



**WHITEHALL CITY COUNCIL**

**SPECIAL MEETING**

**TUESDAY, OCTOBER 28, 2025**

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**CALL TO ORDER:** 6:30 by President Thomas M. Potter

**ROLL CALL:** Gerald Dixon  
Larry Morrison  
Amy Smith  
Jo Anna Heck  
Lori Elmore  
Devin Brown  
Amy Harcar

**VERIFICATION OF COPIES:**

Roll call on whether each member of the Council was given a copy of each item of legislation listed on the agenda prior to the meeting and including any add-on legislation.

**FIRST READING:**

ORDINANCE NO. 111-2025

AUTHORIZING AND APPROVING A SUPPLEMENTAL APPROPRIATION FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND 101 TO THE INSURANCE AND BONDS EXPENSE ACCOUNT 101.950.56500 IN THE AMOUNT OF FIFTY THOUSAND AND NO/DOLLARS (\$50,000.00).

ORDINANCE NO. 115-2025

AUTHORIZING AND APPROVING A TRANSFER OF FIVE HUNDRED SEVENTEEN THOUSAND AND 00/00 DOLLARS (\$517,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND 101 TO THE STREET MAINTENANCE AND REPAIR FUND (201) AND MAKING A SUPPLEMENTAL APPROPRIATION OF FIVE HUNDRED SEVENTEEN THOUSAND AND 00/00 DOLLARS (\$517,000.00) FROM THE STREET MAINTENANCE AND REPAIR FUND (201) TO THE BUILDING AND LOT MAINTENANCE EXPENSE ACCOUNT 201.000.54500.

RESOLUTION NO. 044-2025

RESOLVING TO APPROVE "THEN AND NOW" CERTIFICATES.

**ADJOURN**

**ORDINANCE NO. 111-2025**

AUTHORIZING AND APPROVING A SUPPLEMENTAL APPROPRIATION FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND 101 TO THE INSURANCE AND BONDS EXPENSE ACCOUNT 101.950.56500 IN THE AMOUNT OF FIFTY THOUSAND AND NO/DOLLARS (\$50,000.00).

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WHEREAS, the costs of cyber liability insurance has increased and additional monies are required for the City of Whitehall; and

WHEREAS, claims against our Public Entities Pool of Ohio insurance have exceeded the amount budgeted for the year; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the Council of the City of authorizes a supplemental transfer in the amount of fifty thousand and no/dollars (\$50,000.00) from unappropriated monies in the General Fund 101 to the Insurance and Bonds expense account 101.950.56500 to cover increased insurance premiums.

SECTION 2: That this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2025.

ATTEST:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
President of Council

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

Requested by: Michael T. Bivens, Mayor  
Prepared by: Steven Quincel, City Auditor  
Approved as to form: Bradley S. Nicodemus, City Attorney bsn 10/14/2025

**ORDINANCE NO. 115 -2025**

AUTHORIZING AND APPROVING A TRANSFER OF FIVE HUNDRED SEVENTEEN THOUSAND AND 00/00 DOLLARS (\$517,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND 101 TO THE STREET MAINTENANCE AND REPAIR FUND (201) AND MAKING A SUPPLEMENTAL APPROPRIATION OF FIVE HUNDRED SEVENTEEN THOUSAND AND 00/00 DOLLARS (\$517,000.00) FROM THE STREET MAINTENANCE AND REPAIR FUND (201) TO THE BUILDING AND LOT MAINTENANCE EXPENSE ACCOUNT 201.000.54500.

