABLES 1103.02, TABLE 1103.03, AND TABLE 1108.01 OF PART 11 – THE PLANNING AND ZONING CODE.

ECONOMIC DEVELOPMENT – CHAIRPERSON DIXON

Members: Smith, Morrison, Brown

THIRD READING:

ORDINANCE NO. 113 -2025 (*Econ. Dev.3rd reading- ADOPT- 12-02-2025- Dixon/Smith*)

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE NECESSARY CONVEYANCE DOCUMENTS TO ACQUIRE PROPERTY FROM COLUMBUS HOUSING PARTNERSHIP INC. LOCATED AT 0 ETNA ROAD, WHITEHALL, OHIO AND DECLARING AN EMERGENCY.

ORDINANCE NO. 114-2025 (*Econ. Dev.- 3rd reading- ADOPT- 12-02-2025- Dixon/Smith*)

AUTHORIZING AN APPROPRIATION IN THE AMOUNT OF THREE HUNDRED SEVENTY-FIVE THOUSAND AND NO/DOLLARS (\$375,000.00) FROM UNAPPROPRIATED MONIES IN THE WIMPITE FUND 279 TO THE ETNA RD TIF EXPENSE ACCOUNT 279.000.50008 AND DECLARING AN EMERGENCY.

SECOND READING:

ORDINANCE NO. 120-2025 (*Econ. Dev.-3rd reading- ADOPT- 12-16-2025-Dixon/Smith*)

(Planning Commission Mtg December 4, 2025)

(Public Hearing @ City Council will be on December 2, 2025)

ALLOWING A SPECIAL PERMIT UNDER 1125.04 TO ALLOW DRIVE-THROUGH FACILITIES ON THE PROPERTY LOCATED AT 0 S. HAMILTON ROAD, PARCEL NUMBER 090-008433, PROPERTY OWNED BY WRIGHT PATT CREDIT UNION INC AND DECLARING AN EMERGENCY.

INFRASTRUCTURE, MAINTENANCE AND SERVICES - CHAIRPERSON BROWN

Members: Morrison, Dixon and Heck

No drafts or pending legislation.

PUBLIC SAFETY – CHAIRPERSON MORRISON

Members: Elmore, Heck, Harcar

No drafts or pending legislation.

PARKS AND RECREATION – CHAIRPERSON HECK

Members: Elmore, Harcar, Smith

No drafts or pending legislation.

ADJOURN