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WHEREAS, the City receives permissive tax monies from both the State of Ohio and Franklin County; and

WHEREAS, these State monies are received and posted to Permissive Tax/Registration revenue account (201.000.46000); and

WHEREAS, permissive tax monies at the County level are held in a trust for the City and may only be used for approved projects; and

WHEREAS, in 2024 the City applied for and was approved for a \$517,000.00 distribution of monies by the Franklin County Engineer and these monies were inadvertently recorded into the Permissive Tax/Registration revenue account; and

WHEREAS, a separate Special Revenue Fund should have been created for these monies; and

WHEREAS, these monies were not spent in 2024 and thus became a part of the year-end carryover within Fund 201 which artificially inflated the Fund 201 balance; and

WHEREAS, the City has one invoice in the amount of \$325,371.56 to pay from these funds; and

WHEREAS, the Franklin County Engineer’s Office has demanded repayment of the balance of \$191,628.44; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the Council of the City of authorizing and approving a transfer of five hundred seventeen thousand and 00/00 dollars (\$517,000.00) from unappropriated monies in the General Fund 101 to the Street Maintenance and Repair Fund (201) and making a supplemental appropriation of five hundred seventeen thousand and 00/00 dollars (\$517,000.00) from the Street Maintenance and Repair Fund (201) to the Building and Lot Maintenance expense account 201.000.54500.

SECTION 2: That this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2025.

ATTEST:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
President of Council

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

Requested and Prepared by: Steven Quincel, City Auditor  
Approved as to form: Bradley S. Nicodemus, City Attorney bsn 10/21/2025

**RESOLUTION NO. 044-2025**

RESOLVING TO APPROVE "THEN AND NOW" CERTIFICATES.

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WHEREAS, O.R.C. 5705.41(D)(1) states that "then and now" certificates of three thousand dollars and no/100 (\$3,000.00) and more must be approved by resolution or ordinance within thirty days of receipt of the "then and now" certificates; and

WHEREAS, the City has processed the attached "then and now" certificates over the sum of three thousand dollars and now these certificates require approval by City Council; and

WHEREAS, the Auditor of the City of Whitehall, Ohio has determined that, at the time of the making and execution of the certificates, a sufficient sum was appropriated by Council for the purpose of the requisition, and is currently deposited in the treasury and allocated to the appropriate account and free from any previous encumbrances; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the City Council does hereby approve the attached "then and now" certificates:

SECTION 2: That the City Council of the City of Whitehall, Ohio, lawfully appropriated the expenditure, which the expense originated.

SECTION 3: That this Resolution shall go into full force and effect immediately upon its passage by the Council of the City of Whitehall and approval by the Mayor.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2025.

ATTEST:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
President of Council

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

NUMBER	VENDOR	AMOUNT	ORDER DATE	PURCHASE PURPOSE	PURCHASE ORDER	INVOICE DATE	FUND & ACCOUNT
2025-Mayor-00904-A	05870 BOBBY FERGUSON	\$ 10,000.00	09/17/25	Food Truck Festival- Event	2025001159	06/25/25	101.200.56150
2025-HR-00396-A	04119 PRADCO	\$ 9,388.79	09/23/25	Renew Pradco assessments	2025000954	06/12/25	101.800.53000
2025-Service-04814-A	00815 American Electric Power	\$ 3,378.93	09/15/25	Utilities Blanket	2025001202	08/07/25	101.950.53800
2025-Service-04816-A	00815 American Electric Power	\$ 3,978.22	09/15/25	Utilities Blanket	2025001202	08/07/25	101.950.53800
2025-Service-04890-A	03690 T Mobile Usa	\$ 4,387.85	09/17/25	Utilities Blanket	2025001202	09/01/25	101.950.53800
2025-Service-04970-A	05844 US TELEPACIFIC CORP	\$ 4,524.16	09/24/25	Utilities Blanket	2025001202	09/09/25	101.950.53800
2025-Service-05076-A	00117 Columbus City Treasurer	\$ 4,543.54	09/29/25	Utilities Blanket	2025001202	08/21/25	101.950.53800
2025-Service-05074-A	00117 Columbus City Treasurer	\$ 4,928.07	09/29/25	Utilities Blanket	2025001202	08/15/25	101.950.53800
2025-Service-04818-A	00815 American Electric Power	\$ 5,463.61	09/15/25	Utilities Blanket	2025001202	08/07/25	101.950.53800
2025-Service-04750-A	00815 American Electric Power	\$ 7,867.93	09/15/25	Utilities Blanket	2025001202	08/04/25	101.950.53800
2025-Service-04892-A	02311 Verizon Wireless	\$ 11,602.50	09/17/25	Utilities Blanket	2025001202	09/15/25	101.950.53800
2025-Service-05088-A	00815 American Electric Power	\$ 15,034.45	09/30/25	Utilities Blanket	2025001202	09/02/25	101.950.53800
2025-Service-04884-A	05220 GREAT LAKES PETROLEU	\$ 6,291.42	09/17/25	Fleet Fuel/oil	2025001200	09/03/25	101.950.53850
2025-Auditor-05436-A	00198 Franklin County PUBLIC	\$ 101,704.01	09/29/25	Franklin County Board of Hea	2025001198	08/22/25	101.950.58500
2025-Auditor-05440-A	01860 Franklin County Auditor	\$ 3,980.13	09/29/25	FRANKLIN COUNTY RE FEES	2025001094	08/22/25	101.950.59600
2025-Mayor-00896-A	04791 VICTORY MINISTRIES IN	\$ 12,500.00	09/10/25	Center of Hope Mobile Food P	2025001116	08/25/25	101.950.59900
2025-Auditor-05152-A	05846 MOTOROLA SOLUTIONS	\$ 100,832.17	09/11/25	MOTORAOLA LEASE	2025001199	07/01/25	241.000.51000 279.000.50001 279.000.50002 279.000.50003
2025-Auditor-05448-A	01860 Franklin County Auditor	\$ 3,116.41	09/29/25	TIF REAL ESTATE TAX EXPENSE	2025001221	08/22/25	279.000.50005
2025-Auditor-05444-A	01860 Franklin County Auditor	\$ 15,140.80	09/29/25	AUDITOR & TREASURER TIF FE	2025001220	08/22/25	279.000.59600
2025-Auditor-05452-A	01860 Franklin County Auditor	\$ 4,488.30	09/29/25	PD LEVY FRANKLIN COUNTY AU	2025001222	08/22/25	280.000.59600
2025-Service-04918-A	00172 Emh&T Consulting Engi	\$ 15,560.00	09/17/25	Whitehall Water Main Replace	2025001194	08/20/25	311.000.54000
2025-Service-04914-A	05087 JEROME M. SCOTT ARCH	\$ 10,220.00	09/17/25	Shower Install-PD- Architecture	2025001188	09/08/25	324.000.50000
2025-Service-04910-A	05087 JEROME M. SCOTT ARCH	\$ 5,900.00	09/17/25	City Hall Exterior Architecture S	2025001189	09/08/25	330.000.50000
2025-Service-04906-A	05087 JEROME M. SCOTT ARCH	\$ 10,930.00	09/17/25	City Hall Exterior Architecture S	2025001189	06/04/25	330.000.50000
2025-Auditor-05475-A	02569 FRANKLIN COUNTY BOA	\$ 33,082.05	09/29/25	N. HAMILTON PRINCIPAL/INTER	2025001223	09/03/25	401.000.50000
2025-Service-04926-A	00172 Emh&T Consulting Engi	\$ 5,635.50	09/17/25	2025 Sanitary Sewer Rehabilitat	2025001195	08/20/25	840.000.50000
2025-Service-04922-A	00172 Emh&T Consulting Engi	\$ 28,155.25	09/17/25	2025 Sanitary Sewer Rehabilitat	2025001195	05/21/25	840.000.50000
2025-Service-04934-A	00172 Emh&T Consulting Engi	\$ 40,724.04	09/17/25	Whitehall 2023 Water Main Repl	2025001193	05/21/25	841.000.50000
2025-Service-04938-A	00172 Emh&T Consulting Engi	\$ 43,874.95	09/17/25	Whitehall 2023 Water Main Repl	2025001193	08/20/25	841.000.50000
		<b>\$ 527,233.08</b>					